



**Minutes of the Meeting of
Wootton (Abingdon) Parish Council
Tuesday 7th March 2023 at 7.30pm
in F1 of the Wootton and Dry Sandford Community Centre**

Councillors Present:

Councillors Bristow (Chair), Brockliss, Cllr Clifton, Foster, Manning, Morgan, Parker, Pethick, Werrell

Councillors Absent:

Cllrs Lane, Quaghebeur, Shaw

1. To receive apologies for absence

Cllrs Lane, Quaghebeur, Shaw

2. To receive any Declarations of Interest from Councillors relating to items on the Agenda

None

3. To receive reports from District and County Councillors

a. Bob Johnston –

- i. Budget meeting in February the Council increased the tax by 4.99% which will boost the funding for Child and Adult Social Services. The Vice Chair left early which left the Chair with a difficult job.
- ii. The Abingdon LCWIP includes the Wootton Cycle Track which means that this will be well positioned should the Dalton Barracks development take place.
- iii. The County does not get enough money for road maintenance and cannot increase the tax any further. It is £10million short of the amount required to maintain the roads.
- iv. 20mph in Abingdon has been reviewed as the Bus Company have objected on the basis that this would cause a significant issue to their service.
- v. Further correspondence with the Officers about the bus service.

b. Cllr Val Shaw –

i. Progress on the Wootton Road Cycle Path

After a strong response to our petition to the county council to provide a safe cycling and walking route along the Wootton Road into Abingdon, Cllrs Emily Smith (Botley and Sunningwell) and I have been lobbying the cabinet members at the county council, and it is working!

The cabinet member approved the Abingdon Local Cycling and Walking Infrastructure Plan (LCWIP) proposals at the end of Feb and as a result of consultation and pressure from local councillors, this includes a 'New Shared Use Path' from Wootton, along the Wootton Road, to North Abingdon. After years of being told we can't get housing developers contributions to pay for this safe route for residents in Wootton and Sunningwell to cycle/walk into Abingdon, because there is no plan for a path here, this is a huge step forward. Emily Smith and I are so grateful to local residents for signing our petition, and to our colleagues at County for taking our concerns about safety seriously

4. To facilitate public participation with regard to items on the agenda

- a. Representatives of the Carmelite Priory attended to present the proposals. The increase in the provision is to increase the size of the rooms and make the guest rooms ensuite and to provide improved facilities for meeting rooms. The main work is intended to start in early 2024 and would take approximately 21 months. The proposed solar array is to be sunk in the ground and will not be visible from any public aspect. A construction traffic management plan has been

prepared.

5. To confirm the Minutes of the previous meeting *and any committee meetings held*.
The minutes of 7th February 2023 were approved.
6. To RECEIVE updates in the following areas:
 - a. Footpaths and Bridleways - Cllrs Shaw/Manning
Those paths and bridleways walked in the last 2 months, largely on Boars Hill, are in good condition. The signs need cleaning and this I will try to do over the next few weeks.
 - b. Road Safety and Speeding – Cllr Foster
 - c. Bus Service – Contact with the County Council has been made about getting the S9 diverted has not produced any results. Direct contact with Stagecoach is to be made.
 - d. Art Project – The Art Group/Cllr Bristow
 - i. Payment of the Spiral Sculpture has been approved. Clerk to confirm that the installation costs are the final costs for the project and subject to this, approve the installation quote.
 - e. Community Park – Cllrs Morgan/Clifton
 - i. Meeting to be arranged for the Parish Land Committee within the next two weeks.
 - f. Community Centre
 - i. General Update – Cllr Parker
 - ◆ Bar is in use and is making money.
 - ◆ 20 groups using the Centre per week plus private parties.
 - ii. Energy Costs Update – Cllr Bristow
 - ◆ FCC Community Foundation Grant has been applied for solar panels. 10% of the funding will need to be sought from another source. It was agreed to put forward at the next meeting that the Parish Council would provide a grant for this.
 - ◆ Gas price has been fixed and a fixed deal for electricity is also being sought.
 - ◆ Advice is being sought for energy saving measures.
 - iii. Wootton Warm Space – Cllr Brockliss
 - ◆ The project encouraged a few people into the facility and has encouraged new contacts between existing users.
 - ◆ A breakdown of costs for this is to be requested in light of the additional grant received by the Community Centre
 - g. Defibrillators & First Aid – Cllr Manning
 - i. The First Aid course is to be promoted on Facebook/Neighbourhood App (Cllr Manning, Cllr Parker and Clerk to action)
 - h. Neighbourhood Plan – Cllr Brockliss
 - i. PDF of the neighbourhood plan to be provided to Cllr Brockliss.
 - i. Christmas Tree Lights – Cllrs Werrell/Parker
 - i. No update
 - j. Home Close Road Crossing – Cllrs Manning/Morgan
 - i. No update
7. To RECEIVE updates on the action points from previous minutes which do not require further decision.

Minute Ref:	Description:	Status:
2021-07-10	Purchase two additional bins	2 nd one on Boars Hill – Damien to install. Adjacent land owner has planted bushes on the Highways land and is objecting to the installation.
2022-06 10	Purchase of Noticeboard	Installed but plaque not delivered. Company have promised to deliver original plaque and Coronation plaque FOC.
2022-06 11	Purchase of bench	Awaiting costs from Art Project & decision of style of bench. ON HOLD.
2022-07 PLC7	Wilding in Community Park	Signs to be installed (details required),

		school involvement (Cllr Morgan)
2022-12 8	Bollards – Poplar Corner	On order. Installation by 31.3.23
2022-13 F&GP 3bi	Purchase of two additional bins – Whitecross & Cumnor Road	Permission obtained from Highways for bus stop location in Whitecross. 2 nd Location approved between Robinson Road Roundabout and footpath across field. Bins on order. Bins ordered and delivered.
2022-13 F&GP 3bii	Purchase of two benches for Community Centre Field	Cllr Parker agreed ExCo's agreement
2022-13 F&GP 3biii	Identification of defib location on Boars Hill	Contact OPT to request permission for a defib on their land, either at the bus shelter or by Jarn Mound.
2023-01 9	Village Gates Paining	Completed. Invoice attached.
2023-02 12	Register Bystander as Asset of Community Value	In progress.

8. To CONSIDER a response to the 20mph proposals put forward by Oxfordshire County Council. It was AGREED to request that Wootton Village, Matthews Way, Robinson Road, Manor Road, Berrymere Road, Bystander Junction to Sandleigh Road be proposed at 20mph. It was AGREED that Henwood to Robinson Road Roundabout remain at 30mph. The section from Home Close/Matthews Way junction to the Robinson Road roundabout was a split vote. Ideally the Parish Council would like the "centre" of the village to be 20mph at school drop off and pick up times. Factors being considered - number of people crossing Besselsleigh Road outside the shops and families crossing from Matthews Way to Home Close to get to school, volume of traffic increasing constantly on this road vs this being a bus route and not wishing to affect the already limited bus service.
9. To CONSIDER the quote from Elan City for the replacement Solar Panel and bracket. It was RESOLVED to accept the quote.
10. To CONSIDER the proposal for a Telephone Box Book Library in Wootton Village. It was AGREED to accept this proposal; Cllr Pethick to contact resident to discuss.
11. To CONSIDER the proposals for tree planting.
To be carried forward to the next meeting
12. To CONSIDER switching contractors for Litter Picking
To be carried forward to the next meeting
13. To CONSIDER switching contractors of emptying the dog waste bins and general rubbish bins.
To be carried forward to the next meeting
14. Finance & Governance
- a. To NOTE the Clerk's change of name to Bates
 - b. To RECEIVE reports from members on the condition of assets
 - i. To be carried forward to the next meeting
 - c. To agree the renewal of the Oxfordshire Association of Local Council's membership for 2023-2024 at £484.44+VAT
 - i. The renewal of OALC membership was AGREED
 - d. To CONSIDER and approve invoices for payment and to review payments made since the last meeting as itemised on the Payment Schedule

Ref no	Details	Payment Total
P592	LGPS - Pension Costs	£ 352.46
P593	Clerk's Salary	£ 1,159.59
P594	HM Land Registry Search Land by Honneybottom Lane	£ 6.00
P595	WGM - Park & Village Green Maintenance	£ 396.00
P596	Biffa Waste Collection	£ 42.61
P597	Oxfordshire Garden Contractors - gates repaint	£ 201.99
P598	O2 Telephone	£ 10.00
P599	ST Grounds Maintenance	£ 86.52
P600	Clerk's Expenses Feb	£ 97.89

P601	Everflow Pavillion Water	£	76.23
P602	HM Land Registry Search Bystander	£	6.00
P603	Glasdon 2x Bins	£	525.30

e. To note any receipts

i. None

f. To CONSIDER any grant applications received

i. To CONSIDER the Pre-School application. No further detail had been provided by the Pre-School. This will be considered when the information is provided.

15. To receive information about the upcoming elections

- Publication of Notice of Election 20 March 2023 – pre-election period starts
- Receipt of Nominations 04:00 pm 4 April 2023
- Withdrawal of Candidate 04:00 pm 4 April 2023
- Publication of Statements of Persons Nominated 04:00 pm 5 April 2023
- Day of Poll 07:00 am to 10:00 pm 4 May 2023
- Declaration of Candidates Expenses 2 June 2023

16. To AGREE the Date of the Annual Parish Council Meeting

a. It was AGREED to hold the APCM on the 16th May 2023

17. To AGREE the Date and arrangements of the Annual Parish Meeting

a. It was AGREED to hold the APM on the 2nd May 2023. It was AGREED to provide drinks and nibbles. Newsletter/Facebook/Noticeboards/Website.

18. Planning Applications

a. To AGREE a response to all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting

Reference	Location	Description	Comments
P23/V0448/HH	Wootton End Sandy Lane Boars Hill Oxford OX1 5HN	First floor extension similar to the previous 2013 approval (ref: P13/V1772)	20/03/2023 No objections
P23/V0303/HH	53 Mathews Way Wootton Abingdon Oxfordshire OX13 6JU	Rear single storey extension	13/03/2023 No objections
P23/V0263/FUL	Wootton & Dry Sandford Community Centre Lamborough Hill Wootton OX13 6DQ	Installation of two rapid electric vehicle charging stations within the car park	24/02/2023 No objections

b. To note Decisions of the Local Planning Authority

Reference	Location	Description	Decision
P22/V2943/HH	Woodbridge House Old Boars Hill Oxford OX1 5JQ	Single storey rear and side extensions, replacement of balustrading to terrace and external stair, relocation of rear chimney, alterations to annex outbuilding and fenestration throughout.	Planning Permission
P22/V2189/FUL	Youlbury Scout Activity Centre Youlbury Boars Hill Oxford OX1 5HD	Two staff accommodation block and new toilet block. As amplified and amended by: (Amended Ecological and Arboricultural information received 21 November 2022, revised drainage plan and information received 12 and 23 December 2022, and revised CTMP and schedule of	Planning Permission

		materials received 19 December 2022) (Amended plans including drainage plans, revised arboricultural information and revised CTMP received 7 Feb 2023)	
P22/V1986/DIS	Wootton Business Park Besselsleigh Road Wootton Abingdon OX13 6FD	Discharge of conditions on application ref. P21/V0477/FUL - 3 - soft landscaping, 6 - surface water drainage, 7 - foul drainage, 9 - slab levels, 10 - trees, 11 - Construction Traffic Management Plan and 12 - Community Employment Plan The construction of an office building and associated refuse store, cycle store, plant enclosure and car parking and 58 residential units with car parking and associated landscaping across the site.	DIS Partially Agreed
P22/V3006/HH	39 Besselsleigh Road Wootton Abingdon OX13 6DW	Single storey front and rear extension.	Planning Permission
P22/V2672/FUL	Poplar Corner Wootton Village Boars Hill Oxford OX1 5JL	Removal of existing dwellinghouse, and garage. Construction of development of two detached 3 bed dwellings with ancillary driveways; and parking areas. (As amended by revised plans including levels, rec 25 Jan 2023)	Refusal of Planning Permission
P22/V1516/HH	219 Whitecross Wootton OX13 6BW	Single storey rear extension, front and rear hip to gable roof extension, new covered entrance porch. (As amended by plan received 17th January 2023).	Planning Permission
P22/V2872/LDP	Little Fosters Youlbury Boars Hill Oxford OX1 5HD	Erection of new garden building with concrete plinth / raft foundation.	Certificate of Lawful Use or Development

c. The renaming of Eidsvoll to Ardmere, Bedwells Heath, Boars Hill, OXFORD OX1 5JE was NOTED.

19. To review and note communications received and to CONSIDER any responses if required.

20. Items for information/next agenda only – it was agreed to meet on 21st March for election form completion.

a. Litter pick 14th May 2023. Verge to be cut on the B road beforehand.

b. Thefts at allotments and break ins of homes on Cumnor Road

21. **Date of next meeting** – To confirm that the next meeting of the Council will be on 4th April 2023 at 7:30pm in F1 of Wootton and Dry Sandford Community Centre.

All proposals for the next agenda to be submitted to the Clerk by Monday 27th March 2023.

Meeting Closed at 21:50

Chairman.....

Date.....