



Councillors: You are hereby summoned to attend a meeting of the Parish Council to be held
on Tuesday 4th April 2023 at 7.30pm
in F1 of the Wootton and Dry Sandford Community Centre
for the purpose of transacting the following business.

Members of the Public and press are welcome to attend and may make representations under item 4 of the agenda. Anyone wishing to address the Council will be given three minutes to do so (up to a total time limit for public participation of 20 minutes). They may then observe the rest of the meeting (other than items which, for legal reasons may have to be held 'in camera') but will not be able to speak other than at the express request of the Chair.

W Bates

Clerk, Wootton (Abingdon) Parish Council, 29th March 2022

1. To receive apologies for absence
2. To receive any Declarations of Interest from Councillors relating to items on the Agenda
Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
3. To receive reports from District and County Councillors
4. To facilitate public participation with regard to items on the agenda
5. To confirm the Minutes of the previous meeting and any committee meetings held.
6. To receive updates on the action points from previous minutes which do not require further decision.
7. To receive updates in the following areas:
 - a. Footpaths and Bridleways - Cllrs Shaw/Manning
 - b. Road Safety and Speeding – Cllr Foster
 - c. Art Project – The Art Group
 - d. Community Park - Cllrs Morgan/Clifton
 - e. Community Centre
 - i. General Update – Cllr Parker
 - ii. Energy Costs Update
 - f. Defibrillators (including proposals for location of a new defibrillator) & First Aid Course – Cllr Manning
 - g. Neighbourhood Plan – Cllr Brockliss
 - h. Christmas Tree Lights – Cllrs Werrell/Parker
 - i. Home Close Road Crossing – Cllrs Manning/Morgan
 - j. Bus Service
8. To consider the Tree Planting Proposals
9. To approve the use of The Shield Group for the emptying of the three new rubbish bins located in Whitecross, Cumnor Road and Berkley Road at £3.50 per bin per week.
10. Finance
 - a. To consider and approve invoices for payment and to review payments made since the last meeting as itemised on the Payment Schedule
 - b. To note any receipts
 - c. To receive the Finance Report to 31st March 2023
 - d. To acknowledge scrutiny and acceptance of the previously circulated bank statement
 - e. To approve the updated Asset Register (subject to receipt of update from Members).
 - f. To approve the list of regular payments, including standing orders and direct debits:

Payee	Reason	Frequency	Amount (inc VAT)
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O2	Telephone	Monthly	£11.73
Wiskin Garden Maintenance (WGM)	Park Maintenance (3 year contract)	Monthly	£370.00
Wiskin Garden Maintenance (WGM)	Highways Verges (3 year contract)	Quarterly	£850.00
ST Grounds Maintenance	the litter picking along the B-Road from Whitecross to Henwood		
Vale of White Horse DC	Dog Bins	Quarterly	£89.70
Biffa	emptying of the bin at the Cricket Pavilion	Monthly	£36.21 + excess weight
Community Heartbeat	Whitecross Defibrillator maintenance agreement (Year 3 of 5 year agreement)	Annual	£198.00
Everflow	Cricket Pavilion Water	Monthly	Varies
SSE	Cricket Pavilion Electricity	Quarterly	Varies
Employees & HMRC	Salaries (Gross)	Monthly	redacted
Employees Pension	LGPS	Monthly	redacted
Clerk	Use of home as office + mileage	Monthly	£100.00 +mileage
Freethought Internet	Dot Gov Domain	Annual	£120.00
Wordpress	Website Domain	Annual	£25.00
Wordpress	Hosting	Annual	£84.00
Wenn Townsend Accountants	payroll services	Annual	£576.00
Unity	Bank Charges	Quarterly	£18.00
Information Commission Office	registration	Annual	£35.00
Public Work Loan Board	Community Centre Loan	Biannual	£1538.3

g. To agree the following ad-hoc purchases be made by the Clerk up to £500 per purchase provided this does not exceed the budget provision (as per 4.1 of the Financial Regulations):

- i. Communications/Events
- ii. Administration Costs
- iii. Training
- iv. Defibrillator Costs
- v. Repairs
- vi. Planning searches

h. To consider any grant applications received

11. Governance

a. To review the following documents:

- i. Standing Orders
- ii. Financial Regulations

12. Planning Applications

a. To consider all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting

Ref	Location	Description	Comments/ Decision
P23/V0688/DIS	Fair Acre Lincombe Lane Boars Hill Oxford OX1 5DX	Discharge of condition 4 (Great Crested Newt Mitigation Strategy) on application ref. P22/V2249/HH Two single storey rear extensions with rooflights, two dormer windows to replace two existing dormer windows to the rear, internal alterations and a garage conversion.	n/a
P23/V0636/LDP	Woodbridge House Old Boars Hill Oxford OX1 5JQ	Certificate of Lawfulness for the proposed erection of outbuilding for a plantroom	Lawful Dev
P23/V0535/LDP	Cedar House Sandy Lane Boars Hill Oxford OX1 5HN	Erection of a single storey side extension to provide a family room; Erection of a single storey outbuilding (for use as a home office) and new pool house.	Lawful Dev

P22/V2316/HH	Oak Trees Sandy Lane Boars Hill Oxford OX1 5HN	Single storey annexe in the grounds of main house	14/04/2023
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b. To note Decisions of the Local Planning Authority

Ref	Location	Description	Comments/ Decision
P23/V0303/HH	53 Mathews Way Wootton Abingdon Oxfordshire OX13 6JU	Rear single storey extension	Planning Permission
P23/V0263/FUL	Wootton & Dry Sandford Community Centre Lamborough Hill Wootton OX13 6DQ	Installation of two rapid electric vehicle charging stations within the car park	Planning Permission

- 13.** To review and note communications received and to agree any responses as required.
- 14.** Items for information only
- 15.** To note the date of the Annual Parish Meeting (Electors Meeting) on 2nd May 2023 at 7:30pm in F1 of Wootton and Dry Sandford Community Centre.
- 16.** Date of next meeting – To confirm that the Annual Parish Council Meeting and next Parish Council Meeting has been postponed due to the forthcoming elections and will be on 16th May 2023 Council at 7:30pm in F1 of Wootton and Dry Sandford Community Centre.
All items for the next agenda to be submitted to the Clerk by Monday 8th May 2023.