



**Minutes of the Meeting of
Wootton (Abingdon) Parish Council
on Tuesday 8th November 2022 at 7.30pm
in F1 of the Wootton and Dry Sandford Community Centre**

Councillors Present:

Councillors Bristow (Chair), Brockliss, Clifton, Foster, Manning, Morgan, Parker, Werrell

Councillors Absent:

Councillor Pethick, Shaw.

1. To receive apologies for absence

None

2. To receive any Declarations of Interest from Councillors relating to items on the Agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

None

3. To receive reports from District and County Councillors

a. Bob Johnston –

- i. Bus Service – County's displeasure has been made to the Bus Company. Reason given is due to lack of experienced drivers.
- ii. Lodge Hill Planning Application has been submitted. Construction should commence next year and will be completed within a year.
- iii. HGV Ban on Hinksey Hill is muted.
- iv. County Budget – uncertain situation. Possibility that Council's will be allowed to increase the budget more than the 5% limit in place.
- v. Bus Filters in Oxford – Botley Road will be shut for a year next year although this is likely to be longer. There will be a turning circle just before the bridge to allow passengers to walk into Frideswide Square to catch another bus. The Bus Filters will now not be imposed until after the completion of the railway bridge.
- vi. Proposed Solar Panels will be determined by Central Government and is likely to be on low quality farm land to reduce use of fertilizers
- vii. Cycle Path – no funding sourced to date, but it is on the map.
- viii. Cllr Bristow thanked Oxfordshire County Council for recent resurfacing of footpaths in the village.

b. Cllr Val Shaw –

- i. Not present.

4. To facilitate public participation with regard to items on the agenda

- i. Social Media – use of social media to reach the public. Concern that this will invite public comments which. The Parish Council uses the Community Centre Newsletter.
- ii. Suggestion to construct a path from Wootton to the A420.

5. To confirm the Minutes of the previous meeting *and any committee meetings held.*

- a. The minutes of 4th October 2022 were approved.

6. To receive updates on the action points from previous minutes which do not require further decision.

Minute Ref:	Description:	Status:
2021-07-10	Purchase two additional bins	2 nd one – unable to install as neighbouring

		homeowner has planted laurels and irrigation system on highways land. Clerk to instruct Damien to install.
2022-06 10	Purchase of Noticeboard	Installed but plaque not delivered. No response to email or phone calls.
2022-06 11	Purchase of bench	Awaiting costs from Art Project & decision of style of bench.
2022-06 12	Purchase of Anti-Slip Paint	Paint proposed by Cllr Clifton complex to apply. WGM has advised use of screw on strips and is providing a quote.
2022-06 13	Installation of Fence along edge of Park	Installation was not possible due to the ground being too hard. Being progressed.
2022-06 14	Christmas Lights	Lowe & Oliver Electrical Contractors contacted to arrange.
2022-06 14	Christmas Light Event	Cllr Pethick arranging. F1 needs booking. Cllr Werrell contacting Cllr Pethick to arrange.
2022-06 15	Bus Shelter for Sunningwell Turn Whitecross	Quotes sought; agreement of homeowners required prior to proceeding. Letter sent; no response. Put on agenda for December to select shelter and proceed.
2022-06 18	Overhanging hedge on Whitecross	Awaiting tenant of land to action. Cllr Manning to chase.
2022-07 PLC5b	Find handyman for Community Park	All cllrs – not able to find one.
2022-07 PLC5e.	Replace backless benches	Installation to be arranged – Damien requested. In progress.
2022-07 PLC7	Wilding in Community Park	Signs to be installed (details required), school involvement (Cllr Morgan). More details required.
2022-07 4b	Letter to residents about bench location on green	Clerk liaising with David B-R & Art Group to arrange meeting. Due to lack of response. Suggest installation as proposed continues.
2022-10-8	Playgrounds Online Quote accepted	Works to take place by Christmas
2022-10-11	Quote for bollards outside Poplar Corner to be obtained	Clerk to action

7. To receive updates in the following areas:

- a. Footpaths and Bridleways - Cllrs Shaw/Manning
 - i. New style has been put in.
- b. Road Safety and Speeding – Cllr Foster
 - i. No Update.
- c. Community Centre – Cllr Parker
 - i. Warm Spaces project being headed up by K Fysh and Cllr Bristow.
 - ii. Cinema Screen due to be installed in January 2023
 - iii. Looking at setting up a bar area between F1 and the corridor.
 - iv. EV Charging – 2 points have been agreed, but the legal agreement is being held up by the Charity Commission and Lottery Fund.
- d. Art Project – The Art Group
 - i. Contract Signed.
 - ii. Planning permission obtained, artist instructed to progress with Spiral.
- e. Community Governance Review
 - i. Cllr Bristow, Cllr Brockliss & Cllr Shaw presented at the review and made the point that the increase in Council Tax per resident was not acceptable at this time. It was decided for the Parish to remain in its current format. Cllr Bristow suggested that an article be put in the Newsletter to encourage Boars Hill participation in the Parish Council. Cllr Bristow has not received a response to his request to attend the Boars Hill Association Meeting.
- f. The Old Pound enforcement – Cllr Shaw

- g. Wootton Warm Spaces Initiative – Cllr Brockliss
 - i. Sufficient volunteers have come forward. Additional volunteers to help for Fridays would be welcome. One of the Volunteers works for Citizen’s Advice and will provide advice. A Community Centre Food Bank was suggested.
- h. Bus Campaign
 - i. Email received from Oxford Bus Company; Clerk to respond to proposed meeting date and to arrange location. Forward email to Cllrs and Vikki Gledhill. A focus of the key suggestions which are required.

8. To review the Play Area Routine Inspection Report dated 30th October 2022 and consider action required.

- a. Online roundabout - repair disability roundabout, loose step, secure swings, annual maintenance on zip line.
- b. Quote for loose concrete and anti-slip strips for steps.
- c. Hoggin is soaking through the gravel. Additional Hoggin is to be purchased and to be installed with a wacker plate. Quotes to be obtained from Derek Thomas (Cllr Werrell) & WGM
- d. Meeting to be arranged with Cllr Clifton, Cllr Morgan and WGM.

9. To consider the quotes for clearance of the area to the right of the entrance gate in the Playground

Quote 1: Remove shrubs and roots, cutting back of trees, level and reseed area £710.

Quote 2: Remove shrubs and roots and clear area only

The machinery is heavy so this needs to be done when the ground is dry.

It was RESOLVED to accept quote 1 (WGM).

10. Finance & Governance

- a. To consider and approve invoices for payment and to review payments made since the last meeting as itemised on the Payment Schedule

Ref no	Details	Payment Total
P535	Staff Salaries	£ 1,112.64
P536	LGPS - Pension Costs	£ 333.36
P537	Clerk's Expenses	£ 100.14
P538	Biffa Waste Collection	£ 46.56
P539	WGM - Park & Village Green Maintenance	£ 396.00
P540	Vale of White Horse DC - Dog Bins	£ 188.37
P541	Glasdon Bench Fixings	£ 115.98
P542	OALC Training - PF Budgeting	£ 66.00
P543	OALC Training - PF Internal Controls	£ 66.00
P544	O2 Telephone	£ 10.00
P545	SSE Cricket Club Electricity	£ 354.53
P546	WGM - Highways Verges	£ 850.00
P547	ST Grounds Maintenance	£ 86.52

- b. To note any receipts

Receipt Date	Details	Amount
10/10/2022	O2 Telephone refund	£ 4.82

- c. To consider any grant applications received

NONE

11. Planning Applications

- a. To AGREE a response to all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting

Reference	Location	Description	Comments/ Decision
P22/V2557/ PDH	Parsonage House 11 Wootton Village	Proposed single storey rear extension Width - 4m and 6.4m Height - 3m Height	n/a

	Boars Hill Oxford OX1 5JL	to eaves - 3m	
P22/V2556/LDP	Parsonage House 11 Wootton Village Boars Hill Oxford OX1 5JL	Demolition of existing vicarage garage. Erection of new replacement garage. Demolition of lean-too projection at the rear of the existing vicarage. Rear single storey extension	n/a
P22/V2141/HH	129 Cumnor Road Boars Hill Oxford OX1 5JR	Concrete base with partially cladded shipping container to be used as personal business space.	23/11/2022 No objections (Cllr Werrell declared and interest)
P22/V2498/HH	Linens Field Old Boars Hill Oxford OX1 5JJ	Demolish existing single storey study structure. Construct new single storey rear extension. Convert existing garage area and remodel ground floor layout to create new kitchen/dining/utility/pantry areas.	11/11/2022 No objections

b. *To note Decisions of the Local Planning Authority*

Reference	Location	Description	Comments/ Decision
P22/V2108/HH	Manor Farm 6 Wootton Village Boars Hill Oxford OX1 5JL	Proposal to erect a greenhouse.	Planning Permission
P22/V1091/FUL	2 Poplar Corner Wootton Village Boars Hill Oxford OX1 5JL	Retrospective approval for a five-bedroom dwelling with external amendments to windows, a new gable. (Amended plans received 07 July 2022 to remove proposed car port) (Amended plans rec 23 August 2022 to resolve discrepancies with the proposal as built) (Additional plan rec 7 Sept 2022 - section plan)	Planning Permission
P22/V2180/LDP	Parsonage House 11 Wootton Village Boars Hill Oxford OX1 5JL	Demolition of existing vicarage garage. Erection of new replacement garage. Demolition of lean-too projection at the rear of the existing vicarage. Rear single storey extension	Withdrawn
P22/V2067/FUL	Land adjacent to Poplar Corner Wootton Village Abingdon	Installation of a spiral sculpture	Planning Permission
P22/V2087/DIS	Royal British Legion Hall Wootton Village Boars Hill Oxford OX1 5HP	Discharge of condition 5 (Drainage Details - Surface Water) on planning application P21/V1164/FUL Demolition existing former British Legion Club house and associated out buildings and erection of 2 x 4-Bed dwellings together with garage to plot 1 and amenity space.	DIS Details Agreed

P22/V1979/HH	Little Fosters Youlbury Boars Hill Oxford OX1 5HD	Canopy and conservatory extension.	Planning Permission
P22/V1977/HH	Little Fosters Youlbury Boars Hill Oxford OX1 5HD	Part garage conversion and rear garage extension to form self-contained accommodation.	Planning Permission
P22/V1675/HH	Cotswold House Lamborough Hill Wootton Abingdon OX13 6BY	Conversion of detached garage and construction of link corridor to existing house to extend and improve disabled facilities constructed under P99/V1153 (As amended by plans received 06-10-2022 changes to proposed fenestration).	Planning Permission
P22/V1901/HH	187 Whitecross Wootton Abingdon OX13 6BW	Construct single-storey garden building 12m x 4m behind existing garage	Planning Permission

12. To review and note communications received and to consider any responses if required.

13. Items for information/next agenda only

- a. Cllr Manning has ordered new pads.
- b. St Peter's Church has requested sign on the junction near the Community Centre.

14. Date of next meeting – To confirm that the next meeting of the Council will be on 6th December 2022 at 7:30pm in F1 of Wootton and Dry Sandford Community Centre.

All items for the next agenda to be submitted to the Clerk by Monday 28th November 2022.

Meeting Closed at 21:25

Chairman.....

Date.....