



**Minutes of the Meeting of
the Finance and General Purposes Committee
on Tuesday 27th September 2022 at 7.30pm
in F1 of the Wootton and Dry Sandford Community Centre**

Councillors Present:

Councillors Bristow, Brockliss (Chair), Foster, Morgan, Werrell

Councillors Absent: Cllr Morgan

1. To receive apologies for absence

a. Cllr Morgan

2. To receive any Declarations of Interest from Councillors relating to items on the Agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

None

3. Current year financial update:-

a. Review of accounts to date.

- i. The year to date accounts were noted. The previously omitted line for Art Project was added in to the Expenditure under Projects.

b. Update of budget and reserves.

i. The budget was reviewed as follows:

- A provision of £12,000 was added to allow for costs associated with the Parish Boundary Review changes.
- £4000 was vired from the budget line "Community Park Improvements" to "Children's Play Area" for the repairs required to the existing equipment.
- The budget for Litter Picking and Disposal was reduced to £1600
- Other Land Maintenance was increased to £3000 to cover tree works
- An allowance for a contribution to Electric Vehicle Charging at the Community Centre of £1000 was made
- An additional £5000 was added to the Road Safety budget for the provision of an additional SID Sign.
- A provision of £3000 for the Wootton Warm Space project was made.

c. To consider any virement or transfer to earmarked reserves.

- i. The Project Fund was vired to a new Road Crossing fund. An additional £10,000 was vired from General Reserves to this fund.
- ii. The Art Project had previously been omitted from the budget – the reserved funds of £12,748 (\$106 £13,585 less spend to date) for this was added into the earmarked reserves.

4. To review Playground costs and consider an increase in budget for maintenance.

See above

5. To agree a budget allocation to support the installation of electric chargers at the CC

See above

6. To agree a budget allocation to in relation to the split up of the Parish.

See above

- 7. **To agree a budget allocation for further road safety measures including SIDS and a crossing.**
See above
- 8. **To AGREE a budget to provide a warm space during the winter to support residents through the Cost of Living Crisis.**

See above

- 9. **To undertake a review of contracts – Community Park Maintenance, Bin emptying, litter picking, verge cutting.**

It was agreed to continue with the Community Park Maintenance Contract (valid till March 2023) and to renew the litter picking contract.

- 10. **To review the recommendations of the Internal Auditor.**

- a. **The recommendations of the internal auditor were considered:**

- i. The minutes will be digitalized prior to being sent to the archives.
- ii. Should a dedicated laptop be required at any point, this can be obtained at short notice and the information downloaded from the cloud as this is where the Parish Council is stored.
- iii. The Clerk is attending the SLCC National Conference as part of her training and professional development.

- 11. **Items for information only.**

- a. Queen’s Jubilee/Memorial Tree to be plated on the area outside the Community Park. Clerk o apply for funding.
- b. Plaque for Police House to be considered.

- 12. **Date of next meeting** – It was agreed that the next meeting of the F&GP Committee be scheduled for Tuesday 13th December 2022 for budget setting.

Meeting Closed at 21:32

Chairman.....

Date.....