



**Minutes of the Meeting of
Wootton (Abingdon) Parish Council
on Tuesday 4th October 2022 at 7.30pm
in F1 of the Wootton and Dry Sandford Community Centre**

Councillors Present:

Councillors Bristow (Chair), Brockliss, Clifton, Foster, Parker, Shaw, Werrell

Councillors Absent:

Councillor Pethick, Manning, Morgan

1. To receive apologies for absence

Councillors Manning, Morgan, Pethick

2. To receive any Declarations of Interest from Councillors relating to items on the Agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

None

3. To receive reports from District and County Councillors

a. Bob Johnston –

- i. A423 Bridge requires replacement. A423 County's plans to improve this and the existing bridge structure can be seen on the County's website till 19th October 2022. Plans are to build the bridge alongside the exiting bridge and slide it in over a weekend.
- ii. Lodge Hill, the project is ready to go for planning permission. Briefing was delayed: there will be various measures of traffic calming including 20mph in Sunningwell. Construction will begin in the New Year. Speed limit on A413 will be reduced to 40mph where currently greater. Should take about a year to complete. It will enable more houses to be built in Abingdon allowing the targets to be met.
- iii. Bus gates in Oxford to improve air quality by reducing traffic and improve bus movements.
- iv. Busses to Wootton – Cllr Johnston has been in contact with Cllr Andrew Grant, Cabinet member, the drivers do not know the routes, there is a shortage of busses and drivers. The County Council is working with the Bus Company to improve this.
- v. Local Cycling and Walking Infrastructure – Wootton cycle path is on the map.

b. Cllr Val Shaw –

- i. Changes to waste collections, those affected will have received a letter.
- ii. The Vale has moved back to the offices in Abbey House until the new headquarters are complete. Vale Council meetings will be at the Beacon in Wantage, all other meeting will be in Abbey House.
- iii. A423 County's plans to improve this and the existing bridge structure can be seen on the County's website till 19th October 2022.

4. To facilitate public participation with regard to items on the agenda

17 members of the public were present.

- a. Parish Council do not use social media to communicate with the residents.
- b. Insufficient bus service and lack of access to A420 by foot to catch the bus there
- c. Street lights have been replaced by LED lights as cost saving, new lighting is not being put in.
- d. Planning issue; an individual has built a building not to the planning consent and changes have been made to the building changing its use.

- e. A bus campaign has been formed:
- i. Concern, anger and frustration at the stealth changes to the buses.
 - ii. Changes are un-consulted and have resulted in performance issues.
 - iii. Marginalises residents of the village as there is no alternative for residents to travels to Oxford or Abingdon for work, school, healthcare and residents other than by car.
 - iv. How is OCC going to secure bus routes? Bus companies and bus companies are required to work together.
 - v. Local Transport and Connectivity Plan is not deliverable if there is no connectivity.
 - vi. Dalton Barracks development is an opportunity for connectivity with Wootton to be improved.
 - vii. S106 – Cllr Nathan Lay should be asked about whether funds are available from the Abingdon developments.
 - viii. Concerns exist that the bus service will be phased out altogether.
 - ix. Suggestion to invite the bus company to meet with the residents.
 - x. Reduction of capacity means that people are standing and do not pick people up.
 - xi. Timings mean that children have to arrive excessively early for school to avoid being late.
 - xii. Parish Council to facilitate a meeting with Oxford Bus Company and Stagecoach.

5. To confirm the Minutes of the previous meeting *and any committee meetings held.*

- a. The minutes of 6th September 2022 were approved.
- b. The Finance and General Purposes Minutes of 27th September 2022 were approved.

6. To receive updates on the action points from previous minutes which do not require further decision.

Minute Ref:	Description:	Status:
2021-07-10	Purchase two additional bins	2 nd one – unable to install as neighbouring homeowner has planted laurels and irrigation system on highways land. Awaiting highways to resolve/outcome of CGR.
2022-05-11i	ONPA Membership	
2022-06 9	Section 101 agreement for Grass Cutting	Put on agenda to review
2022-06 10	Purchase of Noticeboard	Delivery awaited. 11/10/22 – location to be marked out on grass.
2022-06 11	Purchase of bench	Awaiting costs from Art Project & decision of style of bench.
2022-06 12	Purchase of Anti-Slip Paint	Paint proposed by Cllr Clifton complex to apply. Advice from DJ Foulks Decorator sought.2 nd Decorator approached but also has not responded. Handyman x2 contacted – not interested in taking on the work.
2022-06 13	Installation of Fence along edge of Park	Tommy’s Farm owner requested meeting with contractor prior to works being undertaken. This has not been possible due to the ground being too hard.
2022-06 14	Christmas Lights	Lowe & Oliver Electrical Contractors contacted to arrange.
2022-06 14	Christmas Light Event	Cllr Pethick to arrange
2022-06 15	Bus Shelter for Sunningwell Turn Whitecross	Quotes sought; agreement of homeowners required prior to proceeding. Letter sent.
2022-06 18	Overhanging hedge on Whitecross	Awaiting tenant of land to action.
2022-07 PLC 4.	Anti-slip paint	Arrange for contractor; DJ Foulks and D Humphries asked for a quote. Other contractors to be sought (all).
2022-07 PLC 6	Quotes for clearance at Park Entrance	Cllr Parker – progress is being made.
2022-07 PLC5b	Find handyman for Community Park	All cllrs

2022-07 PLC5e.	Replace backless benches	Installation to be arranged – Damien requested. Awaiting.
2022-07 PLC7	Wilding in Community Park	Signs to be installed (details required), school involvement (Cllr Morgan)
2022-07 4b	Letter to residents about bench location on green	Clerk liaising with David B-R; Art Group requested to provide availability for meeting with residents to decide position; awaiting response.

7. To receive updates in the following areas:

- a. Footpaths and Bridleways - Cllrs Shaw/Manning
 - i. Footpaths through Horse Fields had previously been raised
- b. Road Safety and Speeding – Cllr Foster
 - i. Besselsleigh Road SID sign needs battery replacing; Cllr Werrell offered to perform this every 3 weeks.
- c. Community Centre – Cllr Parker
 - i. Management plan revisited and somethings have been delayed and other low cost short terms planned.
 - ii. Agreement has been reached to provide the room free of Charge for Parish Council meetings.
 - iii. Wootton Warm Space is moving ahead, volunteers are being sought.
 - iv. Electric Charge Points are being progressed.
- d. Art Project – The Art Group
 - i. Art Bench has been delivered.
- e. Community Governance Review
 - i. Meeting re-scheduled for 19th October 2022.
- f. The Old Pound enforcement – Cllr Shaw
 - i. This has been reported.

8. To consider the quote for maintenance works on the Playground

It was AGREED to accept the quote for online playgrounds for £3274.40 +VAT

9. To consider the recommendation of the F&GP to enter into the section 101 Agreement to take on the Urban Verge Cutting from the County Council

It was resolved to take on the Urban Verge Cutting from the County Council and will receive £700.58 per annum.

10. To consider the recommendation of the F&GP to award a 3-year contract to WGM for Verge Cutting.

It was AGREED to enter into a 3-year contract with WGM. It was suggested that WGM and ST Grounds Maintenance coordinate to ensure litter picking is done following grass cutting.

11. To consider the installation of bollards on Highways Land outside Poplar Corner

It was AGREED in principle to proceed with this and obtain a firm quote.

12. To note that bollards cannot be installed outside the One-Stop Shop due to pavement width.

Noted

13. To consider the options for bus shelter maintenance.

Quotes awaited.

14. To consider whether to progress the installation of a pedestrian crossing adjacent to Home Close.

It was AGREED to put money aside for a pedestrian crossing on Lamborough Hill.

15. Finance & Governance

- a. To note the conclusion of the Annual Audit by the External Auditor.
 - i. It was noted that there were no comments made on the External Audit. Thanks were extended to the Clerk for her work on this.
- b. To consider and approve invoices for payment and to review payments made since the last meeting as itemised on the Payment Schedule

Ref no	Details	Payment Total
P517	Ian Bristow - playground repairs	£ 18.87
P518	Ian Bristow - playground repairs	£ 17.99
P519	My Vision, Oxford Grant 2022-09-18dii	£ 200.00
P520	Wootton and Dry Sandford Community Centre Newsletter Grant 2022-09-18diii	£ 1,500.00
P521	O2 Telephone	£ 11.30
P522	Facebook - publicity	£ 14.00
P523	Staff Salaries	£ 1,112.64
P524	LGPS - Pension Costs	£ 333.36
P525	Clean Slate Grant 2022-09-18di	£ 150.00
P526	Clerk's Expenses	£ 104.64
P527	Moore- Extenal Audit Fee	£ 360.00
P528	ST Grounds Maintenance	£ 128.75
P529	Biffa Waste Collection	£ 36.68
P530	WGM - Highways Verges	£ 396.00
P531	HMRC PAYE/NI	£ 136.59
P532	Unity Bank Charge	£ 18.00
P533	SLCC Membership 2022-23	£ 117.00
P534	SLCC Conference	£ 282.40

c. To note any receipts

Receipt Date	Details	Amount
07/09/2022	VoWH DC Precept 2nd Half	£ 32,000.00
30/09/2022	Unity Interest	£ 117.54

d. To consider any grant applications received

- i. Community Centre to be requested to include thanks to the Parish Council for the grant towards the Newsletter Costs.

16. Planning Applications

- a. To AGREE a response to all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting

Reference	Location	Description	Comments/ Decision
P22/V2108/HH	Manor Farm 6 Wootton Village Boars Hill Oxford OX1 5JL	Proposal to erect a greenhouse.	12/10/2022
P22/V2071/HH	6 Hill View Lane Wootton Boars Hill OX1 5JT	Demolition of existing conservatory and creation of a single storey rear extension.	26/09/2022
P22/V2019/FUL	White Star Cottage Whitecross Wootton OX13 6BU	Change of use of land attached to the White Star Cottage in use as agricultural chicken barn with redundant chicken farm to be replaced with proposed separate detached four bedroom residential dwelling house with internal double garage.	26/09/2022
P22/V2087/DIS	Royal British Legion Hall Wootton Village Boars Hill Oxford OX1 5HP	Discharge of condition 5 (Drainage Details – Surface Water) on planning application P21/V1164/FUL Demolition existing former British Legion Club house and associated out buildings and erection of 2 x 4-Bed dwellings together with garage to plot 1 and amenity space.	n/a

b. To note Decisions of the Local Planning Authority

Reference	Location	Description	Comments/ Decision
P22/V1669/LB	Foxcombe Hall Boars Hill OX1 5HR	Lighting in board room and ante-room.	Listed Building Consent

This has been referred to the Secretary of State for the decision to be overturned.			
P22/V1232/HH	25A Home Close Wootton Abingdon OX13 6DB	Retrospective application following approval of P19/V0635/HH for the Conversion of roof space to create 2 bedrooms and small front ground floor extension to create playroom.	Planning Permission

17. To review and note communications received and to consider any responses if required.

The Parish Council really appreciates all the work they have done and to everyone for turning up. We would welcome dialogue on what support you would like from us. Provide correspondence received.

18. Items for information/next agenda only

19. Date of next meeting – To confirm that the next meeting of the Council will be on 8th November 2022 at 7:30pm (2nd Tuesday) in F1 of Wootton and Dry Sandford Community Centre.

All items for the next agenda to be submitted to the Clerk by Monday 31st October 2022.

Meeting Closed at 21:20

Chairman.....

Date.....