



Councillors: You are hereby summoned to attend a meeting of the Parish Council to be held
on Tuesday 3rd May 2022 at 7.30pm
in F1 of the Wootton and Dry Sandford Community Centre
for the purpose of transacting the following business.

Members of the Public and press are welcome to attend and may make representations under item 6 of the agenda. Anyone wishing to address the Council will be given three minutes to do so (up to a total time limit for public participation of 20 minutes). They may then observe the rest of the meeting (other than items which, for legal reasons may have to be held 'in camera') but will not be able to speak other than at the express request of the Chair.

W. Wiggley

Clerk, Wootton (Abingdon) Parish Council, 26th April 2022

1. Election of Chair.

- a. To elect the Chairman for the forthcoming year
- b. The Chairman to sign the Declaration of Office Form

2. Election of Vice Chairman

- a. To elect the Vice Chairman for the forthcoming year

3. To receive apologies for absence

4. To receive any Declarations of Interest from Councillors relating to items on the Agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

5. To receive reports from District and County Councillors

6. To facilitate public participation with regard to items on the agenda

7. To confirm the Minutes of the previous meeting and any committee meetings held.

8. To review the current committee and group structure and to agree the allocation of areas of responsibility to each Councillor;

9. To appoint members to committees including the election of a Chairman or lead Councillor:

- a. Parish Land Committee
- b. Finance and General Purposes Committee
- c. Personnel (Sub-Committee of F&GP)
- d. Planning Committee

10. To agree individual Councillor Responsibilities:

11. Finance and administration/governance

- a. To receive the Internal Audit report
- b. To approve the 2021/22 Accounts
- c. To complete section 1 of the Annual Governance and Accountability Return (AGAR)
- d. To complete section 2 of the Annual Governance and Accountability Return (AGAR)
- e. To approve the redaction of signatures on the AGAR and other documents on the website.
- f. To review and approve the Asset Register
- g. To review and approve the Risk Assessment
- h. To note the insurance renewal which is in year 2 of a 3-year agreement.
- i. To agree the subscription to the Oxfordshire Neighbourhood Plans Alliance
- j. To consider and approve invoices for payment and to review payments made since the last meeting as itemised on the Payment Schedule
- k. To note any receipts
- l. To consider any grant applications received

- 12. To consider the location of the Jubilee Hornbeam Tree received from Frosts Garden Centre at Millets.**
- 13. To receive updates on the action points from previous minutes which do not require further decision.**
- 14. To receive updates in the following areas:**
- a. Footpaths and Bridleways - Cllrs Shaw/Manning
 - b. Road Safety and Speeding – Cllr Foster
 - c. Community Park – Cllr Morgan
 - d. Community Centre – Cllr Parker
 - e. Art Project – The Art Group

15. Planning Applications

- a. To consider all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting

Reference	Location	Description	Comments/ Decision
P22/V0918/HH	16 Manor Road Wootton Abingdon OX13 6DG	Single storey rear extension. Shallow pitch roof over with roofing tiles to match existing. Insertion of 4 Velux or similar rooflights and Including P21/V1385/HH garage conversion to ancillary accommodation to the main house	

- b. To note Decisions of the Local Planning Authority

Reference	Location	Description	Comments/ Decision
P21/V3439/HH	Pleasant Land The Ridgeway Boars Hill Oxford OX1 5EY	Proposed new metal shed located next to some existing garages. (As amended by location plan received 23rd February 2022.)	Planning Permission
P22/V0100/HH	2 Hawkins Way Wootton Abingdon OX13 6LB	Extension of existing dropped kerb to allow parking on recently block paved front.	Planning Permission
P22/V0103/HH	Blagrove Lodge Fox Lane Wootton OX13 6DE	Erection of a ancillary domestic building for the storage of logs	Planning Permission

- 16. To review and note communications received and to consider any responses if required.**

17. Items for information only

- 18. Date of next meeting** – To confirm that the next meeting of the Council will be on 7th June 2022 at 7:30pm in F1 of Wootton and Dry Sandford Community Centre.
All items for the next agenda to be submitted to the Clerk by Wednesday 25th May 2022.