



**Minutes of the meeting of Wootton (Abingdon) Parish Council
on Tuesday 5th April 2022 at 7.30pm
in F1 of the Wootton and Dry Sandford Community Centre**

Councillors Present:

Councillors Brockliss (Chair), Manning, Morgan, Shaw, Werrell

Councillors Absent:

Cllr Bristow, Clifton, Foster, Parker

1. To receive apologies for absence

Cllr Bristow, Clifton, Foster, Parker

2. To receive any Declarations of Interest from Councillors relating to items on the Agenda

None

3. To receive reports from District and County Councillors

a. Cty Cllr Bob Johnston

- i. Thank you for the daffodils
- ii. New officer in charge of the Lodge Hill interchange in place, however handover has not gone well. Reaffirmed the wishlist; South Hinksey has pushed for a weight limit on Hinksey Hill. All items have gone to teams as required (speed limits to legal team, quantity surveyors for costings). Budget has been increased. The intention is to get all the traffic calming etc in place before work on the junction commences. Work currently set to start in Autumn and last for one year.
- iii. Cycle Track; various conversations have taken place and is regarded as a positive project. The previous plan will not be used. Tim Bader (OCC Cabinet Member), Emily Smith (leader of VoWH DC) involved. Additional funding needs to be identified for a feasibility study. Wootton and Dalton Barracks to be included in the Abingdon Local Cycling and Walking Initiative Programme. The Officers are now working with the Vale of White Horse DC to seek S106 monies towards the cycle track.

b. District Cllr Val Shaw

- i. Information on Ukrainian Refugees available on the County Council Website.
- ii. The Vale has published its monitoring report; this is available on the Vale's Website.
- iii. Enforcement Team have responded to Whitecross Metals who have confirmed a planning breach. This will not be pursued at this point but if there are additional issues they will follow this up. It was noted that a security light is on at all times causing disturbance to local residents.
- iv. Governance Review; website available to provide views.
- v. Changes in parking charges in the Vale of White Horse DC can be found on the Vale website.

4. To facilitate public participation with regard to items on the agenda

- a. The Sunningwell turn bus stop was removed last year. A request has been made to review the decision to remove this. Add to June agenda.
- b. The request was renewed to pursue planting trees on the Doris Field Trust.

5. To confirm the Minutes of the previous meeting *and any committee meetings held.*

It was RESOLVED to approve the minutes of the meeting of 1st March 2022.

6. To receive updates on the action points from previous minutes which do not require further decision.

Minute Ref:	Description:	Status:
2021-06-8a	Bus Shelter Refurbishment	Clerk has instructed D Foulks – waiting for weather to improve for second one to be done.
2021-07-7bii	Obtain quote for wilding	Waiting for ground to dry out before proceeding.
2021-07-10	Purchase two additional bins	Further information provided to OPT. Arranging meeting.
2021-07-12a	Cut trees on Lamborough Hill	Completed.
2021-08-13	Cllr Bristow investigating EV charging	No update – suggested investigating Climate Action Fund. Review East Hanney’s report on this.
2022-21:8	Inclusion of piece in newsletter about rights of way	Cllr Shaw – will go in May newsletter.
2022-1: 8ciii	Community Park Repairs – Weed treatment on mound	Clerk – once weather is warmer
2022-1: 8civ	Community Park Repairs – Grip tape for wood	Cllr Morgan (next agenda – agree to purchase paint)
2022-1: 8cv	Community Park Repairs – investigate repair for wooden posts on mound.	Clerk – options discussed with General Builder. Not willing to take it on due to nature of the work. Any repair would need to be done once wood has dried out.
2022-2:7ci	Ditch to be dug out	ODS contacted. Will tie into road repair works.
2022-2: 9	Trees for Community Park	Cllr Clifton – put on next agenda to agree a budget of £500; 3 trees and tree protection; consider willow and/or fruit trees.
2022-2: 10	Liaise with Church over Operation London Bridge	Order condolence book
2022-2: 11	Apply for Climate Funding for wilding in Park	agenda clear brambles.
2022-03 8cii	Table Tennis Grant	Clerk – awaiting details from M Varnom.
2022-03 8ciii	Litter Picking Equipment	Clerk/Brockliss
2022-03 8d	Cllr Foster to get access to online bank	Cllr Foster - done

7. To receive updates in the following areas:

- a. Footpaths and Bridleways - Cllrs Shaw/Manning
 - i. Cllr Brockliss has been in communication with the owners of the Blagrove Farm. The top bar of the stile has been removed to facilitate access.
- b. Road Safety and Speeding – Cllr Foster
 - i. SID was due to be moved 3 weeks ago. The has been flat in the meantime. Cllr Parker has been unable to do this.
- c. Community Park – Cllr Morgan
 - i. See item 11, 12 & 13.
- d. Community Centre – Cllr Parker
 - i. AGM 29th September 2022.
- e. Art Project – The Art Group
 - i. Size has been reduced and artwork redrawn accordingly.
 - ii. Awaiting total price.
 - iii. Contract to be provided.
 - iv. Design of bench has been approved.

8. To consider the Council’s position on the volunteer litter picking group.

- a. It was agreed that the Litter Picking Group would remain independent of the Parish Council but would receive the following support:
 - i. It was RESOLVED to purchase 20 adult jackets, 10 children’s jackets and 30 litterpickers (budget of £500 agreed). These will be stored in the Cricket Club.

- ii. It was RESOLVED to dispose of the litter in the Parish Council bin at the Cricket Club.

9. To consider how to address the Community Governance Review

- a. The Wootton part of Boars Hill was canvased by the Boars Hill Association in their campaign to change the Parish Boundary. The views of Bayworth and Sunningwell residents was not sought.
- b. A community survey to be conducted:
 - i. Views of Community Centre users to be sought.
 - ii. Notices on Parish Council Noticeboards
 - iii. Information to go on the website with link to Vale’s website.

10. To consider reviewing the decision made in the meeting 2022-02 item 8 to purchase a fixed solar panel with SID sign for Whitecross.

- a. It was RESOLVED to review the decision made in the meeting 2022-02 item 8 to purchase a Westcotec fixed solar panel with SID sign due to the incompatibility with the existing posts.
- b. It was RESOLVED to purchase two Elan City EVOLIS SOLAR-MOBILE Packs at £2250 each with two additional brackets at £25 each.

11. To consider the quotations received for the replacement seats for the playground (2022-1: 8ci).

- a. Subject to seat being compatible with the existing chains it was RESOLVED to purchase the seats from A.E Evans.

12. To consider the quotes received for the replacement or repair of the Community Park Roundabout (2022-1: 8cii).

- a. It was RESOLVED to instruct RPM to repair the roundabout. The quote is out of date so a budget of £500 was agreed.

13. To consider the quote for a fence along the edge of the Community Park adjacent to Tommy’s Farm drive (2022-03 7ciii).

- a. It was RESOLVED to review this at the June meeting.

14. Finance & Governance

- a. To consider and approve invoices for payment and to review payments made since the last meeting as itemised on the Payment Schedule

Ref no	Details	Payment Total
P419	Unity Service Charge	£ 18.00
P420	O2 Telephone	£ 13.86
P421	Backdated Pension Contribution	£ 8.26
P422	Wordpress Website	£ 415.00
P423	WGM - Park & Village Green Maintenance	£ 396.00
P424	Staff Salaries	£ 1,065.12
P425	Simply Waste - Rubbish Collection	£ 27.48
P426	SSE Cricket Club Electricity	£ 48.03
P427	Eden Trees - Lamborough Hill *	£ 450.00
P428	Vale of White Horse DC - Dog Bins	£ 107.64
P429	Freethought Internet Domain	£ 120.00
P430	WADSCC Room Hire	£ 81.00
P431	WADSCC Room Hire	£ 43.00
P432	ST Grounds Maintenance	£ 84.00
P433	Clerk's Expenses	£ 114.54
P434	LGPS - Pension Costs	£ 381.03
P435	ST Grounds Maintenance	£ 84.00
P436	HMRC PAYE/NI	£ 281.76

The Clerk was asked to re-send the payment list and backing documents to all

Councillors prior to payment due to numbering differences. The invoices were approved for payment.

b. To note any receipts

Receipt Date	Details	Amount
31/03/2022	Interest Received	£ 39.48
31/03/2022	HMRC _ VAT	£ 3,095.11

The receipts were noted.

- c. To consider any grant applications received
 - i. none
- d. To note the Local Government Pay Award of 1.75% backdated to 1st April 2021.
 - i. The pay award was noted.
- e. To consider the arrangements for Verge Cutting
 - i. It was RESOLVED to appoint Wiskin Garden Maintenance to carry out the verge cutting at £800+VAT. He has the necessary level of insurance to undertake this. (It was requested that one cut be done a week before the litterpick)
- f. It was AGREED to approve the following ongoing payments to contractors or suppliers:
 - i. Wiskin Garden Maintenance for Community Park Maintenance and Village Green Grass Cutting.
 - ii. ST Grounds Maintenance to carry out the litter picking along the B-Road from Whitecross to Henwood.
 - iii. Wenn Townsend Accountants to provide payroll services.
 - iv. the renewal of the SLCC membership
 - v. SSE for the Cricket Pavilion Electricity
 - vi. Castle Water for the Cricket Pavilion Water
 - vii. Information Commission Office registration
 - viii. O2 for the Clerk's mobile phone contract
 - ix. Clerk's Office expenses and Working from Home allowance.
 - x. Biffa (following its purchase of Simply Waste) for the emptying of the bin at the Cricket Pavilion
 - xi. Vale of White Horse District Council for emptying the Dog Waste bins (15% increase)

15. To agree to reverting to not holding a meeting in August.

- a. It was RESOLVED to not hold a meeting in August.

16. To review and note communications received and to agree any responses as required.

- a. The communications from a resident regard the history of Wootton Village and the parking between the school and the Village Green were noted.

17. Planning Applications

- a. To consider all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting

Reference	Location	Description
P22/V0388/HH	Sprivers Fox Lane Boars Hill Oxford OX1 5DS	Single storey side extension. Demolition of existing garage. Construction of new garage with loft storage and covered link between garage and existing house. New entrance gate and driveway/hardstanding. New retaining walls to land to north and east of proposed garage and extension. External and internal alterations to the dwelling
No Objections		

P22/V0485/HH	Old Bakery House 45 Wootton Village Boars Hill Oxford OX1 5HP	Convert residential store building into granny annexe / studio flat
No Objections		

b. To note Decisions of the Local Planning Authority

Reference	Location	Description	Notes
P22/V0247/DIS	Eidsvoll Bedwells Heath Boars Hill Oxford OX1 5JE	Discharge of condition 5 (Arboricultural Method Statement) in application P21/V1889/FUL. Demolition of an existing 2 storey dwelling and associated outbuildings and the erection of a replacement 2 storey dwelling with detached garage, replacement outbuildings and associated landscaping works.	DIS Details Agreed
P22/V0100/HH	2 Hawkins Way Wootton Abingdon OX13 6LB	Extension of existing dropped kerb to allow parking on recently block paved front.	Planning Permission
P21/V2722/FUL	Agents Cottage White Barn Boars Hill Oxford OX1 5HH	Variation of condition 9 (European protected species licence) on planning application P19/V1308/FUL (As amended by Certificate of Ownership - Certificate B received 21 January 2022) Replacement dwelling and associated works	Planning Permission
P22/V0103/HH	Blagrove Lodge Fox Lane Wootton OX13 6DE	Erection of an ancillary domestic building for the storage of logs	Planning Permission
P21/V3501/HH	Tanglewood Jam Way Boars Hill Oxford OX1 5JF	Minor Extensions and alterations of the house. (Amended & additional tree information received 31 January 2022)	Planning Permission
P21/V2976/HH	Brookside Bedwells Heath Boars Hill Oxford OX1 5JE	Extensions to front, rear & side elevations.	Planning Permission
P21/V2431/HH	Willow End 6 The Willows Wootton Boars Hill OX1 5LD	1. Extension to ground floor "snug" room into back garden 2. Loft conversion including dormer windows front and rear and internal stairway	Planning Permission
P21/V1360/FUL	Poplar Corner, Lower Wootton Wootton Village Boars Hill Oxford OX1 5JL	Removal of existing dwelling house, garage and greenhouse. Construction of development of two semi-detached 3-bed dwellings and one detached 4-bed dwelling with ancillary driveways; parking areas. Vehicular access from Wootton Village to be widened. (Amended and additional plans, revised site plans, landscaping and swept paths rec 3 August 2021) (Amended plans and access appraisal 1062revA, rec 18 August 2021)	Refusal of Planning Permission

18. To consider the application for co-option as a member.

a. It was RESOLVED to co-opt Karen Pethick to the Parish Council.

19. Items for information only

20. Date of next meeting – To confirm that the next meeting of the Council will be The Annual Parish Council Meeting on 3rd May 2022 at 7:30pm in F1 of Wootton and Dry Sandford Community Centre. **The Annual Parish Meeting will take place beforehand at 6:45pm.** All items for the next agenda to be submitted to the Clerk by Monday 25th April 2022.

The meeting closed at 10:15pm

Chairman.....

Date.....