



**Minutes of the meeting of Wootton (Abingdon) Parish Council
on Tuesday 1st March 2022 at 7.30pm
in F1 of the Wootton and Dry Sandford Community Centre**

Councillors Present:

Councillors Bristow (Chair), Brockliss, Clifton, Foster, Manning, Parker, Shaw, Werrell

Councillors Absent:

Cllr Morgan

1. To receive apologies for absence

Cllr Morgan

2. To receive any Declarations of Interest from Councillors relating to items on the Agenda

None

3. To receive reports from District and County Councillors

a. Cty Cllr Bob Johnston –

i. The budget was passed as published. Budget for transport to special schools has been increased. Budget for one-off “green” projects. Budget for mini road resurfacing.

ii. Wootton Abingdon Cycle track under active discussion. Tim Beader is interested in the project.

iii. Cllr Shaw raised the question of setting up a Community Speed Watch.

b. District Cllr Shaw

i. Band D Council Tax £2093.59 (of which District Council share is £146.69 and Parish Council share is £91.68)

4. To facilitate public participation with regard to items on the agenda

a. None

5. To confirm the Minutes of the previous meeting *and any committee meetings held.*

It was RESOLVED to approve the minutes of the meeting of 1st February 2022.

6. To receive updates on the action points from previous minutes which do not require further decision.

Minute Ref:	Description:	Status:
2021-06-8a	Bus Shelter Refurbishment	Clerk has instructed D Foulks – awaiting for weather to improve for second one to be done.
2021-07-7bii	Obtain quote for wilding	Waiting for ground to dry out before proceeding.
2021-07-10	Purchase two additional bins	OPT reluctant and requesting further information. Update now possible as permission received from Highways to locate bin on Berkley Road next to BT Box. Bin to be emptied fortnightly.
2021-07-12a	Cut trees on Lamborough Hill	Booked with Eden Trees for 11 th March.
2021-08-12	Purchase of Excalibur Picnic Tables from Picnicbenches.co.uk & installation by WGM	Location of benches confirmed and to be post-created in.

2021-08-13	Investigating EV charging	Cllr Shaw to provide information to Cllr Bristow.
2022-21:8	Inclusion of piece in newsletter about rights of way	Cllr Shaw – completed ready for April edition.
2022-1: 8ci	Community Park Repairs – A.E Evans Swing Seats – rubber cracking	Clerk – meeting booked 8 th March with Sovereign Playgrounds & AE Evans contacted.
2022-1: 8cii	Community Park Repairs – Park Leisure DDR Roundabout bolts need replacing	Park Leisure no longer exist. Meeting booked 8 th March with Sovereign Playgrounds to discuss options.
2022-1: 8ciii	Community Park Repairs – Weed treatment on mound	Clerk – once weather is warmer
2022-1: 8civ	Community Park Repairs – Grip tape for wood	Cllr Morgan/Cllr Clifton – investigating paint.
2022-1: 8cv	Community Park Repairs – investigate repair for wooden posts on mound.	Clerk – options discussed with General Builder. Not willing to take it on due to nature of the work. Any repair would need to be done once wood has dried out. Arrange for sanding to be done.
2022-2:7i	Pedestrian Crossing	Discussed with Mark Francis. Option to install by Home Close is possible or to install school warning lights. Put on agenda for April.
2022-2:7ii	Cycle Track	Emailed Emily Smith. Suggested working group with other parishes to push this forward.
2022-2:7ci	Ditch to be dug out	Clerk to obtain quotes, Cllr Parker to speak to Mr Benson – agenda for April.
2022-2:7d	Community Park Maintenance Gate to be secured	Cllr Werrell – completed.
2022-2: 8	Purchase Solar SID Sign	Clerk – need to check posts are suitable for fixed solar installation.
2022-2: 9	Trees for Community Park	Cllr Clifton to investigate.
2022-2: 10	Liaise with Church over Operation London Bridge	Cllr Brockliss; Condolence Book to be provided by the Parish Council, to be located in the Church.
2022-2: 11	Apply for Climate Funding for wilding in Park	Clerk to apply on once information

7. To receive updates in the following areas:

- a. Footpaths and Bridleways - Cllrs Shaw/Manning
 - i. The footpaths were drying out but are not very muddy again.
 - ii. Fox Lane end of Wilcox Farm, style is too narrow. Cllr Brockliss to contact landowner.
 - iii. Private Driveway sign on Tommy's Farm fence misleading; Cllr Shaw to follow up.
- b. Road Safety and Speeding – Cllr Foster
 - i. No updates.
- c. Community Park – Cllr Morgan
 - i. Wooden uprights on basket swing have been damaged and will need sanding.

- ii. The ground is very marshy.
- iii. Investigate deer fencing for open section of park to prevent children going onto drive – (Clerk/WGM)
- d. Community Centre – Cllr Parker
 - i. Positive meeting with football club
 - ii. Grass cutting contract to be reviewed.
 - iii. Storm damage being addressed by Eden Trees.
 - iv. Decision to increase hire charge for each room by £1 per hour to cover increased costs.
 - v. The Management Plan is underway, to be completed by end of April.
- e. Art Project – The Art Group
 - i. Issues with the budget. This needs to be resolved before the project proceeds.
 - ii. History Society being consulted whether a Boar should be included.
 - iii. Request Diana Bell or Abi Brown attends next Parish Council meeting.

8. Finance & Governance

- a. To consider and approve invoices for payment and to review payments made since the last meeting as itemised on the Payment Schedule

Ref no	Details	Payment Total
P405	Simply Waste - Rubbish Collection	£ 27.48
P406	ST Grounds Maintenance, litter pick	£ 84.00
P407	WADSCC Room Hire	£ 81.00
P408	Bystander - BHA Meeting	£ 8.66
P409	OALC Training - Depositing records	£ 6.00
P410	Zoom Annual Subscription	£ 143.88
P411	SLCC Conference	£ 90.00
P412	Staff Salaries	£ 1,065.12
P413	Clerk's Expenses	£ 95.64
P414	LGPS - Pension Costs	£ 324.95
P415	O2 Telephone	£ 13.86
P416	WGM - Park & Village Green Maintenance	£ 396.00
P417	WADSCC Jubilee Grant	£ 540.00
P418	OSAV Citizen's Advice Grant	£ 600.00

- b. To note any receipts

Receipt Date	Details	Amount
01/02/2022	Art Project Funds	£ 500.00
01/02/2022	Refund of Debit interest	£ 0.06
31/12/2021	Interest Received	£ 4.49
25/02/2022	Vale of White Horse S106 Art	£ 13,585.00

- c. To consider any grant applications received:
 - i. Funding request for Concert in aid of Church and School – It was RESOLVED to ask WADSCC to fund 50% of the Community Centre charge and for the Parish Council to fund 50% of the hire charge.
 - ii. Funding request from the Table Tennis Group for a new table. It was RESOLVED to award a grant of £300 to the table tennis group. The grant is to be acknowledged in the WADSCC Magazine.
 - iii. Litter Picking – It was RESOLVED to provide equipment to the litter picking team as required, to the value of £250.
- d. To review the signatories on the Bank Mandate
 - i. It was RESOLVED to continue the existing arrangement with Clerk as a signatory.
- e. To consider the arrangements for Dog Bin Emptying.

- i. To be put on the April Agenda.
- f. To agree the renewal of the OALC Subscription.
 - i. It was RESOLVED to renew the OALC subscription.

9. To review and note communications received and to consider any responses if required:

- a. Parish Boundary Review
 - i. Cllr Bristow and the Clerk met with the Chairman and Secretary of the Boars Hill Association to discuss the proposals to change the Parish Boundary.
 - ii. They wish to be part of a single parish to feel that they are a single community.
 - iii. Sunningwell Parish Council have requested to annex Boars Hill.
 - iv. Communication indicating that Bayworth and Sunningwell Residents object to the proposal has been received.

10. Planning Applications

- a. To consider all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting

Reference	Location	Description	Comments/Decision
P22/V0314/LB	Manor Farm 6 Wootton Village Boars Hill Oxford OX1 5JL	Replacement of 8 windows and one door and alterations to existing roof over single storey extension to enable installation of insulation	No objections
P22/V0313/HH	Manor Farm 6 Wootton Village Boars Hill Oxford OX1 5JL	Replacement of 8 windows and one door and alterations to existing roof over single storey extension to enable installation of insulation	No objections
P22/V0247/DIS	Eidsvoll Bedwells Heath Boars Hill Oxford OX1 5JE	Discharge of condition 5 (Arboricultural Method Statement) in application P21/V1889/FUL. Demolition of an existing 2 storey dwelling and associated outbuildings and the erection of a replacement 2 storey dwelling with detached garage, replacement outbuildings and associated landscaping works.	No objections
P22/V0100/HH	2 Hawkins Way Wootton Abingdon OX13 6LB	Extension of existing dropped kerb to allow parking on recently block paved front.	No objections
P22/V0103/HH	Blagrove Lodge Fox Lane Wootton OX13 6DE	Erection of a ancillary domestic building for the storage of logs	No objections

- b. To note Decisions of the Local Planning Authority

Reference	Location	Description	Comments/Decision
P21/V3501/HH	Tanglewood Jarn Way Boars Hill Oxford OX1	Minor Extensions and alterations of the house. (Amended &	Planning Permission

	5JF	additional tree information received 31 January 2022)	
P21/V2976/HH	Brookside Bedwells Heath Boars Hill Oxford OX1 5JE	Extensions to front, rear & side elevations.	Planning Permission
P21/V2431/HH	Willow End 6 The Willows Wootton Boars Hill OX1 5LD	1. Extension to ground floor "snug" room into back garden 2. Loft conversion including dormer windows front and rear and internal stairway	Planning Permission
P21/V1360/FUL	Poplar Corner, Lower Wootton Wootton Village Boars Hill Oxford OX1 5JL	Removal of existing dwelling house, garage and greenhouse. Construction of development of two semi-detached 3-bed dwellings and one detached 4-bed dwelling with ancillary driveways; parking areas. Vehicular access from Wootton Village to be widened. (Amended and additional plans, revised site plans, landscaping and swept paths rec 3 August 2021) (Amended plans and access appraisal 1062revA, rec 18 August 2021)	Refusal of Planning Permission
P85/V1031	Keepers Cottage Lincombe Lane Boars Hill Oxford Oxon OX1 5DX	86/00941/ful Erection of two storey extension to provide additional living accommodation and updating of old Keepers Cottage.	Refusal of Planning Permission
P84/V1516/LDE	47 - 49 Whitecross Wootton Abingdon Oxon OX13 6BS	Application for established use certificate.	Planning Permission
P21/V2847/HH	79 Whitecross Wootton Abingdon OX13 6BS	Proposed garage conversion including removal of existing flat roof and replacement monopitch roof	Planning Permission

11. Items for information only

- a. Response to lady who does the litter pick to be included in the magazine.
- b. NJC Pay rise noted and to be put on April Agenda to approve.

12. Date of next meeting – To confirm that the next meeting of the Council will be on 5th April 2022 at 7:30pm in F1 of Wootton and Dry Sandford Community Centre.

All items for the next agenda to be submitted to the Clerk by Monday 28th March 2022.

The meeting closed at 21:31

Chairman.....

Date.....