



**Minutes of the meeting of Wootton (Abingdon) Parish Council
on Tuesday 7th December 2021 at 7.30pm
in F1 of the Wootton and Dry Sandford Community Centre**

Councillors Present:

Councillors Bristow (Chair) (arrived at 1940), Brockliss, Clifton, Manning, Morgan, Parker, Werrell

Councillors Absent:

Cllr Foster & Cllr Shaw

1. To receive apologies for absence

Cllr Shaw

2. To receive any Declarations of Interest from Councillors relating to items on the Agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

3. To receive reports from District and County Councillors

a. Council Tax is likely to go up by 4.9%; if the Council Tax is not increased by the maximum allowed, the Council loses out on any available Government Grants.

b. Lodge Hill budget has been split into two parts to ensure that the peripheral traffic calming measures can take place – the latter will be undertaken by the Road Safety Team.

4. To facilitate public participation with regard to items on the agenda

None

5. To confirm the Minutes of the previous meeting and any committee meetings held.

a. Minutes of the F&GP

6. To receive updates on the action points from previous minutes which do not require further decision.

Minute Ref:	Description:	Status:
2021-06-8a	Bus Shelter Refurbishment	Clerk has instructed D Foulks – one shelter completed, second to follow
2021-07-7bii	Obtain quote for wilding	Cllr Parker has had agreement from Mr Benson to provide a digger with driver at cost price.
2021-07-10	Purchase two additional bins	Corner near Youlbury; on the Ridgeway near the Peking University. Cost of emptying is £20 per empty. Awaiting update from TRASLA re bin on the Ridgeway near Youlbury.
2021-07-12a	Cut trees on Lamborough Hill	To be progressed.
2021-08-12	Purchase of Excalibur Picnic Tables from Picnicbenches.co.uk & installation by WGM	Awaiting delivery.
2021-08-13	Cllr Bristow investigating EV charging	No update
	Cricket Club Signage	New signs to be fitted – Cllr Morgan.
2021-09-12	Clerk to investigate professional Christmas Light installation	Hi-Lift needed to be hired from Nationwide Platforms.

2021-09-13	Clerk to arrange cutting of Christmas Tree	Bystander claiming that the land is not theirs; Land Registry showing otherwise. Awaiting response from Greene King. Clerk & Cllr Parker cut tree for light installation.
2021-11-7b	20 is plenty	Request submitted via portal.
2021-11-8Cii	Homestart Grant	Cllr Clifton update on Homestart. Preschool have not had any families requiring help, Wootton School have previous had one family who had help. It was AGREED to review the amount to £250 for the current financial year.
2021-11-9a	Bus Shelter	Clerk to put forward proposal for bus shelter – to be done.
2021-11-9b	Doris Day Field Tree proposal	Trust contacted. They are not able to oblige as the land is rented to a farmer.

7. To receive updates in the following areas:

- a. Footpaths and Bridleways - Cllrs Shaw/Manning
 - i. Bridleway on Boars Hill has been cleared.
- b. Road Safety and Speeding – Cllr Foster
 - i. SID rota has been sent.
 - ii. VAS signs require Highways agreement.
- c. Community Park – Cllr Morgan
 - i. Handle on roundabout is missing two bolts – Cllr Werrell to assist with replacement.
- d. Community Centre – Cllr Parker
 - i. By April a management will be in place.
 - ii. Streamlining spending and payments.
 - iii. Negotiating with InPost for delivery lockers.
 - iv. Issues with Dog Fouling on Multi Use Games Area
 - v. Issues with a horse being ridden on the field.
 - vi. Bike rack to be installed on Parish Land.
 - vii. Floor is complete.

8. To consider the proposed budget and precept as recommended by the Finance and General Purposes Committee.

It was RESOLVED to approve the budget as proposed by the Finance and General Purposes Committee.

It was RESOLVED to approve the precept at £64,000

				2022/23	Funded from	Funded from
				Budget	Reserves	Precept
Income						
		Precept		88,637.00	24,637.00	64,000.00
				88,637.00	24,637.00	64,000.00
Expenditure - Parish Council						
	Administration					-
		Bank Charges	LGA 1972 s111	72.00		72.00
		Communications		800.00		800.00
		Clerk Expenses	LG (Fin Prov) 1963 s5	1,200.00		1,200.00
		Election Costs		-	-	-

	Insurance		1,229.00		1,229.00
	Meeting Costs	LGA 1972 s134	405.00		405.00
	Laptop				-
	Members Expenses		200.00	200.00	-
	Membership Fees/Subs	LGA 1972 s143	910.00		910.00
	Neighbourhood Plan - Out		500.00	500.00	-
	Printing, Postage, Stationery		400.00		400.00
	Professional Fees		1,220.00	562.00	658.00
	Telephone	Telecoms Act 1984 s97	180.00		180.00
	Training/Books	LGA 1972 s111	2,000.00	1,950.00	50.00
	Website	LGA 1972 s111	336.00		336.00
	Total Administration		9,452.00	3,212.00	6,240.00
					-
	Staff Costs				-
	Staff Costs	LGA 1972 s112	23,000.00		23,000.00
	Total Staff Costs		23,000.00	-	23,000.00
					-
	Amenities - Ongoing				-
	CC Loan Repayment		3,077.00		3,077.00
	Planning/Land Reg		50.00		50.00
	Miscellaneous - Out				-
	Street Furniture		12,000.00	4,000.00	8,000.00
	Children's Play Area	LGA 1972 s214	1,100.00		1,100.00
	Litter Picking & Disposal	Litter Act 1983 ss5,6	3,320.00		3,320.00
	Other Land Maintenance	Highways Act 1980 s96	2,250.00	1,325.00	925.00
	Parish Land Maintenance	Open Spaces Act 1906 ss9&10	5,288.00		5,288.00
	Pavillion Maintenance		2,000.00		2,000.00
	Total Maintenance Costs		29,085.00	5,325.00	23,760.00
					-
	Projects				-
	Christmas Lights		1,500.00	500.00	1,000.00
	Defibrillator		3,000.00	3,000.00	-
	Road Safety		5,000.00	5,000.00	-
	Community Park Improvements		6,600.00	6,600.00	-
	Digitizing Minutes		1,000.00	1,000.00	-
	Total Projects		17,100.00	16,100.00	1,000.00
					-
	Grants (S137)	LGA 1972 s137	10,000.00		10,000.00
	max	18,079.36			-
					-
	Total Expenditure		88,637.00	24,637.00	64,000.00
	Net Movements		-	- 0.00	0.00
	Opening Balance		67,663.25		
	Closing Balance		67,663.25		67,663.25

9. Finance & Governance

- a. To consider and approve invoices for payment and to review payments made since the last meeting as itemised on the Payment Schedule

Ref no	Details	Payment Total
P374	WGM - Park & Village Green Maintenance	£ 396.00
P375	O2 Telephone	£ 13.86
P376	Staff Salaries	£1,108.35

P377	LGPS - Pension Costs	£ 343.42
P378	Clerk's Expenses	£ 198.79
P379	Simply Waste - Rubbish Collection 6/4/21	£ 27.48
P380	ST Grounds Maintenance - Bridleway & Litterpick	£ 84.00
P381	WADSCC Flooring Grant	£ 2,357.50
P382	Nationwide Platforms - Xmas Lights	£ 564.00

- b. To note any receipts
None
- c. To consider any grant applications received
None

10. To note the issue with quadbikes on the Whitecross bridleway 415/29/20 – Cllr Brockliss.

- a. It was noted that the Countryside Access team have put up new signs.
b. Cllr Brockliss to draft a letter to the farmer.

11. To review and note communications received.

- a. None.

12. Planning Applications

- a. To consider all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting

Reference	Location	Description	Comments/Decision
P21/V2976/HH	Brookside Bedwells Heath Boars Hill Oxford OX1 5JE	Extensions to front, rear & side elevations.	No objections

- b. To note Decisions of the Local Planning Authority

Reference	Location	Description	Comments/Decision
P21/V2647/HH	White Hart Cottage 70 Besselsleigh Road Wootton Abingdon OX13 6DX	Erection of single storey annex, supplementary to the main house, to provide ground level disabled facilities.	Planning Permission
P21/V2431/HH	Willow End 6 The Willows Wootton Boars Hill OX1 5LD	1. Extension to ground floor "snug" room into back garden 2. Loft conversion including dormer windows front and rear and internal stairway	Planning Permission

13. Items for information only

- a. Cllr Manning has checked the defibrillator in Whitecross but was unable to open the tag.

14. Date of next meeting – To confirm that the next meeting of the Council will be on 11th January 2021 at 7:30pm in F1 of Wootton and Dry Sandford Community Centre.

All items for the next agenda to be submitted to the Clerk by Tuesday 3rd January 2022.

The meeting closed at 20:34

Chairman.....

Date.....