



**Minutes of the meeting of Wootton (Abingdon) Parish Council
on Tuesday 2nd November at 7.30pm
in F1 of the Wootton and Dry Sandford Community Centre**

Councillors Present:

Councillors Bristow (Chair), Brockliss, Clifton, Foster, Manning, Parker, Werrell

Councillors Absent:

Cllrs Morgan, Shaw

- 1. To receive apologies for absence**
Cllrs Morgan, Shaw,
- 2. To receive any Declarations of Interest from Councillors relating to items on the agenda.**
Cllr Parker – WADSCC Grant Application
- 3. To receive reports from District and County Councillors**
 - a. **Bob Johnston** Cty Cllr:
briefing invitation on Lodge Hill should have been received.
Submit a map of 20mph speed limit requests to the County Council e.g Matthews Way, Wootton Village. (Lee.Turner@oxfordshire.gov.uk)
Civic enforcement of parking restrictions has now started. Need to highlight areas for enforcement (Cllr Johnston to provide email to Clerk)
 - b. Report Submitted by Cllr Shaw:
Wootton Business Park - this application is likely to come before the Planning Committee on 7th December. PC will discuss who will address the Committee with regard to objections to the application.
Litter bins - the Boars Hill Association are grateful to know that there is likely to be a new litter bin by the Berkeley Road/Jarn Way junction. The person we needed to speak to about where to site a second bin has been away until this weekend there is no feedback at the moment.
- 4. To facilitate public participation with regard to items on the agenda**
None
- 5. To confirm the Minutes of the previous meeting and any committee meetings held.**
 - a. The minutes of the Finance & General Purposes Committee of 5th October and the Full Council Meeting of 5th October were approved.
- 6. To receive updates on the action points from previous minutes which do not require further decision.**

Minute Ref:	Description:	Status:
2021-06-8a	Bus Shelter Refurbishment	Clerk has instructed D Foulks – one shelter completed, second to follow
2021-07-7bii	Obtain quote for wilding	Quote chased but no response from Aspire yet. Cllr Parker has had agreement from Mr Benson to provide a digger with driver at cost price. Clerk, Cllr Parker & Cllr Clifton to agree specification.
2021-07-10	Purchase two additional bins	Corner near Youlbury; on the Ridgeway near the Peking University. TRASLA have rejected the idea of a

		bin on the Ridgeway. Quote received for emptying WGM £20 per empty (to be put in large bin at Community Park) (will also include second bin), ST Grounds Maintenance £20 per empty, removed by ST)
2021-07-12a	Cut trees on Lamborough Hill	On pause as linking into Christmas tree cutting.
2021-08-12	Purchase of Excalibur Picnic Tables from Picnicbenches.co.uk & installation by WGM	Faulty product collected and refunded. Replacement ordered.
2021-08-13	Cllr Bristow investigating EV charging	No update
	Cricket Club Signage	Removed by Clerk- new signs to be fitted – Cllr Morgan.
2021-09-010	Clerk to review mound with WGM	No progress.
2021-09-12	Clerk to investigate professional Christmas Light installation	Clerk contacted bystander for drinks (no response), Lowe & Oliver's have offered manpower, awaiting arrangements for High Lift from Cllr Werrell. Clerk to set date.
2021-09-13	Clerk to arrange cutting of Christmas Tree	Bystander claiming that the land is not theirs; Land Registry showing otherwise. Awaiting response from Greene King.

7. To receive updates in the following areas:

- a. Footpaths and Bridleways - Cllrs Shaw/Manning
 - i. The bridleway alongside Matthew Arnold's Field has been cleared. Cllr Shaw will get in touch with Oxford Preservation Trust about the bridleway between Jarn Way and the Ridgeway, although it is only overgrown for a very short stretch at the Ridgeway end. Since the nettles, etc are already dying down it would seem more sensible to ask for the cutting back to be done in mid- to late Spring when there is a lot of new growth.
 - ii. Cllr Shaw waiting to hear about the bridleway issues in Whitecross.
 - iii. The pavement along Cumnor Road is being resurfaced shortly.
 - iv. Sovereign Housing Flats on Lamborough Hill to be put on Fix My Street.
- b. Road Safety and Speeding – Cllr Foster
 - i. It was AGREED to request 20mph Limits – Wootton Village, from Lamborough Hill to Sandy Lane; Berrymere Road & Watson Crescent; Matthews Way, Hawkins Way etc.
- c. Community Park – Cllr Morgan
 - i. Sleeper Benches are splitting, it was suggested to replace these with recycled plastic ones – F&GP to follow up.
- d. Community Centre – Cllr Parker
 - i. AGM on 4th November Cllr Parker to represent Parish Council
 - ii. Vicar of Dibley show is in the pipeline
 - iii. New bin has been installed, second one to follow.
 - iv. New outside lights being installed.
 - v. Hall floor being refurbished.

8. Finance & Governance

- a. To consider and approve invoices for payment and to review payments made since the last meeting as itemised on the Payment Schedule

Ref no	Details	Payment Total
P359	DJ Foulks - Bus Refurbishment	£ 445.00
P360	Barclays Bank Charges	£ 6.50
P361	Unity Service Charge	£ 18.00
P362	Unity Interest Charged	£ 0.06
P363	O2 Telephone	£ 13.86
P364	Staff Salaries	£ 1,047.20
P365	Nest - Pension Costs	£ 42.47
P366	HM Land Reg - Bystander Land	£ 3.00
P367	Shaw's Minute Book	£ 97.20
P368	Clerk's Expenses	£ 99.49
P369	VoWH DC - Dog Bins	£ 107.64
P370	WGM - Park & Village Green Maintenance	£ 396.00
P371	ST Grounds Maintenance - Bridleway & Litterpick	£ 84.00
P372	Glasdon picnic benches & bins	£ 2,990.52
P373	Simply Waste - Rubbish Collection	£ 58.68

b. To note any receipts

Receipt Date	Details	Amount
09/10/2021	Gates Hut - Refund of purchase of benches	£ 1,336.00

c. To consider any grant applications received

- i. WADSCC – £2357.50 towards the refurbishment of floor agreed with the condition that recognition is placed in the newsletter and a sign put up in the hall.
- ii. Homestart – Cllr Clifton to confirm with Wootton School and WADS Pre-School if Homestart provide support to children in the Parish. Subject to confirmation that they support within the Parish, it was RESOLVED to provide £500.
- iii. Clean Slate – it was RESOLVED to award a grant of £100.

d. To approve the recommendations made by the Finance and General Purposes Committee:

- i. It was RESOLVED to award the Clerk Salary Scale Point 24
- ii. It was RESOLVED that the Clerk should be eligible to join the Oxfordshire Local Government Pension Scheme with immediate effect.

9. To review and note communications received.

- a. The removal of the bus shelter in Whitecross has been queried. Clerk to supply proposal for the next meeting.
- b. Request to contact Doris Field Day Trust to arrange for a tree plantation – Clerk to contact Countryside Access/Doris Field Day Trust. A donation of £500 has been offered towards this.

10. To consider a response to the draft Dalton Barracks Strategic Allocation Supplement Planning Document.

- a. We appreciate the effort and imagination which have gone into the document and that close attention has been paid to the Joint Neighbourhood Plan. We are keen to support a development which is carbon neutral.
 - i. Consideration should be given to the impact of the new school on the existing primary schools (Wootton, Dry Sandford and Sunningwell)
 - ii. Traffic generally – the implication that the new housing will drive to the new Park and Ride in Cumnor will result in additional traffic through Wootton Parish; this is in addition to the new housing in North Abingdon. A pavement/cycle track should link Wootton to Cumnor as part of the plan.
 - iii. Public Transport – the capacity on the busses will need to be increased to ensure there is availability for those getting on in Wootton.
 - iv. The plan indicates that more than 1200 houses would be considered (p91 7.3)

11. Planning Applications

- a. To consider all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting

Reference	Location	Description	Comments/Deadline
P21/V2847/HH	79 Whitecross Wootton Abingdon OX13 6BS	Proposed garage conversion including removal of existing flat roof and replacement monopitch roof	3/11/21 - no objections
P21/V2741/HH	Winterslow Cottage Lincombe Lane Boars Hill Oxford OX1 5DZ	The erection of a garden room.	1/11/21 - no objections
P21/V2722/FUL	Agents Cottage White Barn Boars Hill Oxford OX1 5HH	Variation of condition 9 (European protected species licence) on planning application P19/V1308/FUL Replacement dwelling and associated works	25/10/2021 - no objections
P21/V2976/HH	Brookside Bedwells Heath Boars Hill Oxford OX1 5JE	Extensions to front, rear & side elevations.	15/11/21 – No objections

- b. To note Decisions of the Local Planning Authority

Reference	Location	Description	Comments/Decision
P21/V1360/FUL	Poplar Corner, Lower Wootton Wootton Village Boars Hill Oxford OX1 5JL	Removal of existing dwelling house, garage and greenhouse. Construction of development of two semi-detached 3-bed dwellings and one detached 4-bed dwelling with ancillary driveways; parking areas. Vehicular access from Wootton Village to be widened. (Amended and additional plans, revised site plans, landscaping and swept paths rec 3 August 2021) (Amended plans and access appraisal 1062revA, rec 18 August 2021)	Refusal of Planning Permission
P21/V2310/LDP	79 Whitecross Wootton Abingdon OX13 6BS	Proposed garage conversion	Withdrawn

12. Items for information only

13. It was **AGREED** to reschedule the January meeting from 4th January to 11th January 2022

14. **Date of next meeting** – To confirm that the next meeting of the Council will be on 7th December 2021 at 7:30pm in F1 of Wootton and Dry Sandford Community Centre.

All items for the next agenda to be submitted to the Clerk by Monday 29th November 2021.

The meeting closed at 21:11

Chairman.....

Date.....