



# WOOTTON PARISH COUNCIL

Members of the Finance & General Purposes Committee  
are hereby summoned to attend a meeting of the Parish Council to be held  
**on Tuesday 5<sup>th</sup> October 2021 at 6.30pm**  
in F1 of the Wootton and Dry Sandford Community Centre  
for the purpose of transacting the following business.

**Members of the Public** and press are welcome to attend and may make representations under item 3 of the agenda. Anyone wishing to address the Council will be given three minutes to do so (up to a total time limit for public participation of 20 minutes). They may then observe the rest of the meeting (other than items which, for legal reasons may have to be held 'in camera') but will not be able to speak other than at the express request of the Chair.



**Clerk, Wootton (Abingdon) Parish Council, 29<sup>th</sup> September 2021**

1. To RECEIVE apologies for absence
2. To RECEIVE Declarations of Interest in agenda items.
3. To facilitate public participation with regard to items on the agenda
4. Financial update:-
  - 4.1. To REVIEW the bank reconciliation.
  - 4.2. To REVIEW the budget
5. To REVIEW the Risk Review.
6. To CONSIDER provision for the Queen's Jubilee.

**Members of the Public will be excluded from the following item(s):**

7. Staff Matters:
  - a) To NOTE the attainment of the Cilca Qualification (Certificate in Local Administration) by the Clerk.
  - b) To REVIEW the clerk's pay.