



Minutes of the meeting of Wootton (Abingdon) Parish Council
Tuesday 8th June 2021 at 7.30pm
in F1 of the Wootton and Dry Sandford Community Centre

Councillors Present:

Councillors Bristow (Chair), Brockliss, Foster, Manning, Morgan, Werrell.

Councillors Absent:

Cllrs Clifton, Shaw

- 1. To receive apologies for absence**
 - a. Cllr Clifton
- 2. To NOTE the resignation of Cllr Morris.**
 - a. Thanks were extended to Sarah for her contribution to the Parish Council during her time.
- 3. To receive any Declarations of Interest from Councillors relating to items on the agenda**
 - a. Cllr Bristow registered an interest in the planning application for the RBL site.
- 4. To receive reports from District and County Councillors**
 - a. None
- 5. To facilitate public participation with regard to items on the agenda**
 - a. The applicant addressed the Parish Council about the planning application for 33a Wootton Village.
- 6. To confirm the Minutes of the previous meeting and any committee meetings held.**
 - a. It was RESOLVED to approve the minutes.
- 7. To receive updates on the action points from previous minutes which do not require further decision.**

Minute Ref:	Description:	Status:
2020-12 F&GP 4bi	purchase the speed sign and three posts for this	Posts & installation on order from Highways scheduled for Thu 17 th June @9:30am. Sign has been delivered. Paul to attend with Clerk.
2020-12 F&GP 4bii/ 2020-04 15 & 16	Purchase an Automated External Defibrillator.	Installed. Note to go in newsletter to advertise defib.
2021-04 14	Dog Waste bins	Clerk to contact OPT – meetings have taken place involving Cllr Shaw/DC. Clerk to be kept in discussions going forward.
2021-04 19g	Grant request – Church	Clerk to liaise with WGM/Church Warden – work completed. Church requested to acknowledge Parish Council’s support in the newsletter.
2021-05-15bi	Litter Pick	The Parish Council needs to notify insurers of details at time with copy of risk assessment. Awaiting communication from Cllr Brockliss/Alison Berry. Up to £500 spend on litter picking equipment was agreed (agenda for July 2021).
2021-05-16c	Road Closure for filming	Clerk contacted locations manager but not a helpful outcome.

8. To consider the quotes for the bus shelter refurbishment.

- a. It was RESOLVED to accept the quote from Dave Foulks. Clerk to instruct.

9. To agree the appointment of Playsafety to undertake the annual playground inspection.

- a. It was RESOLVED to approve the appointment of Playsafety.

10. To receive updates from Groups and Committees:

- a. Road Safety and Speeding – Cllr Foster
- i. The option of a mirror on the first corner on the village road is to be investigated and added to the next agenda.
- b. Footpaths and Bridleways - Cllrs Shaw/Manning
- i. New footpath signs have been installed around Blagrove Farm. Cllr Brockliss to ask Cllr Shaw for details of who has done this.
- c. Community Park – Cllr Morgan
- i. Communication received from the resident of Tommy’s Farm about children going through the hedge onto the drive. As this is a public footpath the Parish Council does not consider this to be an issue but will seek advice from Playsafety. Response to be sent to resident informing them of this decision.
- ii. Clerk to progress repairs for playground either with RPM or with alternative when the quote is received.

11. To receive updates in the following areas:

- a. Community Centre – Cllrs Bristow
- i. The ExCo have decided not to peruse the claim against Hermes/Old Windsor Logistics.
- ii. The Exco are holding a relaunch on 4th July. It was agreed that the Parish Council should be in attendance to promote/recruit.

12. Finance

- a. To consider and approve invoices for payment and to review payments made since the last meeting as itemised on the Payment Schedule
- i. It was RESOLVED to approve the payments schedule.

Ref no	Details	Payment Total	Method
P292	O2 Phone charge	£ 13.86	BACS
P293	ST Grounds Maintenance	£ 125.00	BACS
P294	Community Heartbeat Defib	£ 2,574.00	paid 12.5.21
P295	WGM - Park & Village Green Maintenance	£ 396.00	BACS
P296	PWLB - Community Centre Loan	£ 1,538.30	DD
P297	Simply Waste - Rubbish Collection 6/4/21	£ 41.40	BACS
P298	Simply Waste - Rubbish Collection 4/5/21	£ 26.68	BACS
P299	Clerk's Expenses	£ 159.90	BACS
P300	BHIB Insurance Premium	£ 1,148.69	BACS
P301	Staff Salaries	£ 1,047.40	BACS
P302	Nest - Pension Costs	£ 42.47	BACS
P303	ST Grounds Maintenance	£ 125.00	BACS
P304	Facebook Advert	£ 40.00	Card
P305	Facebook Advert	£ 30.00	Card
P306	O2 Phone charge	£ 13.86	BACS
P307	Community Heartbeat - replacement Electrodes	£ 46.80	BACS

- ii. Payment to be withheld from ST Grounds Maintenance until the new contract is signed and insurance and litter picking licence is provided.

- b. To note any receipts

- i. none

- c. To approve the spend to promote the Parish Council.

- i. It was RESOLVED to approve the spend on advertising on Facebook.
- d. To consider any grant applications received
 - i. None.
- e. To agree the insurance renewal.
 - i. It was RESOLVED to approve the renewal with BHIB for a three-year term.

13. Governance

- a. To consider the application for co-option to the Parish Council
 - i. It was RESOLVED to appoint David Parker as a Councillor.

14. To approve the updated Emergency Plan

- a. It was RESOLVED to approve the revised Emergency Plan.

15. To review and note communications received

- a. Issue with rats in the Willows.

16. Planning Applications

- a. To consider all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting

Reference	Location	Description	Comments/Decision
P21/V1164 /FUL	Royal British Legion Hall Wootton Village Boars Hill Oxford OX1 5HP	Demolition existing former British Legion Club house and associated out buildings and erection of 2 x 4-Bed dwellings together with garage to plot 1 and amenity space (Additional Information rec 12 May 2021)	No material planning considerations.
P21/V1360 /FUL	Poplar Corner, Lower Wootton Wootton Village Boars Hill Oxford OX1 5JL	Removal of existing dwelling house, garage and greenhouse. Construction of development of two semi-detached 3-bed dwellings and one detached 4-bed dwelling with ancillary driveways; parking areas. Vehicular access from Wootton Village to be widened.	Comments to be provided to the Clerk before the deadline of 17/06/2021
P21/V1393 /SCR	Foxcombe Hall Boars Hill Oxford OX1 5HR	Request for Screening Opinion under Part 2 of the Town and Country Planning(Environmental Impact Assessment) Regulations 2017 for development at PHBS-UK, Foxcombe Hall, Boars Hill, OX1 5HR.	n/a
P21/V1385 /HH	16 Manor Road Wootton Abingdon OX13 6DG	Garage conversion to ancillary accommodation. No change to parking - off-road parking for 4 cars	No objections
P21/V1379 /LB	Foxcombe Hall Boars Hill Oxford OX1 5HR	Change of use from a non-residential educational institution (use class F1(a)) to a residential university campus (use class C2), the demolition of the Old Laboratory building and ancillary buildings. Internal and external alterations to listed building. Redevelopment and extension to include 60 student bedrooms, dining hall, campus cafe/shop, gym, extension to lecture theatre, teaching space and study space and associated external works	None

P21/V1376 /FUL	Foxcombe Hall Boars Hill Oxford OX1 5HR	Change of use from a non-residential educational institution (use class F1(a)) to a residential university campus (use class C2), the demolition of the Old Laboratory building and ancillary buildings. Internal and external alterations to listed building. Redevelopment and extension to include 60 student bedrooms, dining hall, campus cafe/shop, gym, extension to lecture theatre, teaching space and study space and associated external works	The Parish Council has no material objections
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b. To note Decisions of the Local Planning Authority

Reference	Location	Description	Comments/Decision
P21/V0603/LDP	55 Wootton Village Boars Hill Oxford OX1 5HP	Construction of outbuilding to be used as an Art Studio.	Withdrawn
P19/V3317/HH	Moresby Bedwells Heath Boars Hill Oxford OX1 5JE	Proposed rear and side extensions.	Planning Permission
P21/V0654/HH	55 Hawkins Way Wootton Abingdon Oxfordshire OX13 6LA	Demolish single storey structure to side elevation. Construct single storey structure along the front elevation with part return to the side elevation and construct two storey structure to the rear part of the site elevation.	Planning Permission
P21/V0427/HH	15 Huxley Close Wootton Abingdon OX13 6JZ	Construction of single storey rear / side extension new rendered finish to front elevation of existing house construction of porch canopy over front entrance door	Planning Permission

17. Items for information only

- a. Chairs report to be put in the newsletter.
- b. Bus shelter near Werrells transport needs cleaning. This will need to be added to the agenda once the work on the other bus stops is complete.

18. Date of next meeting – To confirm that the next meeting of the Council will be on 6th July 2021 at 7:30pm in F1 of the Wootton and Dry Sandford Community Centre.

All items for the next agenda to be submitted to the Clerk by Monday 28th June 2021.

The meeting closed at 20:55

Chairman.....

Date.....