



Councillors: You are hereby summoned to attend the
Annual Meeting of the Parish Council
to be held **on Tuesday 4th May 2021 at 7.30pm**
via Zoom: <https://us02web.zoom.us/j/84628294260>
Meeting ID: 846 2829 4260
for the purpose of transacting the following business.

Members of the Public and press are welcome to attend and may make representations under item 7 of the agenda. Anyone wishing to address the Council will be given three minutes to do so (up to a total time limit for public participation of 20 minutes). They may then observe the rest of the meeting (other than items which, for legal reasons may have to be held 'in camera') but will not be able to speak other than at the express request of the Chair.

W. Wiggley

Clerk, Wootton (Abingdon) Parish Council, 27th April 2021

- 1. Election of Chair.**
 - a. To elect the Chairman for the forthcoming year
 - b. The Chairman to sign the Declaration of Office Form
- 2. Election of Vice Chairman**
 - a. To elect the Vice Chairman for the forthcoming year
- 3. To receive apologies for absence**
- 4. To receive any Declarations of Interest from Councillors relating to items on the Agenda**
- 5. To confirm the accuracy of the minutes of the last meeting of the Council**
- 6. To receive reports from District and County Councillors**
- 7. To facilitate public participation with regard to items on the agenda**
- 8. To receive the minutes of the last meeting of a committee**
- 9. Finance and administration/governance:**
 - a. To receive the Internal Audit report
 - b. To approve the 2020/21 Accounts
 - c. To complete section 1 of the Annual Governance and Accountability Return (AGAR)
 - d. To complete section 2 of the Annual Governance and Accountability Return (AGAR)
 - e. To approve the redaction of signatures on the AGAR and other documents on the website.
 - f. To confirm the arrangements for insurance cover in respect of all insurable risks;
 - g. To consider and approve invoices for payment itemised on the Payment Schedule
 - h. To review payments made between meetings as listed on the Payment Schedule
- 10. Review of delegation arrangements to committees and staff;**
- 11. Appointment of any new committees in accordance with standing order 4;**
- 12. Appointment of members to committees;**
- 13. To review the action items from previous minutes:**
- 14. To record any updates on progress in the following areas and determine actions required:**
 - a. Road Safety and Speeding – Cllr Foster
 - b. Footpaths and Bridleways - Cllrs Shaw/Manning
 - c. Community Park – Cllr Morgan
- 15. To receive updates in the following areas:**
 - a. Community Centre – Cllrs Bristow
 - b. Litter Pick – Cllr Brockliss

16. Planning Applications (See below)

- a. To consider all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting
- b. To note Decisions of the Local Planning Authority

17. To review and note communications received

18. Items for information or next Agenda only

- a. all items for the next agenda to be submitted to the Clerk by Monday 31st May 2021.

19. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

20. **Date of next meeting** – To confirm that the next meeting of the Council will be Tuesday 8th June 2021 at 7:30pm (please note change of date) and to confirm whether the meeting will be in person or online.

Planning Applications

- a. Recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting.

Reference	Location	Description	Comments/Decision
P21/V0477/FUL	Wootton Business Park Wootton Abingdon OX13 6FD	The construction of an office building and associated refuse store, cycle store, plant enclosure and car parking and 58 residential units with car parking and associated landscaping across the site	Deadline 29th April 2021 – extension requested
P21/V0603/LDP	55 Wootton Village Boars Hill Oxford OX1 5HP	Construction of outbuilding to be used as an Art Studio.	
P21/V0953/HH	185 Whitecross Wootton Abingdon OX13 6BW	Single storey extension to existing kitchen to form kitchen diner family room.	deadline 11th May 2021
P21/V0960/HH	21 Besselsleigh Road Wootton Abingdon Oxfordshire OX13 6DW	Demolish garage, single storey rear extension with double storey side extension.	Deadline 18th May 2021
P21/V0979/HH	Walnut Cottage 199 Cothill Road Dry Sandford Abingdon OX13 6JW	Erection of garden building.	Deadline 19th May 2021

- b. To note Decisions of the Local Planning Authority

Reference	Location	Description	Comments/Decision
P21/V0238/HH	2 Home Close Wootton Abingdon OX13 6DB	Single storey side extension, single storey side loggia and internal alterations (Amended to omit boundary wall as shown on drawing R960.10B)	Planning Permission
P21/V0266/FUL	Poplar Corner, Lower Wootton Wootton Village Boars Hill Oxford OX1 5JL	Removal of existing dwelling house, garage and greenhouse. Construction of development of two detached 3-bed dwellings and one detached 4-bed dwelling with ancillary driveways; parking areas. Vehicular access from Wootton Village to be widened. (Revised Planning Design and Access statement rec 10 March 2021)	Withdrawn