



**Minutes of the meeting of Finance and General Purposes Committee, Wootton
(Abingdon) Parish Council
Online using Zoom on Tuesday 27th April 2021 at 7.30pm**

Councillors Present:

Councillors Bristow (Chair), Brockliss, Foster, Morgan, Werrell.

Councillors Absent:

None

1. To receive apologies for absence.

None

2. To receive Declarations of Interest in agenda items.

- a. Cllr Brockliss – item 10 due to being on the Parochial Church Council.

3. Financial update:-

- a. To review the budget.

i. It was RESOLVED to

- ◆ Increase the litter picking budget to £2270
- ◆ Increase the verge cutting provision to £1950
- ◆ increase the grant provision to £10000

ii. Enquire with Aspire for litter picking – Clerk to action (ask SHWO Clerk)

- b. To review the banking arrangements.

i. It was RESOLVED to move to Unity bank.

4. To review the Internal Audit

- a. The internal audit was reviewed and action items NOTED.

5. To approve the Risk Review.

- a. The Risk Review was APPROVED.

6. To review the Insurance Arrangements.

- a. Three quotes have been requested but have not been provided in time for the meeting.
Item carried forward to May meeting of the Council.

7. To consider the arrangements for verge cutting.

- a. It was RESOLVED to arrange for 3 parish cuts in addition to the OCC cut.

i. Cuts to take place in mid-April, mid-June, August (OCC), mid-September.

8. To approve the revised contract for litter picking and Bridleway grass cutting.

- a. The revised contract was APPROVED subject to clarification that litter picking is to take place along the entire length of the B-road, including where there are no pavements.

9. Review the use of Committees and Groups.

- a. It was RESOLVED to have the following committees:

- i. Finance and General Purposes Committee (and Personnel sub-committee), to include the Parish Plan (formerly improvements lifecycle)
- ii. Parish Land Committee
- iii. Planning Committee

- b. It was RESOLVED to have the following groups:

- i. Footpaths and Bridleways
- ii. Neighbourhood Plan

- c. It was agreed to appoint Councillors to specific areas:

- ◆ Emergency Plan – Cllr Brockliss



- ◆ Road Safety and Transport (Cllr Foster)

10. To consider the request for a Grant from St Peter's Church for bramble clearance in the Churchyard.

- a. It was RESOLEVD to contribute up to £650 to the Church for the work on the Churchyard.
 - ◆ Clerk to liaise with Mike Varnom/WGM Maintenance for alternative quote.
- b. Church to be requested to put thanks in the

11. Items for information only - none

12. To set the date of the next meeting of the F&GP.

- a. 14th September 2021.

The meeting closed at 21:10

Chairman.....

Date.....