



**Minutes of the meeting of Wootton (Abingdon) Parish Council  
Online using Zoom on Tuesday 2nd March 2021 at 7.30pm**

**Councillors Present:**

Councillors Bristow (Chair), Brockliss, Clifton, Foster, Manning, Morgan, Shaw (arrived at 7:50pm), Werrell.

**Councillors Absent:**

Cllr Morris

**1. To receive apologies for absence**

Cllr Morris

**2. To receive any Declarations of Interest from Councillors relating to items on the Agenda**

**3. Reports from District and County Councillors**

**a. County Councillor**

i. Not present

**b. No report as all details are provided in the communications emails sent by the District Council.**

**4. To facilitate public participation with regard to items on the agenda**

**a. To receive information from Comm Comm UK Ltd regarding the Foxcombe Hall Proposals and discuss any issues arising:**

Latest proposals available since January online for 60 bedrooms.

Feedback is being reviewed from the consultations with a view to finalising plans in the coming weeks. A mixed response has been received.

In discussion with Oxford Presentation Trust on proposals for parking.

Main transport is to be shuttle busses, plans for academic events set out procedures on how to manage traffic.

Management plans are being put in place including rules for students to cover noise and light pollution and to ban use of cars.

Community use of the site – access to the woodland walk and to the teaching space.

Planning application likely to be submitted in the next few weeks with a view to starting the development next year.

The aim is to improve the site. By providing accommodation on site the aim is to reduce the traffic compared to a non-residential site.

The design has taken into account the Green Belt and reduction in the new build by maximizing use of existing building. The accommodation block is to be the same height as the existing buildings and other buildings will not be visible from outside the site.

Access for development should be from A34/Hinksey Hill not through the village – this will be covered by a Construction Traffic Management Plan.

Will be providing funds for a public art contribution.

Visiting students will be postgraduates and will be spending 9 weeks at the site and will have little free time so there will be limited leisure facilities. A suggestion was raised to provide opportunities to integrate students into the local community at the weekend.

Present use is non-residential educational use; change of use will be sought through the planning process.

**b. To receive any other public participation.**

None

**5. To confirm the Minutes of the previous meeting and any committee meetings held.**

It was RESOLVED to approve the minutes of 2<sup>nd</sup> February 2021.

**6. To appoint a new Vice Chairman**

There were no candidates for Vice-Chairman so none was appointed.

**7. To receive updates on the action points from previous minutes.**

Minute Ref:	Description:	Action required:
2020-08 6f ii	More permanent covid-19 signs required for the gate.	Installation to be done by WGM this week.
2020-11 9a ii	To plant wild flower seeds on the cleared ground	Agreed to delay till Autumn.
2020-11 9b ii	To arrange for 5 road traffic surveys to be carried out	Cllr Foster to liaise with Clerk/Highways to progress. No response received from Highways.
2020-11 9b iv	To produce a survey on Facebook about the Cycle path	Will be actioned in due course.
2020-11 15a	British Legion Bench location	Awaiting confirmation that the bench been refurbished.
2020-12-7	Purchase of Memorial Bench	To be installed in Cricket Ground by WGM. Will be installed this week.
2020-12 F&GP 4bi	purchase the speed sign and three posts for this	Cllr Foster/Clerk discussed. Meeting with Highways to discuss.
2020-12 F&GP 4bii	Purchase an Automated External Defibrillator.	It was agreed that the AED should be in on the Bus Shelter at the Wootton end of Whitecross. Checking with Highways if permission is required.
2021-02 11	Removal of damaged bus shelter	Removed by John Werrell.
2021-02-13vii	To obtain information on replacing Perspex at Home Close bus shelter	Clerk awaiting quotes.
2021-02 14c	Spring Clean	No support available from the District Council. Put on hold till support is available.
2021-02 16d	Cllr Morgan and Cllr Foster to be added to the bank mandate and to online banking	In progress.
2021-02 16f	to purchase a checklist for the playground	Completed.
2021-02 16f	To renew the" Clerks and Councils Direct" membership	Clerk to action

**8. To receive updates from Groups and Committees:**

**a. Open Spaces & Community Park**

Cllr Bristow and the Clerk met with Mortisplay to discuss situation with surface water in park. The options put forward were to put surfacing under equipment, create a drainage system into side ditch and to use tiger mulch well-trodden areas. Awaiting quotes. Cllr Morgan and Cllr Clifton have agreed to undertake the playground checks.

- b. Footpaths and Bridleways - Cllrs Shaw/Manning  
Footpaths are drying out. Sign cleaning, hedge trimming etc are now required.

**9. To receive updates in the following areas:**

- a. Community Centre – Cllrs Bristow

Meeting on 18<sup>th</sup> February; discussions took place about the grants which have been offered and the items are in progress. The request that the Wootton Players debt be written off in exchange for the £2000 grant for the replacement hall windows was objected to by some members of the Executive Committee; they have however decided to take up the offer and have written off the Wootton Player's debt.

Looking to do a Community Event on 4<sup>th</sup> July to mark the post-covid-19 re-opening.

- b. Public Art Project – Cllr Manning/Morgan

Two briefs have been sent off; the World War II memorial bench is planned for November and it was suggested that this be made into an unveiling event. The sculpture trail completion is planned for Spring 2022.

**10. To agree the areas to be prioritised in the Parish Clean Up being conducted the Vale of White Horse District Council.**

Fox Lane – litter/debris clearing

Path along Cumnor Road – clear weeds/soil from path

Clearing of footpath on Waterworks Corner

Tidying of ditch on Lamborough Hill

**11. To consider the Oxfordshire County Council initiative to introduce 20mph speed limits within the Parish.**

It was agreed that Wootton Village was considered as a location for this but that this would not be progressed at this stage.

**12. Finance and administration/governance**

- a. To consider and approve invoices for payment and to review payments made since the last meeting as itemised on the Payment Schedule

The list was approved by Cllr Werrell and Cllr Bristow. It was RESOLVED to approve the list of payments.

Ref no	Details	Payment Total	Method
OLP-252	Wootton School PTA/S137	£ 2,400.00	BACS 26/2/21
OLP-253	Playsafety/Inspection Checklist	£ 36.00	BACS
OLP-254	Castle Water/Cricket Pavillion	£ 80.52	BACS
OLP-255	ST Grounds Maintenance Litter Picking Henwood to Whitecross	£ 84.00	BACS
OLP-256	WGM - Park & Village Green Maintenance	£ 396.00	BACS
OLP-257	Staff Salaries	£ 1,045.60	BACS
OLP-258	Clerk's Expenses	£ 94.92	BACS
OLP-259	WADSCC Grant for MUGA, Playground, hall windows	£ 4,409.00	BACS
OLP-260	Nest	£ 42.47	DD
OLP-261	O2 Telephone	£ 13.68	DD
OLP-262	Barclays/Bank Chgs	£ 6.50	DD
OLP-263	Go Daddy/Woottondrysandfordshippon	£ 8.39	Revolut DD
OLP-264	Simply Waste - Rubbish Collection	£ 26.76	BACS
OLP-265	Glasdon/Bench	£ 915.29	BACS

- b. To note any receipts

The receipts were NOTED.

Details	Payment Total
Barclays loyalty Reward	£ 0.94
Refund of Excess from Bus Stop Claim	£ 250.00

- c. To review the litter picking contract.

It was RESOLVED to amend the contract to state that both sides of the road are included and the clerk must be notified of when this is being done to allow for inspection.

Agreed to seek alternative quotes. Clerk to action.

- d. To approve the Document Retention Policy

It was RESOLVED to approve.

- e. To agree arrangements for the inspection of the Parish Assets.

It was agreed that the Clerk would allocate areas geographically to the Councillors.

**13. To discuss the response from Walsingham Planning regards the density of housing, the skate park and the entrance roundabout.**

It was agreed to suggest a parkours or bike trail instead of the trim trail and to invite them to attend the next Parish Council meeting to discuss the roundabout. Clerk to discuss with highways regards possible funding.

Cllr Brockliss to review this planning proposal in relation to the Neighbourhood.

**14. To review and note communications received**

None

**15. Planning Applications**

- a. To consider all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting.

It was RESOLVED to respond as follows:

Ref	Location	Description	Comments/Decision
<a href="#">P21/V02 38/HH</a>	2 Home Close Wootton Abingdon OX13 6DB	Single storey side extension, single storey side loggia, internal alterations and new boundary wall to replace hedging.	Support
<a href="#">P21/V02 66/FUL</a>	Poplar Corner, Lower Wootton Wootton Village Boars Hill Oxford OX1 5JL	Removal of existing dwelling house, garage and greenhouse. Construction of development of two detached 3-bed dwellings and one detached 4-bed dwelling with ancillary driveways; parking areas. Vehicular access from Wootton Village to be widened.	Object: overdevelopment, inconsistencies in plans/application & available car parking space

- b. To note Decisions of the Local Planning Authority

The following decisions were NOTED:

Ref	Location	Description	Comments/Decision
<a href="#">P20/V31 60/HH</a>	5 Wootton Village Boars Hill Oxford OX1 5JL	Single storey extensions to front and rear. (Amended plans received 20 January 2020-reducing the size of front extension)	Planning Permission



**16. Items for information only**

- a. Review of emergency plan over the coming Month.
- b. Work has started on the airfield for the filming.

**17. Date of next meeting** – To confirm that the next meeting of the Council will be on 6<sup>th</sup> April 2021 at 7:30pm via Zoom. All items for the next agenda to be submitted to the Clerk by Monday 22<sup>nd</sup> March 2021.

Chairman.....I Bristow.....

Date.....6<sup>th</sup> April 2021.....