



**Minutes of the meeting of Wootton (Abingdon) Parish Council  
Online using Zoom on Tuesday 1<sup>st</sup> December 2020 at 7.30pm**

**Councillors Present:**

Councillors Ludlow (Chair), Bristow, Clifton, Manning, Morgan, Morris, Shaw Werrell.

**Councillors Absent:**

Cllr Brockliss

**1. Apologies for absence**

None

**2. There were no Declarations of Interest from Councillors relating to items on the Agenda**

**3. Reports from District and County Councillors**

**a. County Councillor Bob Johnston**

- i. Grass Cutting policy has been reviewed and it was agreed to maintain priority for visibility splays, to increase priority for cutting back cycle tracks and pavements and to reduce other areas to once a year in October. This will result in overall savings and allow wild flowers to flourish.
- ii. It has been suggested that councils with social services should be allowed to increase their Council Tax by 5%.
- iii. Cllr Johnson is continuing to pursue the Abingdon-Wootton Cycle Track.

**b. District Councillor Val Shaw**

- i. Most reports are now sent by email directly from the Vale Communications team.
- ii. Free Parking days are being offered on 5<sup>th</sup>, 12<sup>th</sup> and 19<sup>th</sup> December in Abingdon and 7<sup>th</sup>, 14<sup>th</sup> and 21<sup>st</sup> December in Didcot. Oxfordshire County Council are offering free parking and a bus ticket for £4.80 per car load of passengers travelling together.
- iii. There is a speed awareness programme at [www.communityspeedwatch.com](http://www.communityspeedwatch.com). Residents can be trained to check speed and report offenders through to the Police.

**4. Two members of the public were present but did not speak.**

**5. The Minutes of the previous meeting were approved.**

**6. The following updates on the action points from previous minutes were received**

<b>Minute Ref:</b>	<b>Description:</b>	<b>Action required:</b>
2020-08 6f ii	More permanent covid-19 signs required for the gate.	To be ordered and installed – Cllr Morgan to action
2020-08 6f iii	Cllr Clifton obtained two quotes for the fence.	F&GP to consider.
2020-10- 17e	The number of Grass Cuts to be reviewed	F&GP to consider.
2020-11 9a i	To clear the area to the right of the Community Park gate	WGM has been asked to action this, clerk has followed up. Work expected to be done in January.
2020-11 9a ii	To plant wild flower seeds on the cleared ground	Cllr Clifton in conjunction with D Parker - to be actioned in Jan/Feb time
2020-11 9b ii	To arrange for 5 road traffic surveys to be carried out	Cllr Morris to liaise with Highways
2020-11 9b iv	To produce a survey on Facebook about the Cycle path	Will be actioned in due course.

2020-11 9b iv	To include a piece in the newsletter about the cycle path	Article submitted via Clerk to newsletter editor. Clerk to contact newsletter Editor about size of print of WPC articles included in the newsletter.
2020-11 13e	To meet with the Community Centre and Wootton Players to look at possible funding	Meeting held with W\$&DSCC ExCo members to discuss funding request. Awaiting a list of items from the ExCo, with quotes, which they would like the Parish Council to consider providing matched funding.
2020-11 15a	British Legion Bench location	Possible locations for the bench to be considered.

7. It was **RESOLVED** to purchase a bench in memory of George Edmonds-Brown at a cost of **£915.30 from Glasdon**. The location of the bench is to be decided in either the Community Park or Cricket Ground.
8. It was **RESOLVED** to accept the quote for tree cutting from M Rudge at a cost of **£630+VAT for the following works:**
- i. Remove low limbs from willow over road in play area car park.
  - ii. Fell dying ash tree in allotment area.
  - iii. Cut back low over hanging branches from trees along boundary hedge on the Wootton village road adjacent to the Cricket Ground.
  - iv. Oak tree which is on the green - remove low branches and cut back from wires. Sorbus tree also on the green - remove one low branch.
9. **The following updates from Groups and Committees were received:**
- a. **Road Safety and Speeding – Cllr Morris**
    - i. Awaiting quote for speed surveys.
  - b. **Footpaths and Bridleways - Cllrs Shaw/Manning**
    - i. Footpaths very muddy.
    - ii. Cllr Shaw to send footpath map to Cllr Morgan.
  - c. **Artwork Steering Group – Cllr Morgan/Manning**
    - i. **Abigail Brown has produced a mood board following a meeting with the Artwork Steering Group. The group will meet to discuss.**
10. **Councillors requested that the following projects for 2021/2022 be considered in the Finance and General Purposes Committee budget meeting:**
- ILG-1 Traffic calming / road safety
  - ILG-2 Cycle path (promotion)
  - ILG-6 Thank you for Covid-19 volunteers
  - ILG-36 Christmas light switch on
  - ILG-32 Increasing Clerks hours
  - ILG-20 AED
  - ILG-41 Replace Perspex in bus shelters at home close
  - ILG-39 Provide exercise classes
  - ILG-11 Litter picking days
  - ILG-xx - Verge maintenance / grass cutting (covered in multiple references)
  - ILG-3 - Installation of fencing around Wootton Park

ILG-23 - recreational facility for teenagers (research tasks)

ILG-38 - Motorhome Aire research

ILG-42- Wildflowers in play park

**11. To receive updates in the following areas:**

a. **Community Centre – Cllrs Brockliss**

**12. Cllr Brockliss has requested to step down as Parish Council Observer for the Community Centre. It was RESOLVED that the role would be undertaken by Cllr Bristow.**

**13. Finance and administration/governance**

a. Cllr Ludlow proposed and Cllr Werrell seconded payment of the invoices per the schedule. It was RESOLVED to make these payments.

Ref no	Details	Payment Total
OLP-208	Barclays	£ 9.50
OLP-209	Nest	£ 42.47
OLP-210	Staff Salaries	£ 1,045.60
OLP-211	O2 Telephone	£ 13.68
OLP-212	ST Grounds Maintenance	£ 125.00
OLP-213	Clerk's Expenses	£ 550.70
OLP-214	Chairman's Expenses	£ 18.48
OLP-215	WGM - Park & Village Green Maintenance	£ 330.00
OLP-216	Zoom- Online Meeting Facility	£ 14.39
OLP-217	Go Daddy	£ 9.58
OLP-218	Go Daddy	£ 8.39

b. It was RESOLVED to note the following receipts

Date	Details	Payment Total
04/11/2020	loyalty Reward	£ 0.53

c. It was RESOLVED to purchase an “app” at a cost of £20 to digitalize the historic minutes.

**14. It was RESOLVED to appoint Paul Foster to the Parish Council.**

**15. It was noted that a number of emails have been received regarding speeding in the Parish;** 3 of these were in regard to the Besselsleigh Road and one about the Cumnor Road. The Clerk was requested to communicate the issue to MP Layla Moran.

**16. Planning Applications**

a. The following applications from Vale of White Horse District Council were noted and it was RESOLVED accept the recommended comments from the Planning Committee.

Reference	Location	Description	Comments/Decision
<a href="#">P20/V2889/HH</a>	Linden House Lincombe Lane Boars Hill Oxford OX1 5DZ	Demolish the existing buildings and replace with a one and a half storey building of similar footprint.	No Objections
<a href="#">P20/V3041/FUL</a>	33a Wootton Road Boars Hill Oxford OX1 5HP	Demolition of former British Legion Clubhouse & garage. Erection of 2 x 4-bed detached dwellings together with ancillary buildings & amenity space.	to be considered at a planning meeting on 8th December at 7pm as plans were not received in sufficient time for the application to be reviewed.

**b.** To note Decisions of the Local Planning Authority

Reference	Location	Description	Comments/Decision
<a href="#">P20/V2145/HH</a>	38 Besselsleigh Road Wootton Abingdon OX13 6DX	Loft Conversion	Planning Permission
<a href="#">P20/V2320/HH</a>	5 Mathews Way Wootton Abingdon OX13 6JX	Demolishing existing pre-fab garage and replace with brick/block build garage.	Planning Permission
<a href="#">P20/V2402/LDP</a>	5 The Old Pound Wootton Abingdon OX13 6BQ	Single storey extension to the rear. Internal reconfiguration of rooms at ground floor level.	Certificate of Lawful Use or Development

**c.** No update on PHBS proposals.

**17. Items for information only**

- a.** The items provided to the W&DSCC Newsletter Editor were produced in A4. These have been shrunk in size by the editor and are too small. The Chairman is to write to the newsletter editor to request that articles are included at an appropriate size.
- b.** "Thanks" were extended to Cllr Werrell, the Clerk and Cllr Ludlow for their involvement in the Christmas lights and to Upward Powered Access Ltd for the use of the Cherry Picker and Lowe and Oliver Ltd for the provision of manpower for the installation.

**18. Date of next meeting**

- a.** To confirm that the next meeting of the Council will be on 5<sup>th</sup> January 2021 at 7:30pm via Zoom. **The link will be available on the Agenda.**
- b.** All items for the next agenda to be submitted to the Clerk by Monday 21<sup>st</sup> December 2020.

**Chairman... A. Ludlow..... Date....5<sup>th</sup> January 2021.....**