



**Minutes of the meeting of Wootton (Abingdon) Parish Council
Online using Zoom on Tuesday 3rd November 2020 at 7.30pm**

Councillors Present:

Councillors Ludlow (Chair), Bristow, Brockliss, Clifton, Manning, Morgan, Werrell.

Councillors Absent:

Cllr Morris, Shaw

1. Apologies for absence

Cllr Morris

2. There were no Declarations of Interest from Councillors relating to items on the Agenda

3. Reports from District and County Councillors

a. County Councillor Bob Johnston

- i. The design of the slip road at Lodge Hill is not yet complete. A public exhibition is unlikely.
- ii. None of the bus gates being introduced in the City will impact on Wootton.
- iii. There is no news about the Wootton to Abingdon Cycleway.
- iv. The £1000 grant awarded to the Badminton Club has been paid.
- v. The removal of the Chestnut trees at the North Abingdon development site was necessary to gain safe access.

4. One members of the public were present but did not wish to raise anything.

5. The Minutes of the previous meeting and the Community Park and Open Spaces Committee on 20th October 2020 were approved.

6. The following updates on the action points from previous minutes were received

Minute Ref:	Description:	Action:
2020-08 6f i	To obtain detail from D Wisikin about the playground drainage	A Ludlow has contacted WGM
2020-08 6f ii	More permanent covid-19 signs required for the gate.	Cllr Morgan produced the signs and The Community Park and Open Spaces Committee have approved the purchase of these. They will be ordered shortly.
2020-09 7a	To write a Thank You to the Volunteers of the Covid-19 response team.	A Ludlow has written the Thank You and this has been sent.
2020-09 7b	contact the local M.P re cycle track	S Morris has this in hand.
2020-09 7e	to decide whether further action is required regards the waterlogged area by the mound in the Community Park	Community Park and Open Spaces Committee resolved that no further action is required.
2020-09-01 13b	To respond to the parishioner about the Lowe and Oliver site	Completed by Clerk. Clerk contacted Lowe and Oliver's regards screening of the site – the containers are all going to be green going forward to minimize the visual impact.
2020-10-05c	To set up a steering group for the Artwork	Cllr Morgan and Cllr Manning have

	Project linked to S106 funds	arranged a meeting with Abigail Brown to progress this.
2020-10-10bii	To investigate setting up a litter picking volunteer network.	The Clerk contacted OCC and VoWH regards equipment for this – they only have equipment available to purchase. It was decided to progress this in spring 2021.
2020-10-15ai	Communication to Dalton Barracks to express concerns about the fireworks	The Clerk contacted Dalton Barracks and received a response that the Firework displays met all the criteria and had all necessary licences.
2020-10-17a	Progress project for new defibrillator	This has been added to the Improvements List but will not be progressed at this time.
2020-10-17f	Promotion of FixMyStreet	Notices have been displayed on the noticeboards.

7. The results of the survey from the website about dogs on the cricket club were discussed.

There were a total of 48 responses to the questionnaire. Where multiple submissions have been made from the same IP address (i.e. the same computer), the duplicate entries have been removed leaving 38 responses.

Users: 72% use the cricket ground
49% use it more since covid-19
64% are dog owners

Age: Households responded include 18+ 100% ; 12-17 18%; 5-12 32%, Under 5 8%

Use: Walking 37%
Dog Walking 29%
Cricket 21%
Exercise 24%
Other 13%

Opinion: Allow Dogs 69%
Would Walk Dog if allowed 67%
Remove signs 39%
Dogs on Lead signs 37%
Keep/Renew Signs 24%

Comments: Concerns about dog mess
Concerns about dogs on cricket days
Concerns about dogs not being under control and running at people
Suggestion to put bridleway around edge to link church to farm
Suggestion to only allow on cricket days

- a. The results showed that the majority of respondents indicated that dogs should either be allowed on the cricket ground or should be allowed on a lead on the cricket ground. However there were concerns about dog mess and dogs running at people.
- b. In light of the results of the survey it was RESOLVED to replace the existing signage to “dogs on leads” signs.

8. Christmas Lights

- a. At least one string of Christmas lights has been broken meaning. Due to the winds during the year the lights have fallen down and need re-hanging. Lowe and Oliver's have kindly agreed to provide the manpower for this. However the Cherry Picker is not available for use so an alternative will need to be sourced. Cllr Werrell has agreed to make enquiries into this. It was RESOLVED to purchase an additional 2400 lights at a cost of £432.00
- b. It was RESOLVED not to hold the annual Christmas light switch on event due to the pandemic.

9. The following updates from Groups and Committees were received:

- a. Community Park and Open Spaces
 - i. It was RESOLVED to clear of the rough area to the right of the Community Park entrance gate.
 - ii. It was RESOLVED to develop the area to the right of the gate of the Community Park to a wild flower meadow.
- b. Road Safety and Speeding – Cllr Morris
 - i. Update following meeting with Highways.
 - ◆ Cllr Morris and the Clerk met with the Highways team and travelled virtually through the Parish discussing road safety. The following is short list of improvements for consideration. The costs are indicative and should be used to give an approximate comparative indication of cost
 - Fox Lane / Honeybottom Junction
 - ⇒ Provision of continuous pavement on the eastern side of the road; extend the pavement from the entrance to the air cadets to the junction with Honeybottom lane. Approx 150m of pavement needed; approx cost £150 per linear meter (of width 1.5m), total cost £22,500
 - ⇒ Provide safe crossing point within existing hash markings north of Fox Lane; approx cost: £13,000
 - ⇒ Consider increasing the speed limit to 40mph; this new zone would start after the Old Pound and finish just before the first driveway in Whitecross. The benefit of this is to allow the installation of 30mph signs at the entrance to Lamborough Hill and Whitecross. Downside is this appears to encourage vehicles to travel at an increased speed through the junction (although the reality is cars are already doing this speed where possible): approx cost £3200 plus cost of new signs
 - Crossing point at northern pedestrian exit of Home Close
 - ⇒ Road is not wide enough for a refuge; Zebra crossing £50k, Signalled crossing £90k; Zebra only suitable if 85% of the traffic is travelling at speeds lower than 35mph
 - Besselsleigh Gate
 - ⇒ Slow traffic entering Wootton from the A420 via Besselsleigh Road by installing a build out with traffic leaving the village having priority. Cost £20-25k
 - SID Signs
 - ⇒ Moveable illuminated signs which react to traffic speed. We can install the fixing posts at multiple locations across the parish and

move the SID sign as we feel appropriate to keep drivers on their toes. These can be installed anywhere across 30mph zone.

Installation of 3 sign poles = £1200. Approx cost of sign = £3000

- Speed traffic surveys
 - ⇒ OCC can arrange traffic surveys to capture all traffic speed 24 hours a day for 7 days. I'm waiting for the exact cost to come back but I'm expecting it to be around £250 / location. These will be needed before any significant project can be considered.
 - Improving Village Gates
 - ⇒ Use section 106 CIL money to improve the 'gates' at the entrance to the village and maybe at additional points eg at the entrance to Whitecross near the bike garage.
 - Bus Stops
 - ⇒ Flooding at Cumnor Road bus stop has been raised to highways and now passed to OPC for investigation
 - ⇒ Mathews way and Home Close are not wheelchair accessible but cannot be made so without significant infrastructure
 - ⇒ OCC will install additional hard standing opposite the Mathews Way bus shelter to enable pedestrians to cross at 90 degrees without standing on the grass verge, see attached image. As the bus shelter is not suitable for wheelchairs this work will not be made accessible. This work WILL happen and is planned for some time in the new year
 - ⇒ New bus stop on Cumnor Road and new Perspex glass at Home Close (both directions) and squat bench at Bystander are all the responsibility of the Parish Council. There are no grants available to support these projects and both need to be funded from the Parish Council. These will be added as potential project on the Improvements tracker for future review.
- ii. It was RESOLVED to carry out 5 road traffic surveys to be carried out in the following locations:
- Henwood
 - Bessesleigh road (near business park)
 - Home close (near proposed crossing point)
 - Fox lane (near proposed crossing point)
 - Whitecross (near air cadets where new 40mph zone would end)
- iii. Update on the Cycle Path to Abingdon.
- ◆ Cllr Morris has emailed Emily Smith but not yet had a reply
 - ◆ Cllr Morris has emailed Eric de la Harpe who is the district cycling champion. He has replied saying he is hoping the LCWIP will be extended to include the local villages and to reassure me that Emily Smith sees this as a top priority at county level
 - ◆ Cllr Morris has emailed MP Layla Moran. She supports our ambitions and has been asked to keep up to date on developments and if there's anything she can do to support us
- iv. Suggestions for a publicity campaign to engage public momentum for this were requested. It was agreed that Cllr Morris should do a facebook poll to gain feedback. A

cycle to school promotion for the spring was proposed. Cllr Brockliss to do a piece for the newsletter to highlight the project.

- c. Improvements Lifecycle Group – Cllr Morris
 - i. It was agreed that the Projects List was up to date and no further action was required.
 - ii. It was agreed not to progress the second defibrillator at this time due to sufficient projects being in progress.

10. Updates were received in the following areas:

- a. Community Centre – Cllrs Brockliss
 - i. There is movement in improving proper structure and practice.
 - ii. The finances for the year are looking good.
 - iii. The pre-school have caused annoyance to the ExCo by installing a sandpit without seeking permission. The pre-school have been asked to remove the wall behind the sandpit.

11. It was agreed to consider ways of enlisting new councillors under item 13c.

12. Footpaths and Bridleways - Cllrs Shaw/Manning

- a. These are muddy but clear.

13. Finance and administration/governance

- a. Cllr Ludlow proposed and Cllr Werrell seconded payment of the invoices per the schedule. It was RESOLVED to make these payments.

Pmt Ref	Details	Payment Total
OLP-195	Vale of White Horse	£ 107.64
OLP-196	ST Grounds Maintenance	£ 125.00
OLP-197	Barclays	£ 9.50
OLP-198	Facebook Advert	£ 5.74
OLP-199	O2 Telephone	£ 13.68
OLP-200	Nest	£ 55.14
OLP-201	Staff Salaries	£ 1,161.36
OLP-202	Clerk's Expenses	£ 94.92
OLP-203	Ian Bristow - website expenses	£ 18.00
OLP-204	WGM - Park & Village Green Maintenance	£ 330.00
OLP-205	Go Daddy	£ 9.58
OLP-206	Go Daddy	£ 8.39
OLP-207	Simply Waste - Rubbish Collection	£ 39.29

- b. To note any receipts

Receipt Date	Details	Amount
05/10/2020	loyalty Reward	£ 0.95

- c. It was RESOLVED to purchase an “app” at a cost of £20 to digitalize the historic minutes.
- d. It was RESOLVED to promote Councillor Vacancies, resources, events and initiatives of benefit to the Parish using paid advertising on Social Media such as Facebook.
- e. It was agreed to meet with the Wootton Players and the Community Centre to look into options for providing a grant of equivalent value to the debt owed by the Wootton Players to the Community Centre for equipment which would be of mutual benefit. It was agreed that providing a grant for the purpose of clearing the debt was not appropriate.
- f. Cllr Bristow met with Karen Fysh, Chair of the Community Centre Executive Committee in relation to the Abingdon Eagles Basketball Group application for a grant. He proposed that the Community Centre Executive Committee submitted a list of project which for consideration by Parish Council to provide matched funding and the hoops would be considered as part of this list. It was agreed that the Clerk would communicate this to the

Abingdon Eagles.

14. To review and note communications received

- a. The Clerk has received two communications regarding concerns over speeding on the Besselsleigh Road. These are being addressed as part of the Road Safety projects.

15. Items for information only

- a. Cllr Morgan met with new owner of the British Legion site about relocation of the bench. Clerk to contact Highways to discuss the strip of land in front of the site. Possible locations for the bench need to be considered by the Parish Council.

16. Planning Applications

- a. The following applications from Vale of White Horse District Council were noted and it was RESOLVED accept the recommended comments from the Planning Committee.

Reference	Location	Description	Comments
P20/V 2402/L DP	5 The Old Pound Wootton Abingdon OX13 6BQ	Single storey extension to the rear. Internal reconfiguration of rooms at ground floor level.	No objections
P20/V 2577/ DIS	Poplar Corner Wootton Village Boars Hill Oxford OX1 5JL	Discharge of Conditions 3 (Landscaping Scheme), 5 (Tree Protection), 7 (Surface Water Details), 8 (Foul Water Drainage), 10 (Construction Traffic Management) of planning application P20/V0176/FUL. Removal of existing dwelling house, garage and greenhouse. Construction of development of two detached dwellings with garages and ancillary driveways. Vehicular access from Wootton Village to be widened.	No objections
P20/V 2537/ HH	52 Hawkins Way Wootton Abingdon OX13 6LA	Extension and conservatory at the rear of the house.	No objections
P20/V 2528/ HH	Farleigh Orchard Lane Boars Hill Oxford OX1 5JH	Loft conversion with dormer to rear roof slope and 2 x dormers to front roof slope.	Concerns with parking availability for size of dwelling

- b. To note Decisions of the Local Planning Authority

Reference	Location	Description	Decision
P20/V 0214/F UL	Ripon Lodge, Woodland Walk Jarn Way Boars Hill Oxford OX1 5JF	Conversion of residential house to allow B&B accommodation for academics visiting Peking University (Change of description only 15 July 2020)	Refusal of Planning Permission
P20/V 0847/F UL	Blagrove Farm Fox Lane Boars Hill Oxford OX13 6DE	Repair of existing tarmac bell-mouth entrance. The works relate to a repair/replacement of an existing tarmac surface on a like for like basis (As updated by drainage plan received 13 August 2020)	Planning Permission

- c. Update on the PHBS proposals.

- i. The Clerk attended the PHBS webinar about the proposals for the site. Whilst there are



concerns from the residents about traffic, PHBS have produced plans which take into account objections to the previous application. The Parish Council will review the application fully once it has been submitted.

17. Date of next meeting

- a. To confirm that the next meeting of the Council will be on 1st December 2020 at 7:30pm via Zoom.
- b. All items for the next agenda to be submitted to the Clerk by Monday 23rd November 2020.

Chairman... A Ludlow..... Date...1/12/2020.....