

WOOTTON PARISH COUNCIL

Minutes of the Meeting of the Wootton (Abingdon) Parish Council held at 7.30pm on Tuesday 2nd September 2014 at the Wootton & Dry Sandford Community Centre

Present: Councillors Ludlow (Chair), Berrill, Fysh, Langley, Mann, Parker, Rayner, Shaw, Werrell, Westell and White.

1. PUBLIC PARTICIPATION

a) To receive any representations from any member of the public present.

PC Keith Morton and PCSO Andrew McCormack of Thames Valley Police attended the meeting to discuss Item 6 on the Agenda on Vandalism.

2. APOLOGIES FOR ABSENCE

Apologies were received from County Cllr Bob Johnston.

3. DECLARATION OF PERSONAL OR PERSONAL AND PREJUDICIAL INTERESTS

None

4. DISTRICT/COUNTY COUNCIL REPORTS

County Cllr Bob Johnston was unable to be present and had sent the following report -

“1. It has been very quiet on the County for the last two months, hardly surprising! However all that is about to change as preparations for the next years budget begin. I have my first briefing on the matter on the 12th of September, so I should know more for your next meeting.

2. You should now have the link giving you information on the roll out of broadband, if this is not so please let me know.

3. Contrary to some reports the road works on the bypass and the roundabouts is on time and progress has been good. The end time is still expected to be in November. I am still not happy about the arrangements made for pedestrians and cyclists to exit from Hinksey Hill to gain access to Oxford.

4. I still have some funds in my "Big Society" fund if there are good causes in the Parish which need help (for capital spending only).”

District Cllr Shaw said that there was nothing specific to report relating to the District Council

5. MINUTES OF THE MEETING OF 1st JULY 2014

The minutes of the Meeting of 1st July were approved and signed by the Chairman.

6. VANDALISM: ARRANGEMENTS FOR OPEN EVENING: 16th SEPTEMBER

It was resolved that the open evening on 16th September should have the following format -

Part 1: 7pm to 8pm: A panel comprising the Chairmen of the two Parish Councils and the Community Centre Board and representatives of Thames Valley Police. Each panel member would speak for 3 minutes and the discussion would then be open for residents to comment, ask questions and make suggestions.

Refreshments would be served from 8pm

Part 2: 8pm to 9pm: Staffed tables would be provided for residents to speak individually to Councillors, Community Centre Board members Thames Valley Police and PATCH.

PC Morton said that he had sent the invitation to the evening to 22 families. They were also made aware that they could be in breach of their tenancy conditions if a member of the household was indulging in criminal damage. Thames Valley Police would also contact the secondary schools. A resident had been charged with the damage to the van on 12 September and with the graffiti on the changing rooms. The perpetrators of much of the vandalism were known but it was necessary to obtain evidence. Thames Valley Police were doing everything they could to address

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the problems but there were resource issues as other villages were suffering similar problems; an extra PCSO had, however, been assigned to Wootton. Hartwells were putting up signs on the land north of Deerhurst Park to help enforcement. Cllr Fysh said that the carpark was for Community Centre patrons only; this would enable TVP to ask vehicles who were not using the facilities appropriately to move on. The aim of the Community Centre Board was to develop a facility available to everyone in the community. Cllr Ludlow said that the hedge was being cut to improve visibility from the road. The Chairman thanked PC Morton and PCSO McCormack for attending the meeting and for their pro-active approach.

7. MATTERS ARISING

a) Community Centre - Para 6(a)

Cllr Fysh said that he had had a conversation with the Vale of White Horse District Council who had indicated that grants should be available for repairing and improving the Multi Games Area. The insurance claim No BH-2-281783 for the fitness trail was in progress and should cover its complete removal. Cllr Ludlow said that the youth shelter could be reassembled now that the second panel had been located and there would be no need to claim on the insurance as the cost of new vandal proof bolts would be below the level of the excess.

b) Hedges and footpaths - Para 6(b)

Some work had been done on cutting back hedges on Cumnor Road, both at The Willows and alongside the Hartwell land. Oxfordshire Highways had looked at the problem on Lamborough Hill.

c) Highways – Para 6(c)

Cllr Langley said that the white lines at the entrance to Deerhurst Park had only been done on one side of the road. It was resolved that this should be raised with Mr Lee Turner at OCC.

d) Allotments – Para 6(d)

The planning application for the sheds had been submitted.

The estimate for clearing brambles and re-aligning and adjusting the link fence from Mr John Hutt was £1,500; this included £200 for angle posts and straining wire. It was resolved that the Parish Council could not fund this work especially as it related mainly to the overgrown area alongside the unused plot and therefore should be covered under maintenance. The area alongside the well maintained plot did not appear to pose a significant problem.

e) Cricket Club and Recreation Ground - Para 6(f)

The play area opposite the Church badly needed attention pending its re-development.

f) Deerhurst Park Playground – Para 6(g)

Meetings had been held with Mr Peter Ward of Wimpey and Mr Ian Matten of VWHDC. Mr Ward had agreed to find out about Section 106 agreement. He had sent copies of the documents and the matter was being considered by the VWHDC Properties Department.

g) Community website and newsletter – Para 6(h)

The Community Centre Board has decided not to buy or rent a photocopier to produce the newsletter but will continue using the commercial printer; the possibility of the printer collating the newsletter is under review.

h) Broadband – Para 6(k)

The indications were that Gigaclear was going ahead with the installation of their network in Wootton.

i) Vale of White Horse District Council; Local Plan (including Neighbourhood Plan) – Para 6(l)

The full text of the Parish Council response had been posted on the website and a note put in the newsletter referring to this.

j) Defibrillator - Para 6(m)

Cllr Ludlow confirmed that the defibrillator had been purchased and was awaiting the arrival of the cabinet before installation. He would be the principal contact

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k) World War 1 Commemoration and Remembrance Day

The event was very well attended. The total cost of the event was £497.72. After deducting the Harwell grant of £250 the cost to be shared by the two Parish Councils was £247.72 (£123.86 each). It was resolved that any request for assistance towards the annual Remembrance Day event should be considered separately.

l) Christmas lights

It was resolved to support the switching on of the Christmas tree lights again this year including installing LEDs.

8. WOOTTON NATIONAL GARDEN SCHEME: 10 JUNE 2015

A request had been received from 5 residents in Wootton to put up advertising posters, arrows and house numbers in the village on Wednesday, 10th June, 2015 . 5 gardens are taking part in the NGS yellow book scheme and we would like to be able to make directions to the gardens easy for visitors to the village. They are therefore asking if they can use the parish notice boards for advertising posters and use lamp posts, where possible, for arrows and house numbers. Each of the 5 gardens will have a hand-out map for visitors showing where the 5 gardens are but they thought it would help visitors to find the gardens initially. All proceeds are going to the NGS charities. The Bystander pub has kindly agreed that they can use their car park as the main park to avoid extra parking on the roads and this will be clearly sign posted. It was resolved that this request was acceptable subject to available space on the notice boards and provided that posters on lampposts were removed shortly after the event.

9. DEVELOPMENT MATTERS

a) Applications received from the District Council for consultation and consideration by the Planning Committee

P14-V1184-FUL 12.6.2014	Demolition of house and single garage and replacement with two new houses/garaging 46 Cumnor Road, Wootton OX1 5JP Mr Craig Tucker	No objections: neighbours have expressed concern about the height of the proposed development and the resulting overlooking and to the additional use of the access road.	
P14/V1554/LDP 15.7.2014	Demolition of one wooden garden shed and one wooden summer house in rear garden. Joining foundations of two demolished sheds with additional concrete foundations. Construction of new shed on foundations mentioned above. 148 Whitecross, Abingdon OX13 6BT Mr Diggory Gray	No objections	
P14/V1590-FUL 15.7.2014	Demolition of existing store. Erection of a one-bedroom cottage and conversion of existing cottage to a store. South Lodge, Fox Lane, OX1 5DN Mr Gerald King	No objections	

It was resolved to confirm the Planning Committee's action

b) Decisions of the Local Planning Authority

P14/V0614/FUL 3.4.2014	Erection of a detached three bedroom bungalow with access, parking and amenity space.	Object. The access is very restricted and	Refused 1.8.2014
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	Land adjoining Apple Lawn House, Cumnor Road OX15JP Mr Anthony Creed	inadequate and adversely affects the neighbours. The site is also being overdeveloped	
P14/V0705/HH 15.4.2014	Demolition of existing green houses and erection of new pool building and associated landscape works Boars Hill Heath, Jarn Way, Boars Hill OX1 5JF Mr Alex Hong	No objection	Permit 24.6.2014
P14/V0894/FUL 7.5.2014	Demolition of existing dwelling: Erection of a replacement dwelling Foxgloves, Fox Lane. Boars Hill OX1 5DP Mr F Geekie	No objection	Permit 4.7.2014
P/14/V0970/HH 13.5.2014	Alterations to roof, dormers and gable endings. Internal alterations to plan and side extension. Windy Ridge, Old Boars Hill OX15JJ Mr S Kam	No objections	Permit 3.7.2014
P14/V0990/HH 13.5.2014	Proposed new vehicular and pedestrian access Wootton House, Wootton Village, OX1 5HP Mr & Mrs Duxbury	No objections	Permit 27.6.2014
P14/V0918/FUL 13.5.2014	Construction of a 2 bed bungalow and garage 172 Cumnor Road, Wootton OX15JS Mr Appleton	No objections	Refused 4.7.2014 Gone to appeal
P14/V0945/HH 18.6.2014	Demolition of existing garages and replace with new design. Broom Close, Old Boars Hill OX1 5JQ Mr P Sharp	No objections	Permit 21.8.2014
P14/V1059/HH 25.6.2014	To erect a boot room at the rear of the property Blagrove Lodge, Fox Lane, OX136DE Mrs Megan Ringrose	No objections	Permit 12.8.2014
P14/V1503/HH 7.7.2014	Proposed loft conversion with hip to gable conversion and erection of a single storey rear extension 174 Cumnor Road, Boars Hill OX1 5JS Ms Marion Firm	No objections	Permit 14.8.2014
P14/V1501/HH	Re-roofing existing house, new front	No objections	Permit

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9.7.2014	bay windows, new extensions and internal alterations The Dell, Orchard Lane OX1 5JH Ms Yvonne Redfern		12.8.2014
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It was resolved to note the Planning Authority's decisions

10. MATTERS RAISED BY MEMBERS OF THE COUNCIL

Cllr Langley said that the No 4 bus service in the evenings, Sundays and Bank Holidays was up for Review and was under threat. Comments were required to be sent to Oxfordshire County Council by 15 November. It was resolved that a subgroup of Cllrs Langley, Parker and Carter should consider the matter

Cllr Raynor drew attention to the litter in Mathews Way and Hawkins Way

Nominations for the VWHDC Chairman's Community Awards and lunch had been submitted for Roy and Judy Phipps, Ron Webber, Michael Schomberg and Ian Bristow. The VWHDC had confirmed that the nominations had been accepted.

11. FINANCIAL AND ADMINISTRATIVE MATTERS

a) Account paid between meetings

Advent Solutions – Playground Inspection June	£60.00
Frances Dix – Advance World War 1 event	£100.00
Walter Jacob – Advance World War 1 event	£200.00
Wootton & Dry Sandford Community Centre – Room Rental April – June	£78.00
Wootton & Dry Sandford Community Centre – contribution to WADS Stock	£100.00
Thames Water Utilities Ltd – Water Pavilion 13.4 – 16.7.14	£109.24

b) September 2014 Accounts for approval

Clerk Salary September	£436.04
Clerk Expenses Sept. – stationery (£5.05); printer (£58.08); postage (£13.80)	£189.09
The Community Heartbeat Trust (Solutions) Ltd – defibrillator	£2,424.00
David Stanford – Internal Audit fee	£82.50
ST Grounds Maintenance – litter picking and grass cutting July	£461.00
ST Grounds Maintenance – litter picking and grass cutting August	£491.00
Playsafety Ltd – ROSPA Report	£78.00
Southern Electric – electricity pavilion 3.6.14-26.8.14	£146.15
BDO LLP – External Audit fee	£360.00
Advent Solutions – playground inspection – August	£60.00

It was resolved that the invoices paid between meetings be noted and that the September 2014 invoices be approved for payment.

c) Applications for grants

None

12. COMMUNICATIONS RECEIVED

- i. Winter Preparedness
- ii. Community Governance Review – Dry Sandford
- iii. Community Governance Review – Henwood
- iv. ROSPA Report 31 July 2014
- v. OALC Update July
- vi. Clerks & Council Direct – July 2014
- vii. Clerks & Council Direct - September 2014
- viii. Fields in Trust – Centenary Fields
- ix. Wootton Post Office
- x. Oxfordshire Age UK: Information Network

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- xi. Advent Solution Playground Inspection 3.7.2014
- xii. Advent Solution Playground Inspection 29.8.2014
- xiii. Town & Council Parish Meetings

It was resolved to note the communications received

13. COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

It was resolved that the No 4 Bus Service Review should be included in the Agenda for the next meeting

14. FUTURE MEETINGS

It was agreed that the next meeting of the Parish Council will be held on Tuesday 7th October 2014 at 7.30pm at the Wootton & Dry Sandford Community Centre

Chairman.....

Date