



## **Joint St Helen Without and Wootton Neighbourhood Plan**

### **Minutes of the Steering Group (SG) Meeting Held on Wednesday 6th March 2019 at 7pm Wootton and Dry Sandford Community Centre, Wootton.**

**Present:** Carole Page (CP), Chair, Jan Banfield (JB) Vice Chair , Dennis Walton (DW), Cllr Laurence Brockliss(LB), Cllr Philip Painting (PP), Cllr Richard Bahu (RB), Kate Zarnecki (KZ), Rose Osbourne (RO), John Ashton (JA)

#### **Members of Public in Attendance:**

Cllr Caroline Parkin (CPa)

#### **1. Apologies for absence**

Apologies were accepted from Andrew Lane.

#### **2. Declarations of Personal or Personal and Prejudicial Interests (PorPI)**

No declarations were made other than those previously declared.

#### **3. Minutes of the last meeting**

These were agreed as a correct record and signed by the Chair following one alteration - Andrew Lane was not present at the last meeting.

#### **4. Matters Arising from Previous Minutes**

**Action:** CP stated that Cllr David Churchouse, SHW PC, has been working with the Wootton Parish Clerk, on the NP budget, and that it had now been reconciled and agreed. Action completed.

**Action:** The NP website is now up to date and CP thanked RB and Ian Bristow for all their hard work in ensuring this was done. Action completed

**Action:** CP stated that contact had been made with Andrew Ashcroft the NP Examiner. Further discussed in item 6 below. Action completed

#### **5. Matters Raised by Members of the Public**

None were raised as the member of the public present was involved in the discussion.

#### **6. Neighbourhood Plan Update**

Andrew Ashcroft, the NP examiner, had been in contact, via Deborah Bryson (VWHDC). He has suggested that , with the consent of both parish councils and the local authority, he would like to organise a clarification meeting to discuss the responses to his original clarification note and to map out the next phase of the examination process.



He further requested that:

- The meeting should be held in the neighbourhood plan designated area
- Be a private meeting between the district council, parish councils and the Examiner
- Needs to be recorded
- To be held asap to maintain the momentum of the examination process

Cllr Caroline Parkin had responded on behalf of both parish councils requesting that Chairs/ Vice Chairs of both parish councils and of the NPSG be present at the meeting and provided a number of dates. None of the suggested dates were suitable, so further dates have been put forward and we await a response. CPa also said that we are keen to have the meeting before Easter.

JB informed the SG that her research had suggested that our involvement in the NP was now over and we were in the hands of the Examiner and VWHDC.

Once the NP Examiner has completed his work the VWHDC will be responsible for making any changes instructed by him. The Parish Councils have limited control over the NP after the examination has concluded and need to maintain control during the referendum period. There is a defined period of time when the VWHDC need to make the necessary changes and it is important to keep this in mind and to make sure deadlines are met.

The Vale's response to the Examiner's clarification letter are available on the VWHDC website.

RB stated that we had not resolved the issue of storage of personal data recorded in the NP consultation questionnaires. CPa stated that personal data should be retained in a secure metal cabinet.

**Action** : RB to liaise with Ian Bristow to resolve this issue as Wootton Parish Council is the lead council and Ian is the 'data controller'

## 7. LPP2 Update

RB said that members of SHWPC had met to discuss their response to LPP2 Main Modifications consultation and that a public meeting was planned for 8<sup>th</sup> March at Shippon Church Hall.

The LPP2 Inspector, David Reed, has been in correspondence with Layla Moran MP. These letters were discussed as were the latest maps produced by the VWHDC showing the proposed development area in the LPP2 Main Modifications documents.

RB commented that the new map could be interpreted as Shippon going from a small village to a large village with all the planning implications attached to a large village.

The SG discussed JB's draft response to LPP2 Main Modifications consultation, and it was agreed that maps showing the buffers, as proposed in our NP, should be included. The meeting supported the view that nothing needs to come out of the Green Belt. It was agreed that the area on the Vale's map earmarked for 1200 homes needs to be quantified.



JA stated that he would arrange for a colleague to visit the area and provide detail as to how many homes could be included in the newly defined area as shown in the LPP2 Main Modifications document. This information would then be included in the NPSG response. It was also felt that the NP buffer zones maps should be included the response.

**Action:** JA to arrange for information to be provided re number of homes etc in the reduced area as outlined in latest LPP2 maps.

**Action :** JB to include this information, and the NP buffer zones in the NPSG response

## **8. Next Steps/ Timeline**

Next steps and timeline outlined above.

If LLP2 gets approved before the NP it may be that the NP would need to be reviewed..

## **9. Communications and Media**

**Action:** RB will draft a piece for the next WADS newsletter.

## **10. Any Other Business**

JB reported that she had received no comments on her book draft and so had submitted it for publication.

**Next meeting** – Wednesday 27<sup>th</sup> March –7pm Room F1 WADS CC.

**Future meeting dates–**

**17 April, 8th May, 29<sup>th</sup> May, 19<sup>th</sup> June, 10<sup>th</sup> July, 31<sup>st</sup> July, 21<sup>st</sup> August, 11<sup>th</sup> September**