

# WOOTTON PARISH COUNCIL

**Minutes of the Meeting of the Wootton (Abingdon) Parish Council held at 7.30pm on Tuesday 7<sup>th</sup> November 2017 at the Wootton & Dry Sandford Community Centre.**

**Present:** Councillors Ludlow (Chair), Bristow, Brockliss, Carter, Fysh, Parker, Rayner, Werrell, Westell and White.

## **SPECIAL SESSION ON THE VWHDC LOCAL PLAN PART 2**

As the consultation period for the Local Plan Part 2 was due to close on 22 November 2017 a special session was held to give members of the public the opportunity to give their views. The VWHDC had held an exhibition and presentation at Witney College on 6<sup>th</sup> November. Mr Roger Mentz and SHWPC Cllr Madeleine Russell attended the session. The proposed response from the Parish Council to the consultation was outlined. The proposed access to the Dalton Barracks site from Honeybottom lane was discussed.

### **1. PUBLIC PARTICIPATION**

#### **a) To receive any representations from any member of the public present.**

Mr Martin D'Arcy attended the meeting to discuss the possibility of Wootton having a BMX pump track. The main issue is lack of available land. Cllr Fysh commented on the community centre proposals for the MUGA; it was agreed that further consideration would be given to the suggestion but this may be in the context of the Neighbourhood Plan.

#### **b) District/County Councillor Reports**

None

### **2. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Langley and Shaw

### **3. DECLARATION OF PERSONAL OR PERSONAL AND PREJUDICIAL INTERESTS**

None

### **4. MINUTES OF THE MEETING OF 3<sup>rd</sup> OCTOBER 2017**

The minutes of the meeting of 3<sup>rd</sup> October were approved and signed by the Chairman.

### **5. MATTERS ARISING**

#### **a) Community Centre - Para 6(a)**

Cllr Fysh said that the back door of the Centre had been replaced and the new gate to prevent access by travellers had been ordered. The posts were being replaced near the car park. The Children's Centre lease was in the final stages of negotiation.

#### **b) Hedges and footpaths - Para 6(b)**

Cllr Parker said that all the footpaths had been walked. There was bamboo blocking the footpath behind Arthur Evans Close and it was agreed that Sovereign Vale should be contacted. The pathway to Blagrove Farm was being used by motorcycles and consideration should be given to a sign being installed.

#### **c) Highways Para 6(c)**

Mathews Way and Hawkins Way have now been tarmacked.

#### **d) Transport/No 4 Bus Review/Bus stop – Para 6(d)**

A meeting with Oxford Bus Company has been scheduled for 28<sup>th</sup> November at 11am. The Bus shelter at Sunningwell Road junction has been seriously damaged by an agricultural trailer; an insurance claim for a new shelter has been submitted.

# WOOTTON PARISH COUNCIL

e) Playgrounds – Para 6(e) /Cricket Ground

Drainage continues to be an issue during the work on cutting paths. Playground Services have provided a reduced invoice and a payments schedule following discussions on the amount of work done.

The Cricket Pavilion had been broken into causing some damage. It was resolved to look into the possibility of CCTV and security lighting.

f) Wootton Business Park – Para 6(f)

Cllrs Bristow, Parker and the Clerk met Lee Turner who is now the responsible officer in OCC. He is reviewing the papers but is generally positive.

g) Joint Neighbourhood Plan – Para 6(g)

Progress was being made on all fronts

- A successful meeting of Volunteers was held on 10<sup>th</sup> October – the questionnaire was piloted and well received.
- Work is being done on questionnaire to include a children’s page; it will now be issued at beginning of New Year. A separate questionnaire is being prepared for Dalton Barracks.
- A new Sub-Group has been set up for Young People – working closely with the VWHDC
- The grant application process has been started.
- Over 50 companies and landowners have been invited to a Business Evening; help and participation of Councillors would be much welcomed.
- The NP group will attend a Wednesday Club meeting on Friday 12 November
- A useful meeting had been held with Nigel McGurk – who carried out the first independent Inspection of a Neighbourhood Plan; it is proposed to employ him as a consultant
- It will be important to work in parallel with the VWHDC Local Plan Part 2; the NP SG will be involved in the Supplementary Development Plan for Dalton Barracks
- A Christmas Event will be held on 13<sup>th</sup> December
- A JMC Meeting is pencilled in for Tuesday 14<sup>th</sup> November

h) Vale of White Horse District Council Local Plan Part 2 – Para 6(h)

The Wootton Parish Council draft response to the consultation was approved following amendments suggested by Cllr Brockliss regarding the nesting of skylarks and the dangers posed by construction traffic.

i) Christmas lights

The Christmas lights will be switched-on on Sunday the 3<sup>rd</sup> December.

## 6. DEVELOPMENT MATTERS

### a) Applications received from the District Council for consultation and consideration by the Planning Committee

P17/V2413/FUL  13.09.2017	Replacement detached dwelling and detached garage/office with associated landscaping. Hatherton, The Ridgeway, Boars Hill OX1 5EZ Mr & Mrs G. H. King	No objections
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“Wootton Parish Council has the following comments on Planning Application No P17/V2642/FUL for the erection of a new building consisting of 7 apartments and related works at 6-8 Cumnor Road, Boars Hill, Oxford OX1 5JP. The previous application P17/V0441/O for this development was

## WOOTTON PARISH COUNCIL

refused by the District Council and went to appeal reference APP/V3120/W/17/3168456. The Inspector, Mr David Walker, dismissed the appeal on the grounds that the scale and proximity of the proposal would have a harmful effect on the living conditions of the occupants of No 10 Cumnor Road due to the diminution of outlook that would arise and that this would conflict with Policy DC9 of the Vale of White Horse Local Plan 2006. The applicant has made some changes in an attempt to reduce the impact of the new development on the outlook of No 10 Cumnor Road. However, the Parish Council considers that these are insufficient to fully address the concerns of the Planning Inspector. For this reason, the Parish Council has concluded that the application should be refused and, at the very least, be referred to the Vale of White Horse District Council Planning Committee.

This application has raised a number of contentious issues and significant opposition from local residents. The Planning Inspector has not raised an objection to the development on these grounds. Whilst the Parish Council is also not objecting on these grounds, they are worth noting as any future applications should take them into account.

- Parking remains an issue with local residents both in the number of places provided and the impact of the parking area at the rear of the property on neighbouring properties, in terms of noise, security and pollution. Consideration should be given to specifically allocating spaces to flats.
- Councillors have expressed concern at the fire exit arrangement on the top floor.
- The drainage arrangements to ensure that effluent does not back up into the gardens of neighbouring properties remains important and it is essential that the applicant's proposals to address this are fully considered and approved by the District Council's drainage engineer.
- The integrity of the pavement for pedestrians needs to be assured to ensure that it is not blocked by parking vehicles and is wide enough to accommodate the disabled and elderly residents in the area that need to use it."

It was resolved to confirm the Planning Committee's action.

### **b) Decisions of the Local Planning Authority**

P17/V2392/HH 13.9.2017	Demolition of obsolete integral coal store and WC and lifting of the eaves to create a first floor above existing bungalow New Haven, OX1 5JJ Ms Melanie Rigby	No objections	Permit 25.10.2017
P17/V2478/HH 19.9.2017	Minor amendment to previous consent (reference number P17/V1098/HH). Building to be demolished and replaced (due to inadequate foundations). Addition of solar panels and rooflights. Wootton Ridge, White Barn Boars Hill	No objection	Permit 26.10.2017

It was resolved to note the Planning Authority's decisions.

# WOOTTON PARISH COUNCIL

## 7. MATTERS RAISED BY MEMBERS OF THE COUNCIL

Cllr Brockliss suggested that there should be a speed camera in Whitecross in addition to the one on Lamborough Hill; this would be a matter for Thames Valley Police and the normal criteria is that new cameras should be placed where there have been serious accidents or fatalities. Cllr Westell said that the water was being turned off at the Pavilion.

## 8. FINANCIAL AND ADMINISTRATIVE MATTERS

### a) Finance and General Purposes Committee

The F&GPC needs to meet to discuss the 2018/9 Budget and Precept possible dates either Tuesday 12<sup>th</sup> December or 19<sup>th</sup> December.

### b) November 2017 Accounts for approval

Clerk Salary November	£906.50
Clerk Expenses November	£484.98
Vale of White Horse District Council – Emptying dog bin July – Sep. 2017	£80.38
ST Grounds Maintenance – Litter picking and grass cutting Sept.	£571.65
Litter picking October	£401.70
	£973.35
WADS CC: Neighbourhood Plan SG/JMC/VWHDC; £109	
Parish Council - £52.00	£161.00
Playground Services Ltd – part payment	£44,696.00
Georgie Clarke – minuting NPSG	£145.00

It was resolved that the November 2017 invoices be approved for payment.

### Applications for grants

None

## 9. COMMUNICATIONS RECEIVED

Police and Crime Commissioner – Let's Hate Hate Campaign  
Clerks and Councils Direct – November  
S & V Deep Clean Wootton; *it was agreed that this should be along the B4017*  
S & V Safeguarding Awareness posters  
OALC – October Newsletter  
Thames Valley Environmental Records Centre – Summer Newsletter  
Parish Transport Representatives Meeting  
OALC – Data Protection requirements  
It was resolved to note the communications received.

## 10. COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

### 11. FUTURE MEETINGS

It was agreed that the next meeting of the Council will be held on Tuesday 9<sup>th</sup> January 2018 at 7.30pm at the Wootton & Dry Sandford Community Centre.

Chairman.....

Date .....