



WOOTTON
PARISH COUNCIL

Members of the Finance & General Purposes Committee

are hereby summoned to attend a meeting to be held at
**Wootton & Dry Sandford Community Centre on Wednesday 4th December
2019 at 7.00pm in the Pre-School Room**

for the purpose of transacting the following business.

Members of the Public are welcome to attend.



Clerk, Wootton (Abingdon) Parish Council, 26th November 2019

1. Apologies for Absence
2. To receive Declarations of Interest in agenda items.
3. To consider adoption of a Grants Policy.
4. To receive applications for grants for the current financial year.
5. Current financial update:-
 - 5.1. Half year end review/update of budgets and reserves.
 - 5.2. To recommend any virement or transfer to earmarked reserves.
6. To make recommendations for the budget and Precept for 2020/21 financial year.
7. To review the Council's banking arrangements and consider a pre-paid Credit Card.
8. To consider the proposed "statement of internal controls"
9. To consider the proposed "training and Development Policy"
10. To consider the proposed "Appraisal Policy and Procedure"

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

11. To consider the proposed revised Staff Contract in line with the NALC model contract.
12. To consider the proposed salary scale review.
13. To set the date of the next meeting of the F&GP committee.