

# WOOTTON PARISH COUNCIL

**Minutes of the Meeting of the Wootton (Abingdon) Parish Council held at 7.30pm on Tuesday 4<sup>th</sup> July 2017 at the Wootton & Dry Sandford Community Centre**

**Present:** Councillors Ludlow (Chair), Bristow, Langley, Parker, Rayner, Shaw, Werrell, Westell and White.

## **1. PUBLIC PARTICIPATION**

### **a) To receive any representations from any member of the public present.**

None

### **b) District/County Councillor Reports.**

County Cllr Bob Johnston sent the following report -

1. I can now confirm that it has been agreed that I shall speak on behalf of my Group on transport and will therefore be shadowing Cllr Yvonne Constance, the Cabinet member for Transport.
2. Environment and Economy briefings are to resume shortly and I will therefore be in a position to update the Parish on matters of interest to them such as the putative Park and Ride at Lodge Hill.
3. Extensive briefings and induction sessions are happening at County Hall, the latest being on Codes of Conduct and the like. Rather basis, but very important in these litigious times.
4. I am assuming that you might be lacking on reports about the Vale. You will have heard that it has parted company with its CEO. All I will say that what is in the public realm is open to the accusation that what has been set out in the press releases rather bowdlerises what actually happened. This is the most I am prepared to set out in writing, I can probably be rather more forthcoming in an oral report in September.

## **2. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Carter and Fysh and County Cllr Bob Johnston.

## **3. DECLARATION OF PERSONAL OR PERSONAL AND PREJUDICIAL INTERESTS**

None

## **4. MINUTES OF THE MEETING OF 6<sup>th</sup> JUNE 2017**

The minutes of the meeting of 6<sup>th</sup> June 2017 were approved and signed by the Chairman.

## **5. MATTERS ARISING**

### **a) Community Centre - Para 5(a)**

The Community Centre grounds have been occupied by travellers. The issue is being dealt with by Thames Valley Police and the OCC traveller Site Officer, Peter Gammond.

### **b) Hedges and footpaths - Para 5(b)**

Cllrs Langley, Parker and Shaw were walking the various footpaths and clearing vegetation away from stiles, a total of 30 walks will be necessary. The footpath group is in touch with OCC.

A site visit on hedges from Rob Saunders of Oxfordshire Highways is awaited.

### **c) Highways Para 5(c)**

A Huxley Close resident wants to install bollards through OCC will the Parish Council agree? It was resolved that there is likely to be no objection but the precise proposal will need to be seen first.

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## d) Transport/No 4 Bus Review – Para 5(d)

The PTR meets on 30<sup>th</sup> June. There was nothing of relevance to Wootton in the previous minutes.

## e) Playgrounds – Para 5(e)

The Playground Group met with Playground Services earlier in the day to discuss the project. Tommy's Farm had planted trees along the border so the treeline had been re-arranged. The WREN funding agreement was expected shortly. Cllr Bristow had applied for a grant from Greggs.

## f) Wootton Business Park – Para 5(f)

Information on the start date for the development was still awaited. The officer at OCC who had agreed to carry out the Swept Path Analysis is now operating in North Oxfordshire and we are waiting to hear who can complete the work.

## g) Joint Neighbourhood Plan – Para 5(g)

A note had been circulated to all volunteers following the Steering Group Meeting on 28 June. The arrangements for the Neighbourhood Plan stall at WADS-STOCK was progressing well; volunteers were still required for the stall roster. The Designated Area was expected to be approved in July.

## h) Vale of White Horse District Council Local Plan Part 2 – Para 5(h)

The VWHDC has confirmed that the consultation on the amended Local Plan part 2 will start in October.

## i) Royal British Legion – Para 5(i)

A reply on the future of the Royal British Legion site is awaited.

## j) Litter Boars Hill – Para 6

Mr Ian Matten has confirmed that a new waste bin will be installed at the junction of Old Boars Hill and Jarn Way.

## 6. CO-OPTION OF A PARISH COUNCILLOR.

Two applications had been received to date for the vacant Parish Council position following the resignation of Mr Mann.

## 7. DEVELOPMENT MATTERS

### a) Planning Enforcement

Planning Enforcement has confirmed that the process is underway in enforcing the planning rules on Lamborough House.

### b) Applications received from the District Council for consultation and consideration by the Planning Committee.

P17/V1345/HH 22.5.2017	Single storey rear extension to enlarge existing lounge and internal remodelling of existing layout. 133 Whitecross, Wootton, OX13 6BP Mr Mark McMurdo	No objections
P17/V1392/FUL 24.5.2017	Demolition of existing house and garage. Erection of two detached houses with garages. 46 Cumnor Road, Wootton OX1 5JP Mr Craig Tucker	No objections
P17/V1394/HH	Proposed two storey rear extension in lieu of existing two storey structure to be	No objections

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25.5.2017	demolished Gardeners cottage, Sandy Lane, Boars Hill OX1 5HH Mrs Vivienne Albin	
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It was resolved to confirm the Planning Committee's action.

### c) Decisions of the Local Planning Authority

P16/V1045/HH  27.5.2016  Amendment No 1 17.3.2017	To request changes to previously approved application P14/V2797/HH. Architect's drawings show original agreed windows and subsequent changes that have been made.  (Amended drawings numbers P102A, P201B and P202C received 15.3.17; dormer window and roof lights 'as built' shown).  175 Whitecross OX13 6BP Mr Neil Holman	Object – the retrospective change to the original plans impacts on the neighbours and results in overlooking.  No objections; but still concerns about overlooking on neighbours by the dormer window	Permit  12.6.2017
P17/V0655/HH  28.4.2017	Erection of a solar PV ground mounted array Manor Farm, 6 Wootton Village, OX1 5JL Natasha and Richard Ginks	No objections	Permit  19.6.2017
P17/V1098/HH  3.5.2017	Replacement of existing garage roof with ridge running in opposite direction with zinc clad dormer window and a two storey side extension. Upper floor to be used as ancillary residential accommodation. Wootton Ridge, White Barn, Boars Hill OX1 5HJ. Mr Chris Kingsley	No objections	Permit  22.6.2017

It was resolved to note the Planning Authority's decisions.

### 8. MATTERS RAISED BY MEMBERS OF THE COUNCIL

Cllr Ludlow said that the defibrillator has been updated.

### 9. FINANCIAL AND ADMINISTRATIVE MATTERS

#### a) July 2017 Accounts for approval

Clerk Salary July	£982.15
Clerk Expenses July	£131.29
Post Office Ltd. – HMRC PAYE and NI April-June	£771.21

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SSE Southern electric 28.2.17 – 9.6.17	£232.48
Advent Solutions – playground inspection May	£65.00
Lonsdale Direct Solutions – Neighbourhood Plan leaflet	£292.25
WADS Community Centre room rental	JMC - £39.00
	Steering Committee - £84.50
	<u>Wootton PC - £78.00</u>
Total	£201.50
ST Grounds Maintenance; Litter picking and grass cutting – June 2017	£717.85

It was resolved that the July 2017 invoices be approved for payment.

## **b) Applications for grants**

Guideposts had requested a grant. After discussion it was resolved not to offer a grant in this occasion as its activities did not relate to Wootton.

## **10. COMMUNICATIONS RECEIVED**

Parish Partners Programme 19 July/28 September  
Clerks and Councils Direct – July 2017  
South and Vale – Resignation of Chief Executive  
OALC Newsletter – June 2017  
Vale Newsletter – June 2017  
Advent Solutions – Playground inspections 2.6.2017  
Parish Transport Representatives Meeting Agenda 30 June/Minutes 28 February  
It was resolved to note the communications received.

## **11. COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS**

It was resolved that the co-option of a new councillor would be decided at the next meeting.

## **12. FUTURE MEETINGS**

It was agreed that the next meeting of the Council will be held on Tuesday 5<sup>th</sup> September at 7.30pm at the Wootton & Dry Sandford Community Centre.

Chairman.....

Date .....