

WOOTTON PARISH COUNCIL

Minutes of the Meeting of the Wootton (Abingdon) Parish Council held at 7.30pm on Tuesday 10th January 2017 at the Wootton & Dry Sandford Community Centre

Present: Councillors Ludlow (Chair), Bristow, Carter, Fysh, Langley, Mann, Parker, Rayner, Shaw, Werrell, Westell and White and County Cllr Bob Johnston.

1. PUBLIC PARTICIPATION

a) To receive any representations from any member of the public present.

None

b) District/County Councillor Reports

County Cllr Johnston said that the County Council budget should be decided in the next month. Council tax is due to rise by 5.9%. This was made up of the 2% increase in the Social Care budget plus the additional 2% and a 1.9% general increase. This represented an additional £63.95 on a Band D property. A similar increase will be made in 2018/19 reverting to 1.9% in 2019/20. The most contentious issue is the future of the Adult Social Care Centres which were due to close. The County Council had put its proposals for a Countywide Unitary Council out to consultation. This would achieve savings of £22 million; such savings of £60,000 per day would be enough to pay for 2 Children's Centres or 2 Adult Social Care Centres every day. The District Councils and the Labour controlled Oxford City Council did not agree to the OCC proposal and it will be left to Central Government to decide between the proposals.

2. JOINT NEIGHBOURHOOD PLAN

St Helen Without Cllrs Russell, Fitzgerald, Parkin, Priestley and Page and the Clerk, Anna Clarke, attended the meeting for this item. Ms Hilary Lombard and Mr Tom McCulloch of Community First Oxfordshire gave a presentation to the two parish councils; a copy of the presentation is attached to the minutes as an annex. Mr McCulloch confirmed that they could provide a bespoke service tailored to the needs of the two parish councils. It was agreed by both parish councils to go ahead with a Joint Neighbourhood Plan.

3. APOLOGIES FOR ABSENCE

Apologies were received from PCSO Richard Osborne

4. DECLARATION OF PERSONAL OR PERSONAL AND PREJUDICIAL INTERESTS

None

5. MINUTES OF THE MEETING OF 1st NOVEMBER 2016

The minutes of the meeting of 1st November were approved and signed by the Chairman.

6. MATTERS ARISING

a) Community Centre - Para 6(a)

Cllr Fysh said that Oxfordshire County Council has proposed that the Community Centre lease back the Children's Centre on the same terms as the current lease (i.e. at a peppercorn rent), with the restriction that the Centre must be used for purposes compatible with the Surestart terms. The Community Centre has agreed to discuss the proposal further whilst seeking clarification on what happens if a suitable occupant cannot be found, what happens on maintenance and confirmation that OCC will pay the legal costs for both parties. There had been no further response from TVP on the future of the Police Office. Cllr Fysh said that a second hand lawn mower had been offered to the CC at a cost of £4-5,000. Volunteers were available to do the work and grass cutting costs of £3,904 a year would be saved. As this was to be used principally for cutting the football pitch he requested that the £1,000 Parish Council football seed money could be used for this purpose.

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This was agreed. Mr Martyn Boughton had asked about the position on his offer to provide waste bins for the Community Centre.

b) Hedges and footpaths - Para 6(b)

Cllr Werrell said that drains were getting blocked by weeds and the grips needed cutting to reduce flooding on roads.

c) Highways Para 6(c)

Mathews Way/Hawkins Way have been repaired, but not the complete re-surfacing that the Parish Council had hoped for.

d) Transport/No 4 Bus Review – Para 6(d)

The No 4 bus service was reduced to an hourly service during the week before Christmas presumably due to the holiday staffing roster. OBC will be requested to give advance notice of any reduction of service so that residents can be informed, making the point that the maintenance of the half hourly bus service will be included as an objective in the Neighbourhood Plan.

e) Playgrounds – Para 6(e)

The £15,000 Section 106 money has been approved. Whitehorse Contractors has been reminded to produce a proposal for drainage. Mr Martyn Broughton is prepared to help with an evaluation of the drainage situation but this will need an excavator to carry out the survey. Awards for All will not fund projects above a certain value, but it is possible to apply for support for a major item of equipment such as the Aerial Runway.

f) OCC: Transmissions of Responsibilities to Parish Councils – Para 6(f)

OCC have been asked for the grass cutting schedule; once this has been received discussions can take place with BGG Garden and Tree Care.

g) Wootton Business Park – Para 6(g)

Mr Trevor Hall who had agreed to provide an architect’s drawing for the turning circle has now left the company. Mr John Robinson at Frankham who also worked with us closely on the Community Centre, has agreed to help once we have received a CAD of the site from Hartwell

h) Christmas Lights (Para 6(h))

The Christmas lights were switched on on Sunday 27th November. The event was very well attended and the new manager and his wife at Bystander had made a big contribution. Once again Mr Ian Stroud kindly arranged the electrics.

7. DEVELOPMENT MATTERS

a) Applications received from the District Council for consultation and consideration by the Planning Committee

None

b) Decisions of the Local Planning Authority

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| P16/V2253/O Amendment No 2 And 3 7.11.2016 | Demolition of existing 2 storey building and garage and erection of new building consisting of 9 apartments and related works 6-8 Cumnor Road, Boars Hill, Oxford OX1 5JP A & H Rock | Refuse for the reasons below |
| <p>Wootton Parish Council considers that the application should be refused and that, if the Planning Officer recommends otherwise, it should most certainly go to the District Council Planning Committee to give local residents the opportunity to make their objections known to councillors. Parking is still a major cause for concern given the number of flats being serviced by 13 parking places and one disabled place; doubts have also been expressed on whether all the spaces are viable. Parking is already a problem on that part of Cumnor Road and any overflow from the residents of the flats including visitors will seriously aggravate the problem. It does appear that the development exceeds the site boundary at the front which is not acceptable.</p> | | |

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| Neighbours also have major concerns about the sewage/drainage resulting from this number of additional properties, as sewage already overflows into the gardens on neighbouring properties during heavy rainfall. | | | |
| Refused by Planning Committee 13.12.2016 | | | |
| P16/V2251/HH 12.9.2016 | Removal of conservatory and replacement with single storey extension along the back of existing house Picketts Heath Farmhouse, Youlbury, Boars Hill, OX1 5HD Twist & Ryall | No objection | Permit 2.11.2016 |
| P16/V2258/FUL 12.9.2016 | Proposed new chalet style 2 bedroom dwelling in the existing garden (resubmission of P16/V1221/FUL) 68 Besselsleigh Road, Wootton OX13 6DX Mr & Mrs Viner | No objection | Permit 31.10.2016 |
| P16/V2275/HH 21.9.2016 | To demolish existing garage and out buildings to the side of the property. Single storey extension to the side of the dwelling to form sitting room. Shower/WC and Utility Room. Replace existing flat roof to single storey rear extension with a tiled roof. 176 Cumnor Road, Boars Hill, OX15JS. Mrs Yvonne Broadis | No objection | Permit 2.11.2016 |
| P16/V2304/LB 21.9.2016 | Extension to listed Georgian Farmhouse and refurbishment to curtilage listed use. Manor Farm, Wootton Village, OX15JL Mr & Mrs Ginks | On balance no objection but a strong view that the new addition should be more in keeping with the existing building | Listed Building Consent 8.11.2016 |
| P16/V2387/HH 23.9.2013 | Single storey extensions to front and rear 25 Home Close Wootton OX136DB Mr & Mrs Peter Sinclair | No objection | Permit 24.10.2016 |
| P16/V2504/LB 14.10.16 | Replacement windows and doors Two chimneys, 25 Wootton Village, Boars Hill Oxford OX15HP Mr Kier | No objection | Listed Building Consent 16.11.2016 |
| P16/V2710/HH | We propose to enlarge our | No objection | Permit |

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| 28.10.2016 | <p>driveway to park our additional car, so there will be 3 parking places in front of our property. We need to drop the kerb to meet the demand of parking.</p> <p>The Sables, 15 The Old Pound, Wootton OX13 6BQ Mrs Yu Sul</p> | | 9.12.2016 |
| P16/V2796/HH 4.11.2016 | <p>Proposed infill of recessed entrance porch and erection of a new entrance porch.</p> <p>Proposed alterations to form self-contained ancillary accommodation.</p> <p>The Garden House, Lincombe Lane OX1 5DU Mr M Crosthwaite</p> | No objection | Permit 7.12.2016 |

It was resolved to note the Planning Authority's decisions.

8. MATTERS RAISED BY MEMBERS OF THE COUNCIL

Cllr Bristow had been approached by a Boars Hill resident about the removal of rubbish bins on the Oxford Preservation Trust land. Rubbish bins on highways are provided and emptied by the VWHDC. On private land the VWHDC charge £321.52 per bin per year. Following the change of VWHDC's incineration contractor dedicated dog bin are not normally provided. The Boars Hill resident was checking with Oxford Preservation Trust whether they had removed the bins. If so I request can be made to the VWHDC to provide one on the highway.

9. FINANCIAL AND ADMINISTRATIVE MATTERS

- a) It was resolved to approve the recommendations of the Finance and General Purposes Committee Meeting on the 2016/7 Outturn, 2017/8 Budget, 2017/8 and Precept bid, The Precept bid would be for £45,500, the increase being justified by the additional expenditure on the Neighbourhood Plan and the transition of public services (grass cutting). The Clerk's working week would be increased from 2.5 days to 3 days, the additional half day being specifically for work on the Neighbourhood Plan. This would take effect from 1 November 2016 and be reviewed after one year, The Assets Register and Risk Assessment were approved and would be reviewed when the new playground is installed.

b) **Payments made between meetings**

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| Clerk Salary December | £560.85 |
| Clerk Expenses December including planning fee | £144.13 |
| Advent Solutions – playground inspection October | £65.00 |
| Thames Water Utilities Ltd, pavilion water | £129.81 |
| SSE – pavilion electricity | £232.75 |
| ST Ground Maintenance – litter picking November and Millennium hedge | £587.00 |

c) **January 2016 Accounts for approval**

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| Clerk Salary January | £562.05 |
| Clerk Expenses January | £208.78 |
| HMRC PAYE and NI (October-December 2016) | £1,227.93 |
| Mr Ian Bristow – website expenses | £64.66 |
| ST Grounds Maintenance; litter picking December, cricket field hedge and ditch | £687.00 |

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| AOLC Getting to Grips with Finance Course (Cllr Bristow) | £78.00 |
| Advent Solutions – playground inspections December | £65.00 |
| WADS Community Centre - room rental Oct – Dec 2016 | £78.00 |

It was resolved to note the payments made between meetings and that the January invoices be approved for payment.

d) Applications for grants

None

10. COMMUNICATIONS RECEIVED

OALC Newsletter – November 2016
VWHDC; Planning for Parish playground
VWHDC – Changes to Parish Councils (not Wootton)
OALC – Ombudsman consultation towns and larger parishes
Note on meeting with VWHDC on 13 December on Neighbourhood Plan
OCC Highways works
OCC – Local Government reorganisation
VWHDC – Adoption of the Local Plan Part 1
Planning Policy – Adoption of the Local Plan Part 1
VWHDC - Developer contributions
Parish rubbish bins
Dalton Neighbourhood Plan MOD Liaison
OCC – Eynsham Park & Ride
OALC – update
Advent Solution Playground inspection 3 January 2017
Clerks and Councils – January 2017
VWHDC – Oxfordshire Leader Funding
It was resolved to note the communications received

11. COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

None

12. FUTURE MEETINGS

It was agreed that the next meeting of the Council will be held on Tuesday 7th February 2017 at 7.30pm at the Wootton & Dry Sandford Community Centre.