

WOOTTON PARISH COUNCIL

Minutes of the Meeting of the Wootton (Abingdon) Parish Council held at 7.30pm on Tuesday 3rd April 2018 at the Wootton & Dry Sandford Community Centre.

Present: Councillors Ludlow (Chair), Bristow, Langley, Parker, Rayner, Shaw, Werrell, Westell and White

1. PUBLIC PARTICIPATION

a) To receive any representations from any member of the public present.

None

b) District/County Councillor Reports

District Cllr Bob Johnston sent further information on the Oxford to Cambridge Expressway confirming and expanding on the information set out in the minutes of 6th March. He also passed a copy of slides from the Highways England briefing and the following report -

“The nub of the matter is that Highways England will be deciding on which of the three broad corridors to choose from; the corridor decision is expected this summer. Proposed routes within that corridor will be shortlisted by autumn 2019, and put out to public consultation. The selected route will be announced in autumn 2020. Construction begins in 2025, and the expressway will be opened in 2030. Most of the million new houses will be in 5 new garden towns, locations as yet unspecified. There will be no formal consultation, but they are meeting with (and briefing) stakeholders such as the County Councils. Representations can be made by PCs and there should be e-mailed to oxfordtocambridgeexpressway@highwaysengland.co.uk by 12th April. The HE team will pick the corridor that delivers the most benefit and there are no weighted factors.

I can report that my motion to Oxfordshire Full County Council on a review of Environmental, Social and Governance issues in respect of the investment policy for the Pensions Committee was passed *nem con*. You will of course understand that this is short hand for looking at disinvestment in fossil fuels.”

2. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Brockliss, Carter and Fysh and from County Cllr Bob Johnston

3. DECLARATION OF PERSONAL OR PERSONAL AND PREJUDICIAL INTERESTS

None

4. MINUTES OF THE MEETING OF 6th MARCH 2018

The minutes of the meeting of 6th March 2018 were approved and signed by the Chairman.

5. MATTERS ARISING

a) Community Centre - Para 5(a)

A new paid officer covering the roles of Booking Clerk, Treasurer and Company Secretary is in the process of being recruited. Councillors commented on the need for a bigger notice on the new barrier on the gate.

b) Hedges and footpaths - Para 5(b)

The footpaths group will meet before the next meeting to decide on future action now that the weather is improving. The footpaths on Sandy Lane are currently impassable due to the amount of water. A fence on Sandy Lane had partly collapsed due to broken posts; it has been pushed back up by the owner.

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c) Highways Para 5(c)

Cllr Langley and the Clerk met Mark Francis to discuss parking outside the school. It was agreed to extend the white lines opposite main access gate. The Headteacher supervises entry and departure whenever possible. Mr Francis also accompanied Cllr Langley after the meeting to Robinson Road to discuss extending the white lines. Potholes were developing in Wootton Village again.

d) Transport/No 4 Bus Review/Bus stop – Para 5(d)

Nothing to report.

e) Playgrounds – Para 5(e)

The Playground group will be meeting Playground Services on 9th April to discuss drainage. It was agreed that Cllr White and Mr Barry West should attend the meeting. The contractor had proposed a number of costly solutions including a soakaway and a bog garden. The general feeling was that the focus should be on improving the pathways and possibly installing a drain at the upper end of the site through the car park to the ditch opposite the Church.

f) Wootton Business Park – Para 5(f)

The Clerk had discussed a swept path analysis with Mr Lee Turner at OCC, but Mr Turner had responded saying that lack of funding and available staff meant that OCC could not provide one.

Mr Mark Francis, however, during the visit to discuss parking at the school, said that if a CAD was available of the site then it should be a simple matter to carry out a swept path analysis. It was resolved to try and obtain a CAD.

g) Joint Neighbourhood Plan – Para 5(g)

Members of the JMC met on 29th March to discuss the finances of the Neighbourhood Plan and the likely costs during the 2018/9 financial year. The JMC also endorsed the view of the Steering Group that the Neighbourhood Plan programme should be accelerated following the appointment of the Inspector for the Local Plan Part 2. The Character Assessment has now been delivered so that the My Community grant can be finalised. A major public meeting will be held on 11th April to inform the public of the outcome of the questionnaire and the proposed NP policies. A meeting will be held on 19th April to discuss the policy for the elderly and disabled. The VWHDC has shown a strong interest in seeing NP policies.

h) Vale of White Horse District Council Local Plan Part 2 – Para 5(h)

The second workshop was held on 14th March to summarise the previous workshop and to discuss the Neighbourhood Identity and the Country Park character of the Dalton Barracks site. There was little indication of the thinking of VWHDC or consultants.

i) Data Protection – Para 5(i)

OALC has confirmed that there are no facilities for group training

6. RESPONSES TO CLERK VACANCY

Two candidates had confirmed their applications for the Clerk post and it was resolved that a panel of Cllrs Ludlow, Bristow and Parker would interview them.

7. DEVELOPMENT MATTERS

a) Applications received from the District Council for consultation and consideration by the Planning Committee

P18/V0183/HH 5.2.2018	Removing current wall, hedges and replacing brick wall with gates for pedestrian and car access. Foxwood, Fox lane OX1 5DR Mr Debabrata Roy	No objections, but a tree survey should be carried out.
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P18/V0159/HH 31.1.2018	Installation of front and rear dormers, and loft conversion 5 Robinson Road, Wootton OX1 5LE Mr Jon Dumbar	No objections
P18/V0305/A 9.2.2018	Erection of 1 x illuminated fascia sign and 5 x non-illuminated other signs 6-8 Besselsleigh Road, Wootton OX13 6DN	No objections

It was resolved to confirm the Planning Committee's action.

b) Decisions of the Local Planning Authority

P18/V0043/HH 15.1.2018	Increase roof height of existing extension and increase floor space above. Details as per pre-application P17/V3056/PEO of 8/11/17 Greenacre, 13 Wootton Village OX1 5JL Mr & Mrs Ruben Diffey	No objections	Permit 28.2.2018
P18/V0068/HH 22/1/2018	Two storey rear extension and loft conversion 155 Whitecross OX13 6BP Mrs Katrina Greenwood	No objections	Permit 9.3.2018
P18/V0159/HH 31.1.2018	Installation of front and rear dormers, and loft conversion 5 Robinson Road, Wootton OX1 5LE Mr Jon Dumbar	No objections	Permit 16.3.2018
P18/V0305/A 9.2.2018	Erection of 1 x illuminated fascia sign and 5 x non-illuminated other signs 6-8 Besselsleigh Road, Wootton OX13 6DN One Stop Stores	No objections	Consent 22.3.2018

It was resolved to note the Planning Authority's decisions.

An invitation had been received from Savills consultants to attend a stakeholders meeting at Foxcombe Hall. It was resolved not to attend a meeting on this occasion.

8. MATTERS RAISED BY MEMBERS OF THE COUNCIL

Cllr Bristow suggested that the Parish Council should nominate core members of the Steering Group for the Oxford Community and Voluntary Action Awards. This suggestion was endorsed by the Council.

Cllr Werrell said that the Deerhurst Park roundabout was flooding again.

The next meeting will be Cllr Carter's last meeting.

9. FINANCIAL AND ADMINISTRATIVE MATTERS

a) Payments made between meetings

SSE, pavilion electricity 29.11.17 – 26.2.18

£231.17

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CFO, 2018/9 subscription	£70.00
Queensbury Shelters; new shelter Whitecross	£3,070.61
WADS CC, 2018 Grant and WADS-STOCK contribution	£2,250.00
South & Vale Carers Centre, 2018 Grant	£200.00
Wootton St Peter's PCC, 2018 grant	£450.00
WADS Pre-School, 2018 Grant	£300.00
Junior Citizens' Trust, 2018 Grant	£50.00
Oxford Association for the Blind, 2018 Grant	£100.00
Oxford South & Vale CAB, 2018 Grant	£600.00
Neo:Researcher NP questionnaire data entry	£3,135.60
VWHDC, Dog bin servicing 1 st quarter 2018	£80.38
b) April Accounts for Approval	
Clerk Salary April	£1,057.84
Clerk Expenses April	£179.92
HMRC, PAYE & NI January – March 2018	£1,058.28
Thomas Design Regeneration Consultation Ltd – NP Character Assessment	£8,398.80
Wootton & dry Sandford Community centre NP Bookings 21/3, 19/4	£34.00
It was <u>resolved</u> to note the payments made between meetings and that the April 2018 invoices be approved for payment.	
c) Applications for grants	
None	

10. COMMUNICATIONS RECEIVED

Dispute Resolution in Oxfordshire
Deputy PCC Newsletter March
OCC –Oxfordshire Matters Newsletter March
Oxford University Hospitals - We want you to be part of our future
Leader VWHDC Newsletter March
OALC – Governance and Accountability
Oxfordshire South & Vale headlines – March
S & VDCs – Voluntary Group Contact
OALC – Newsletter 2018
OCVA Homelessness Awareness Forum
Police and Crime Commissioner – April newsletter
It was resolved to note the communications received

11. COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

The Clerk will aim to complete the Audit papers for approval at the next meeting.

12. FUTURE MEETINGS

It was confirmed that the next meeting of the Council will be the Annual Parish Meeting on Tuesday 1st May 2018 at 7.00pm followed by the Annual General Meeting at the Wootton & Dry Sandford Community Centre.

Chairman Date