

***Minutes of the meeting of Wootton (Abingdon) Parish Council***

***held on 3rd October 2018 at 7:30pm at the Wootton and Dry Sandford Community Centre.***

Present:

Councillors Ludlow (Chair), Bristow, Brockliss, Langley, Manning, Parker, Rayner, Shaw, Smith, Werrell, Westell and White and County Cllr Bob Johnson.

1 Public Participation

a) To receive any representation from any member of the public present

- None

b) District/County Councillor Reports

- Councillor Bob Johnson:

- (i) The Oxford Cambridge Expressway route is planned to go straight through Wootton Parish; the County is opposed to any plan which will worsen the congestion on the A34. The Expressway is planned a a 2-lane dual carriageway with no hard shoulder but possibly a cycle track alongside.
- (ii) Cllr Johnson outlined the concept of Prudential Borrowing which the County will be making use of. The County Council will borrow money from their reserves for projects which will save money in the long run and use the savings to repay the loan to the reserves e.g. LED lighting, square patching for pot holes and centralising IT systems.
- (iii) At present no money has been made available for the proposed Park and Ride at Lodge Hill. This will not proceed before 2031.
- (iv) Vales proposal for Abingdon Airfield is 1200. Developers proposals include 4500.

2 Apologies for Absence

- None

3 Declaration of Personal or Personal and Prejudicial Interests

- None

4 Minutes of the Meeting of 4th September 2018

a) 2. Cllr Langley had sent apologies

5 Matters Arising

a) Community Centre

- Clerk gave an update on the finances and answered questions regarding the Price Review and simultaneous use of rooms. The price review has resulted in a small increase for some of the regular users, but has create a more transparent, publishable pricing structure. The kitchen hire charge is being imposed on the groups who are using the kitchen for food preparation. This has

caused an issue with Community Coffee. The Clerk is to advise Community Coffee that they would be welcome to apply to the Parish Council to help with this additional cost.

b) Hedges and Footpaths

- Many footpaths are getting beyond the "simple secateurs" maintenance. Cllr Shaw to contact Community Payback and/or Scouts to see if help is available.

c) Highways

- A request was received to consider putting in pedestrian crossing in Whitecross. Currently the funding for this is not available but should be considered as part future development plans.

d) Transport

- Clerk to get update on turning circle and to contact County Hall re CAD design.

e) Playgrounds

- Wootton Community Park Close to being complete. Awaiting parts for Zip wire. Anthony Benson has offered to store pile of hoggin for use later. Incorrect swings had been ordered by PGS so have had to be replaced. 250 new hedging whips have been ordered; Vikki Jones from the Allotments has offered to arrange a working party to plant these. RoSPA inspection will cost £480.
- The Wootton Parish Logo was selected from samples produced by Gwen Morgan. The chosen logo was selected by 8 of the councillors:



- Quote received for the strimming and path clearance to get the park ready for opening for £420. This was agreed.
- It was agreed to have a "soft opening" as soon as the Park is ready and then a Grand Opening in the Spring 2019.
- The Robinson Road play park needs repainting. Clerk to review communications to Wimpey.

f) Wootton Business Park

- as above (d)

g) Neighbourhood Plan

- Plan has been approved to go to public consultation for 6 weeks; it will then go to the examiner.

h) VoWHDC Local Plan

- Nothing to report

i) Data Protection

- policy to be reviewed
- all Councillors have been requested to set up a Gmail account in the format: [name.surname.woottonpc@gmail.com](mailto:name.surname.woottonpc@gmail.com) to keep their Parish Council work separate from their personal affairs. Files should be stored in the Google Drive Account and sent as a link to the Google Drive Account.
- Emails should contain the appropriate email disclaimer providing a link to the privacy policy.

## 6 Development Matters

- a) Applications received from the District Council for consultation and Consideration by the Planning Group.

Date Registered	Ref	Location	Description	Comments
31-Aug-18	<a href="#">P18/V196 4/FUL</a>	Foxcombe Hall Berkeley Road Boars Hill Oxford OX1 5HR	Demolition of the existing 'Laboratory Building', and redevelopment to provide a purpose built student accommodation facility of up to 91 study rooms, subterranean teaching space, dining areas, gymnasium, and a 196 seat lecture theatre, including alteration to an existing administrative building and the provision of a publicly accessible cafe and WCs, to serve as an Oxford campus for PHBS-UK.	Object:-light pollution, Appearance (overdevelopment, choice of material to blend in, impact on view), traffic generation, disposal of spoil.
20-Aug-18	<a href="#">P18/V212 2/HH</a>	Blagrove Lodge Fox Lane Boars Hill Oxford OX13 6DE	Erection of log store ancillary to dwellinghouse	Circulated to planning group. No objections

b) Decisions of the Local Planning Authority

Date Registered	Ref	Location	Description	Comments/Decision
29-Jun-18	<a href="#">P18/V124</a> <a href="#">1/FUL</a>	PHBS-UK Foxcombe Hall Berkeley Road Oxford OX1 5HR	Construction of temporary timber shed for on-site storage during building works phase currently underway.(Retrospective)	No Objections; Planning Permission on 13th August 2018
09-Jul-18	<a href="#">P18/V173</a> <a href="#">3/HH</a>	127 Whitecross Wootton Abingdon OX13 6BP	Demolition of existing single storey rear extensions & garage, Proposed extensions and alterations & relocation of previously approved outbuilding (as amended by plans received 14 August 2018).	No Objections; Planning Permission on 30th August 2018
16-Jul-18	<a href="#">P18/V181</a> <a href="#">8/PDH</a>	Heron Wood Jarn Way Boars Hill Oxford OX1 5JF	Single storey rear extension Depth 7.94m Height 3.2m Height to eaves 3.2m	PDH Agreed on 13th August 2018
14-Feb-18	P18/V034 9/PDH	Ms Melanie Rigby New Haven, Old Boars Hill Oxford OX1 5JJ	Proposed single storey extension. Depth: 8m Height: 4m Height to eaves: 2.5m	PDH Agreed on 19th March 2018

c) Procedure of reviewing application

Hard copies of the plans are to be circulated to the Planning Group and a meeting of the Planning Group will take place immediately following the Parish Council Meeting. Where significant or controversial applications are received, a meeting will be convened as necessary. This item will therefore be the final item on the agenda.

7 Matters Raised By Members of the Council

- a) Cutting of the grass area in front of the RBL not currently included in the tender. Cllr White has been maintaining the strip of land between the manhole and the pavement. This needs to be revisited once the main tender is complete.
- b) Clerk to send detailed income/expenses sheet monthly to the Finance Committee.
- c) The clerk requested to outsource the payroll to a 3rd party provider at a cost of £30+VAT per month. This was agreed.
- d) Clerk to check with Barclays about getting view only access to the account and if not to approach Lloyds with a view to moving the account.

8 Finance

a) Payments made between meetings

Chq no	Payee	Details	Amount
102252	SSE	CC Pavillion	£ 269.43

b) Payments Awaiting Authorisation

Chq no	Payee	Details	Amount
102253	OALC	Clerk Training	£ 80.00
102254	HMRC	PAYE	£ 312.75
102255	Castle Water	CC	£ 129.71
102256	Day & Bell	Public Notice Board	£ 2.00
102257	ST Ground Maintenance		£ 423.18
102258	ROSPA		£ 79.80
Tbc	Moore Stephens		£ 48.00
Tbc	Wendy Quigley	Clerk's Salary (to be confirmed)	£ 839.08
Tbc	Wendy Quigley	clerk's expenses	£ 100.00
Tbc	Wendy Quigley	mobile phone monthly fee	£ 13.00

c) Applications for Grants

- None

9 Communication Received

- Nothing to report

10 Councillors' Reports and Items for Future Agendas

- Hedge opposite Whitecross Metals is in need to cutting.
- Date for Christmas Light switch on - Clerk to liaise with Vicar, Pub, Electrician and Wootton Players.

11 Future Meetings

- To confirm that the next meeting of the Council will be held on 6th November 2018 at 7:30pm at the Wootton and Dry Sandford Community Centre.
- The January meeting will take place on the 8th January 2019 **not** 1st January 2019.